



Cape Fear Center for Inquiry

2525 Wonder Way, Wilmington, NC 28401

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Board of Directors Meeting Minutes

Zoom Link: <https://us02web.zoom.us/j/86065647296>

September 19, 2023 at 6:00pm

R	Dana Stachowiak - V - Chair - community	x	Amie Sloane - V- Vice-Chair - parent	R	Neil Firth - V - Treasurer - parent	x	Evie Nicklas - V - Secretary - parent
x	Missy Ritchie - V - community	x	Joshua Davis - V - parent	x	Will Wilkinson - V - parent		
x	Susan Graziano - NV - ex-officio	R	Kim McCormick - NV - ex-officio	x	Cathi Mintz - NV - Founder's	x	Steve Exum - NV - Partnership
x	Sam Deprisco - NV - Teacher	x	Carla Bromstead - NV - Teacher	x	Nancy Kachadurian - NV - Teacher	x	Patrick Donley - NV - Teacher

(X)= Present

Time	Item Letter	Subject	Chair/ Presenter	Note: Information, Discussion, and/or Action
		Opening Items:	Dana Stachowiak	Information/Discussion/Action Vote:
1		Call to Order		
2		Visiting Parent or Community Member*	TBD	
2		Ms. K - Bridge Project Presentation Ms. B - Retreat Presentation	Ben Pierce	Ms. K and students presented bridge project. Ms. B and students presented their experience at the Middle Grades Retreat.
	A	Review and Approval of 8.15.23 Minutes	Dana Stachwiak	Motion to approve minutes of 8.15.23: Josh Davis 2nd: Evie Nicklas Vote: Approved
30	B	Co-Director's Reports: <u>Operations</u> <u>Education</u>	Susan Graziano Kim McCormick	Motion to approve Technology and Facilities Series Policies: Will Wilkinson 2nd: Evie Nicklas Vote: Approved Motion to go into Closed Session to discuss personnel matters and matters protected by attorney-client privilege: Josh Davis 2nd:Evie Nicklas Vote: All

				Motion to approve the Human Resource Board Report: Josh Davis 2nd: Evie Nicklas Vote: All
		Executive <ul style="list-style-type: none"> Change of Date - 11/21 to 11/14 due to Thanksgiving Exception of Assignment of Student 23-24 	Dana Stachowiak	Motion to approve moving the date of the November meeting to November 14, 2023: Josh Davis 2nd: Neil Firth Vote: All Motion to approve exception of assignment of student 23-24: Evie Nicklas 2nd: Neil Firth Vote: All
		Committees <ul style="list-style-type: none"> Selection of Board Member Representation on Committees for the 23-24 School Year <u>Committees</u> <ul style="list-style-type: none"> Instructional Technology Lifelong Learning Development Finance/PPRC 		Board Committee participation is required of board members. Board members will contact Susan and Kim to indicate committee interests for the 23-24 school year.
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

- Each speaker is limited to two minutes.
- Public comment may be oral or submitted in written form to be read by the Chair.
- All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
- All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to enicklas@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: enicklas@cfc.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board

meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

[Board Members 23-24](#)
[Board Meeting Schedule 23-24](#)