



Cape Fear Center for Inquiry
2525 Wonder Way, Wilmington, NC 28401

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Board of Directors Agenda

August 20, 2024 at 6:00 p.m.

x	Dana Stachowiak - V - Chair - community	x	Amie Sloane - V- Vice-Chair - parent	x	Neil Firth - V - Treasurer - parent	x	Evie Nicklas - V - parent
x	Missy Ritchie - V - community	x	Joshua Davis - V - parent	x	Will Wilkinson - V - Secretary - parent		
x	Susan Graziano - NV - ex-officio	x	Shannon Shanks - NV - Teacher Board Member	x	Jeremy Mortensen - NV		Renee Hope - NV - Partnership

(X)= Present

Time	Item Letter	Subject	Chair/ Presenter	Note: Information, Discussion, and/or Action
		Opening Items:	Dana Stachowiak	Information/Discussion/Action Vote:
1		Call to Order	Dana Stachowiak	
5	<u>A</u> <u>B</u>	Approval of 7.16.24 Minutes and 8.12.2024 Minutes	Dana Stachowiak	Motion to approve the 7.16.24 and 8.12.24 BoD Meeting Minutes: NF 2nd: AS Vote: All in Favor
30	<u>C</u>	Co-Director's Report Director of Operations: Susan Graziano Director of Education: Jeremy Mortensen	Susan Graziano & Jeremy Mortensen	Ben Rose delivers Facilities report. (See attached report) SG reports on budget analysis. Possible deficit at the end of the year. NF: question about enrollment; SG reports on plans for marketing next year. Auditor report at October meeting. Balance loss explained; more details coming. SG reviews T9 policy update. Coordinator and investigator can now be the same person.

				<p>Motion to approve the updated Title IX policy pursuant to updated 2024 regulations: JD 2nd: AS Vote: All in favor</p> <p>JM reports on Open House, FDOS, and enrollment. (see attached) (Staff meeting about the first day happened at the end of the day; positive report.) JM is meeting one-on-one with all teachers and staff; establishing open communication. JD: Census? SG: 20-day. JM: reviews overnight field trips and upcoming PD, as well as BoD committee update and weekly newsletter. Discussion of the Committees WW: committee membership? GOV: AS and DS FIN: NF AE: JD, EN, MR, WW</p> <p>JD: asks about report card. SG: School report card coming in August, presentation likely at September meeting. JM: data meetings with teachers will happen, attention to curriculum alignment, more "real-time" in its response.</p> <p>Motion to approve the Middle Grades Retreat overnight field trip: NF 2nd:JD Vote: All in favor</p> <p>Motion to approve the 8th Grade Washington, D.C. overnight field trip: NF 2nd:JD Vote: All in favor</p> <p>RH: asks about beginning of the year payment for all field trips? Or supporting kids who need funds.</p>
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10	<u>D</u>	Review of Proposed 2024-25 Board Committee Meeting Schedule	Jeremy Mortensen & Susan Graziano	<p>Committee Meetings will have an agenda. NF: we may need more finance meetings. Calendar invites will come</p> <p>Motion to approve the Proposed 2024-25 Board Committee Meeting Schedule: NF 2nd:AS Vote: All in favor</p>
10	<u>E</u>	Human Resources Report	Susan Graziano	<p>Motion to go into closed session pursuant to § 143-318.11.a.1 - To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes: JD 2nd: NF Vote: All in favor</p> <p>Motion to move into open session: NF 2nd:EN Vote: All in Favor</p> <p>Motion to approve Human Resources Board Report:JD 2nd:EN Vote:All in favor</p>
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to wwilkinson@cfcj.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: wwilkinson@cfcj.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

Board Members 24-25

Board Meeting Schedule 24-25

Board Committees Meeting Schedule 24-25