



**Cape Fear Center for Inquiry**

2525 Wonder Way, Wilmington, NC 28401

*Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Board of Directors Meeting Minutes**

Zoom Link: <https://us02web.zoom.us/j/86065647296>

**November 14, 2023 at 6:00pm**

<b>Dana Stachowiak - V - Chair - community</b>	<b>Amie Sloane - V- Vice-Chair - parent</b>	<b>Neil Firth - V - Treasurer - parent</b>	<b>Evie Nicklas - V - Secretary - parent</b>
<b>Missy Ritchie - V - community</b>	<b>Joshua Davis - V - parent</b>	<b>Will Wilkinson - V - parent</b>	
Susan Graziano - NV - ex-officio	Kim McCormick - NV - ex-officio	Cathi Mintz - NV - Founder's	Steve Exum - NV - Partnership
Sam Deprisco - NV - Teacher	Carla Bromstead - NV - Teacher	Nancy Kachadurian - NV - Teacher	Patrick Donley - NV - Teacher

(X)= Present

Time	Item Letter	Subject	Chair/ Presenter	Note: Information, Discussion, and/or Action
		Opening Items:	Dana Stachowiak	Information/Discussion/Action Vote:
1		Call to Order		
2		Visiting Parent or Community Member*	TBD	
2		Visiting Faculty	Lisa Cole - K-3 Instructional Coordinator	
	<b>A</b>	Review and Approval of <a href="#">10.17.23 Minutes</a>	Dana Stachwiak	<b>Motion to approve minutes of 10.17.23: Josh Davis</b> 2nd: Neil Firth Vote: All
30	<b>B</b>	Co-Director's Reports: <u>Operations</u>  <u>Education</u>	Susan Graziano  Kim McCormick	<b>Motion to approve SB49 Policies: Josh Davis</b> 2nd: Will Wilkinson Vote: All  <b>Motion to move into Closed Session to Discuss HR Board Report: Missy Ritchie</b> 2nd: Neil Firth Vote: All

				<b>Motion to Move into Open Session:</b> <b>Missy Ritchie</b> 2nd: Josh Vote: All  <b>Motion to approve HR Board Report:</b> <b>Neil Firth</b> 2nd: Josh Davis Vote: All
		Executive •	Dana Stachowiak	
		<u>Committees</u> <ul style="list-style-type: none"> <li>○ <a href="#">Instructional Technology</a></li> <li>○ <a href="#">Lifelong Learning</a></li> <li>○ <a href="#">Development</a></li> <li>○ <a href="#">Finance/PPRC</a></li> </ul>		
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

**Public Comments:** The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to [enicklas@cfc.net](mailto:enicklas@cfc.net). The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: [enicklas@cfc.net](mailto:enicklas@cfc.net) with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

[Board Members 23-24](#)  
[Board Meeting Schedule 23-24](#)