



Cape Fear Center for Inquiry

2525 Wonder Way, Wilmington, NC 28401

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Board of Directors Agenda

Zoom Link: <https://us02web.zoom.us/j/86065647296>

March 19, 2024 at 6:00pm

x	Dana Stachowiak - V - Chair - community	x	Amie Sloane - V- Vice-Chair - parent	x	Neil Firth - V - Treasurer - parent		Evie Nicklas - V - Secretary - parent
x	Missy Ritchie - V - community		Joshua Davis - V - parent	x	Will Wilkinson - V - parent		
x	Susan Graziano - NV - ex-officio		Kim McCormick - NV - ex-officio		Cathi Mintz - NV - Founder's		Joanne Henderson - NV - Partnership
x	Sam Deprisco - NV - Teacher		Carla Bromstead - NV - Teacher		Nancy Kachadurian - NV - Teacher	x	Patrick Donley - NV - Teacher

(X)= Present

Time	Item Letter	Subject	Chair/ Presenter	Note: Information, Discussion, and/or Action
		Opening Items:	Dana Stachowiak	Information/Discussion/Action Vote:
1		Call to Order		
2		Visiting Parent or Community Member*	TBD	No visiting parent or community member
10		Visiting Faculty - TBD		No visiting faculty
2	A	Review and Approval of 2.20.24 Minutes	Dana Stachwiak	Motion to approve minutes of 2.20.24: Will Wilkinson 2nd: Amie Sloane Vote: All in Favor
30	B	Co-Director's Reports: <u>Operations</u> <u>Education</u>	Susan Graziano Lisa Cole	The Co-Director's Report was shared. Finance discussed the reversion of funds due to calculation error at the state level. Also discussed insurance options, with the potential to separate out coverage for higher coverage limits. Lisa Cole shared the Director of Education report. Lottery updates, professional development updates, and events and activities were shared.
10	C	Internet Safety Policy for CIPA Compliance		In order to be considered CIPA (Children's Internet Protection Act) compliant, CFCI must annually provide an opportunity to discuss the Internet Safety Policy. The policy must address the following:

				<ul style="list-style-type: none"> • access by minors to inappropriate matter on the internet and World Wide Web; • The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; • Unauthorized access including “hacking” and other unlawful activities by minors online; • Unauthorized disclosure, use, and dissemination of personal information regarding minors; and • Measures designed to restrict minors’ access to materials harmful to minors. • ** For schools, the policy must also include monitoring the online activities of minors. As of July 1, 2012, as part of their CIPA certification, schools also certify that their internet safety policies have been updated to provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, cyberbullying awareness, and response. <p>Policy was reviewed publicly and discussed by the CFCI Board of Directors.</p>
		Executive	Dana Stachowiak	
		<u>Committees</u> <ul style="list-style-type: none"> ○ Instructional Technology ○ Lifelong Learning ○ Development ○ Finance/PPRC 		
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and

privacy standards.

4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to enicklas@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: enicklas@cfc.net with “CFI Board Agenda” in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

[Board Members 23-24](#)
[Board Meeting Schedule 23-24](#)