



Cape Fear Center for Inquiry

2525 Wonder Way, Wilmington, NC 28401

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Board of Directors Agenda

September 16, 2025 at 6:00 p.m.

X	Dana Stachowiak - V - Chair - community	X	Amie Sloane - V - Vice-Chair - parent	X	Neil Firth - V - Treasurer - parent	X	Evie Nicklas - V - parent
	Missy Ritchie - V - community	X	Will Wilkinson - V - Secretary - parent				
	- Mia Green - NV - ex-officio		Shannon Shanks - NV - Teacher Board Member		Renee Hope - NV - Partnership		

(X)= Present

Time	Item Letter	Subject	Chair/ Presenter	Note: Information, Discussion, and/or Action
		Opening Items:	Dana Stachowiak	Information/Discussion/Action Vote:
1		Call to Order	Dana Stachowiak	
5	A	Approval of 08/21/25 Meeting Minutes	Dana Stachowiak	Motion to Approve August Minutes: EN Second: NF VOTE: ALL
10	B	Financial Update	Ben Rose	BR reviews CFCI Budget Analysis Report. NF: Tracking well; awaiting reconciled update. BR: Reviews CFCI reconciliation process; moved to bill.com to streamline the process. NF: CSP's fraud prevention is better; so we're pulling back from Truist plan.
30	C	Executive Director's Report	Ben Rose Lisa Cole	LC: reviews enrollment. LC: reviews NC Report Card: proud of maintaining B. LC: Reviews 5th grade participation in Starbase program. Hoping to make this an annual program. LC: Reviews committees. Consultant visit begins next Monday. DS: question about perspective of teachers on consultants. LC: 'My approach is positive/exciting; there have been some nerves about it.' LC Reviews plan for next week: Lab Site Visit Week; participant observation. October: consultant audit. LC: talks about Curriculum night.
15	D	Closed Session: Human Resources Report	Ben Rose	Motion to go into closed session pursuant to § 143-318.11.a.1 - To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not

				<p>considered a public record within the meaning of Chapter 132 of the General Statutes: WW Second: EN VOTE: ALL</p> <p>BR Reviews HR report. BR presents salary increase proposals. (BR steps out.) Discuss how to use consultants.</p> <p>Motion to come out of closed session: EN Second: NF VOTE: ALL</p> <p>Motion to approve closed session items: NF Second: EN VOTE: ALL</p>
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.

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4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to wwilkinson@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: wwilkinson@cfc.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

[Board Members 25-26](#)
[Board Meeting Schedule 25-26](#)
[Board Committees Meeting Schedule 25-26](#)

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