



Cape Fear Center for Inquiry Community Discipline Guide

The following document may be used by school leadership to determine potential actions and/or consequences for student behaviors exhibited in the learning environment (this also includes field trips, buses, and any school-sponsored activity). It is understood that any potential consequence will be applied to actions that happen after teachers have provided core behavior management and instruction to students.

These core principles include, but are not limited to:

- Redirect, Remind, and Restore
- Warnings
- Time and Space/Reflection Forms
- Conferencing
- Office Referral

Any consequences will be applied after a thorough investigation and discussion among school leadership. This guide is purely a reference tool, all decisions are at the discretion of school leadership, once all factors, including but not limited to IEPs, behavior plans, and 504s, are taken into account. The list below is purely a starting point and not exhaustive; other student behaviors can occur, as well as other consequences can be given.

**Continued breaking of general school rules may be considered "refusal to follow school procedures".*

Behavior	Potential Consequences Continuum			
Violation of dress code as stated in the handbook.	<ul style="list-style-type: none"> ● Private one-on-one conversation between teacher and student 	<ul style="list-style-type: none"> ● Teacher phone call to family 	<ul style="list-style-type: none"> ● Family/Teacher conference (with teacher and a coordinator/director) 	Either/and/or: <ul style="list-style-type: none"> ● Silent lunch ● Alternate recess ● ISS ● OSS ● Loss of privileges ● Family/teacher conference
Use of cell phone or other smart device (any personal device with cellular capability)	<ul style="list-style-type: none"> ● item confiscated ● item returned at the end of the school day 	<ul style="list-style-type: none"> ● item confiscated ● Family notified ● Item returned at the end of the school day 	<ul style="list-style-type: none"> ● item confiscated ● Family notified to pick up item in office 	Either/and/or: <ul style="list-style-type: none"> ● Family meeting ● Student contract ● Item will be left in the office at the start of the school day and may be picked up at the end of the day for a specified amount of time

Refusal to follow school and/or classroom rules and teacher directions/expectations	<ul style="list-style-type: none"> teacher managed 	<ul style="list-style-type: none"> teacher managed Family contact 	<ul style="list-style-type: none"> office referral Family contact 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Statements, gestures, actions of disrespect (includes: swearing, rumor spreading, some name-calling) - Does not include bullying (see below)	<ul style="list-style-type: none"> Teacher managed 	<ul style="list-style-type: none"> Teacher managed Office referral Loss of school privileges 	<ul style="list-style-type: none"> Office referral Family conference ISS/OSS 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Reckless Behavior (including horseplay, roughhousing, running in halls, etc.)	<ul style="list-style-type: none"> teacher managed 	<ul style="list-style-type: none"> teacher managed Family contact 	<ul style="list-style-type: none"> office referral Family contact 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Skipping class or leaving school building/grounds without permission	<ul style="list-style-type: none"> Office referral Family contact 	<ul style="list-style-type: none"> Family conference ISS/OSS 	<ul style="list-style-type: none"> ISS/OSS 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Hands on other students (includes pushing, hitting, tripping, etc.)	<ul style="list-style-type: none"> teacher managed office referral Family contact 	<ul style="list-style-type: none"> Family conference ISS/OSS 	<ul style="list-style-type: none"> ISS/OSS 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Hands on staff member's property, space, belongings (including theft)	<ul style="list-style-type: none"> teacher managed item returned/replaced or damage restitution made office referral Family contact 	<ul style="list-style-type: none"> Family conference ISS/OSS 	<ul style="list-style-type: none"> ISS/OSS 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference

Violation of Technology Agreement	<ul style="list-style-type: none"> teacher managed 	<ul style="list-style-type: none"> office referral Teacher managed Family contact 	<ul style="list-style-type: none"> office referral Family conference Loss of technology privilege 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Plagiarism Cheating Forgery Lying	<ul style="list-style-type: none"> teacher managed teacher/family discussion on topic made to redo assignment 	<ul style="list-style-type: none"> no credit for assignment office referral family conference 	<ul style="list-style-type: none"> ISS/OSS family conference loss of school privileges 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Vandalism Graffiti Destruction of property (including tech equipment)	<ul style="list-style-type: none"> teacher managed Cleaning or repair of damage office referral Family contact Potential fee charged for damage 	<ul style="list-style-type: none"> ISS Cleaning or repair of damage office referral Family conference Potential fee charged for damage Loss of privilege 	<ul style="list-style-type: none"> OSS Cleaning or repair of damage office referral Family contact Potential fee charged for damage Loss of privilege 	Either/and/or: <ul style="list-style-type: none"> Silent lunch Alternate recess ISS OSS Loss of privileges Family/teacher conference
Bullying and Harassment (after full investigation)	* See bullying policy			
Fighting/violence (includes instigating or threatening violence) - student-to-student	Either/and/or: <ul style="list-style-type: none"> ISS/OSS family conference Office referral loss of school privileges Student contract Police Involvement Potential for expulsion 			
Causing false alarms or emergencies (false fire alarm, bomb threat, etc.)	Either/and/or: <ul style="list-style-type: none"> ISS/OSS family conference Office referral loss of school privileges Student contract Police Involvement Potential for expulsion 			

Violence or threat of violence towards a staff member	Either/and/or: <ul style="list-style-type: none"> ● ISS/OSS ● family conference ● Office referral ● loss of school privileges ● Student contract ● Police Involvement ● Potential for expulsion
Racial/Ethnic/Religious/Homophobic Slur (any derogatory language in regards to identity, including verbal and written language)	Either/and/or: <ul style="list-style-type: none"> ● ISS/OSS ● family conference ● Office referral ● loss of school privileges ● Student contract ● Police Involvement ● Potential for expulsion
Possession of drugs, alcohol, cigarettes	Either/and/or: <ul style="list-style-type: none"> ● ISS/OSS ● family conference ● Office referral ● loss of school privileges ● Student contract ● Backpack checks for a determined amount of time ● Police involvement ● Potential for expulsion
Possession of weapon or item perceived as a weapon/dangerous or illegal devices	Either/and/or: <ul style="list-style-type: none"> ● ISS/OSS ● family conference ● Office referral ● loss of school privileges ● Student contract ● Backpack checks for a determined amount of time ● Police involvement ● Potential for expulsion
Threat of violence with a weapon	Either/and/or: <ul style="list-style-type: none"> ● ISS/OSS ● family conference ● Office referral ● loss of school privileges ● Student contract ● Backpack checks for a determined amount of time ● Police Involvement ● Potential for expulsion