



Cape Fear Center for Inquiry
 2525 Wonder Way, Wilmington, NC 28401
Board of Directors Minutes
 March 21, 2023 at 6:00pm

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

(X)= Present							
	Stephen Hill - V - Chair - parent	x	Dana Stachowiak - V - Vice Chair - community	x	Neil Firth - V - Treasurer - parent	x	Evie Nicklas - V - Secretary - parent
	Amie Sloane - V - parent	x	Missy Ritchie - V - community	x	Joshua Davis - V - parent		
x	Susan Graziano - NV - ex-officio	x	Kim McCormick - NV - ex-officio	x	Cathi Mintz - NV - Founder's	x	Steve Exum - NV - Partnership
x	Joanne Brinkley - NV - Teacher	x	Carla Bromstead - NV - Teacher	x	Nancy Kachadurian - NV - Teacher		Patrick Donley - NV - Teacher

Time	Item Letter	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		Information/Discussion/Action Vote:
1		Call to Order	Dana Stachowiak	Meeting called to order
5	A	Approval of Minutes: 2/21/2023 BoD meeting	Dana Stachowiak	Motion approve minutes: Josh Davis Second: Neil Firth Vote: All
2		Visiting Parent or Community Member*	TBD	N/A
2		Visiting Faculty*	TBD	N/A
		Director of Operations Report	Susan Graziano	
15	B	1. Budget Update 2. Safety Report - Informational (with Ben Rose) 3. March Facilities Report 4. Human Resources Report		
		Director of Education Report	Kim McCormick	
15		1. Current Enrollment 2. Lottery Update 3. Professional Development this Month: Heidi Mills + CPI 4. Community Update 5. Partnership 6. PCN 7. Auction for Inquiry		

		Executive Committee	Dana Stachowiak	Information/Discussion/Action Vote:
10		1. Committees <ul style="list-style-type: none"> ○ Instructional Technology ○ Lifelong Learning ○ Development ○ PPRC ○ Finance 2. Board Member Positions for 23-24 School Year		
		<i>Other Announcements and/or Upcoming events:</i>	Dana Stachowiak	Information/Discussion/Action Vote:
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#):

Please know that you are also welcome to send a letter to the board. Please send to enicklas@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: enicklas@cfc.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

H I	Board Members Board Meeting Schedules
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