



Cape Fear Center for Inquiry

2525 Wonder Way, Wilmington, NC 28401

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Board of Directors Agenda

October 15, 2024 at 6:00 p.m.

X	Dana Stachowiak - V - Chair - community	X	Amie Sloane - V- Vice-Chair - parent	X	Neil Firth - V - Treasurer - parent	X	Evie Nicklas - V - parent
	Missy Ritchie - V - community		Joshua Davis - V - parent	X	Will Wilkinson - V - Secretary - parent		
X	Susan Graziano - NV - ex-officio	X	Shannon Shanks - NV - Teacher Board Member	X	Jeremy Mortensen - NV - ex-officio	X	Renee Hope - NV - Partnership

(X)= Present

Time	Item Letter	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:	Dana Stachowiak	Information/Discussion/Action Vote:
1		Call to Order	Dana Stachowiak	
5	A	Approval of 9.17.2024 Meeting Minutes	Dana Stachowiak	Motion to approve the 9.17.24 BoD Meeting Minutes:NF 2nd:AS Vote: All in favor
10		Visiting Faculty: Ms. Derushia's Inquiry-Based 7th Grade Science Class Experiences for Trimester 1	Erica Derushia and Select 7th Grade Students	MOVED TO NOVEMBER BoD MEETING
20	B	K-8 Gifted Plan Review (Goal 4 of Strategic Plan)	Lisa Cole	L Cole reviews the plan. Plan must be approved by board in order to take to the state board (by July). Drafted plan by March/April. Feedback requested by May/June; goal to be board approved by June. EN: Do we have this now? LC: No. We have support for gifted students, but not a formal plan. Identifies areas of growth/need. Advisory group to be developed. CFCI already receives funds for gifted students (4%). But, need to be more transparent about how these funds support these students.

				<p>Currently 56 students in 5-8 (almost 30% of those students); half of 4th preliminarily tested as gifted. AS: Once it's in place, what does it look like. LC: not sure, but standards will guide the plan development. This will be a 3-year plan. AS: Role of equity? LC: identification and prior access. Criteria may vary for different students. Current identification practices mirrors school make-up. RH: will take more than identification practices. LC: yes, including observation, etc. Will be an additional responsibility for teachers. RH: Other small schools have a plan? LC: No. Reviewed surrounding county plans and other charter school plans. Thinks our plan can shine. JM: LC is a strong leader in this role.</p>
30	C	<p>Co-Director's Report Director of Operations: Susan Graziano Director of Education: Jeremy Mortensen</p>	<p>Susan Graziano & Jeremy Mortensen</p>	<p>BR: facilities report Water in a couple classrooms after recent storms, no damage; completed the air quality review over the break. The storms did not impact CFCI. Upcoming projects: HVAC corrosion effecting two classrooms; some of our equipment is aging. Part ordered. Tech.: only 1 damaged chrome book this year; none last year. Big savings not having to replace machines. Subscription to Go Monitoring provided by state. Faculty trained yesterday. SG: Budget report: Not many changes from last month. Free & Reduced lunch requests has increased. BR: Costs comes out of regular budget. Increase, plus</p>

			<p>families that qualify but don't participate - other students with food insecurity. Previous plan: Costco (too expensive); now we contract with NHCS to provide meals for CFCI. We will not let any students go hungry; we will feed any student. RH: how packaged? BR: Students sensitive; TAs place food into lunchbox. Student population not judgmental about this. NF: budget covering? SG: Yes, but needs to be paid attention to. BR: school purchases hot lunches for these students on one of those days. EN: question about nourish program. will share details of snack program w/ BR.</p> <p>JM: Enrollment stayed the same (one loss). AS: Why are we not filling the empty slots? EN: went through the waitlist. JM: most waitlisted people already found a spot. AS: outreach efforts? JM: Has a plan for next year; working on a plan w/ WECT to advertise the school: commercial, YouTube, email list. Contacts w/ daycares. EN: Summer plan of moving through waitlist? JM: some parents wanted sibling in as well. RH: there is more competition now. CFCI doesn't have good branding. NF: promoting our value. JM: video of property. Coming up with a slogan: "Private school feel at public school cost." Include social media campaign. RH: community members saying they won't send their students here; especially regarding special ed. Need to</p>
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				<p>amplify positive voices. Especially parent voices. JM: Our numbers will be better next year. Will need a robust waitlist. Holiday push. AS: will funding request be before the board by next month? JM: yes.</p> <p>JM: finishes report overview.</p>
10	D	Human Resources Report	Susan Graziano	<p>Motion to go into closed session pursuant to § 143-318.11.a.1 - To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes: AS 2nd: WW Vote:all approved</p> <p>Motion to move into open session: AS 2nd:NF Vote: ALL</p> <p>Motion to approve Human Resources Board Report:EN 2nd: AS Vote:All</p>
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to wwilkinson@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: wwilkinson@cfc.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would

like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

[Board Members 24-25](#)
[Board Meeting Schedule 24-25](#)
[Board Committees Meeting Schedule 24-25](#)