



Cape Fear Center for Inquiry
 2525 Wonder Way, Wilmington, NC 28401
Board of Directors Meeting Minutes
 December 13, 2022 at 6:00pm

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call: Stephen Hill, Neil Firth, Amie Sloane, Joshua Davis, Nancy Kachadurian, Happy Jones, Susan Graziano, Kim McCormick, Joanne Brinkley, Cathi Mintz,							
X	Stephen Hill - V - Chair - parent	X	Dana Stachowiak - V - Vice Chair - community	X	Neil Firth - V - Treasurer - parent	X	Evie Nicklas - V - Secretary - parent
X	Amie Sloane - V - parent		Missy Ritchie - V - community	X	Joshua Davis - V - parent		
X	Susan Graziano - NV - ex-officio	X	Kim McCormick - NV - ex-officio		Cathi Mintz - NV - Founder's		Steve Exum - NV - Partnership
X	Joanne Brinkley - NV - Teacher	X	Carla Bromstead - NV - Teacher	X	Nancy Kachadurian - NV - Teacher		Happy Jones - NV - Teacher

Time	Item Letter	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		Information/Discussion/Action Vote:
1		Call to Order	Stephen Hill	
5	A	Approval of Minutes: 10/18/2022 BoD meeting	Stephen Hill	Motion approve minutes: Joshua Davis Second: Neil Firth Vote: All in favor
2		Visiting Parent or Community Member*	TBD	
2		Visiting Faculty*	TBD	
		Director of Operations Report	Susan Graziano	
15	B	1. Endowment Grant 2. Human Resources Report <i>Closed Session to discuss personnel matters</i>		Motion to accept Endowment Grant Funds: Dana Stachowiak Second: Missy Ritchie Vote: All in favor Motion to modify the agenda: Joshua Davis Second: Neil Firth Vote All in favor Motion to go into closed session to discuss personnel matters: Neil Firth Second: Joshua Davis Vote: All in favor
		Director of Education Report	Kim McCormick	

15	C	<ol style="list-style-type: none"> 1. Current Enrollment 2. Lottery Update 3. Community Update 		
		Executive Committee	Stephen Hill	Information/Discussion/Action Vote:
10		<u>Committees</u> <ul style="list-style-type: none"> ○ Instructional Technology ○ Lifelong Learning ○ Development ○ PPRC ○ Finance 		<p>Making some updates to development committee and Auction event "Auction for Inquiry"</p> <p>Coming out of Closed Session: Josh 2nd: Dana All in favor</p> <p>Motion to Approve the actions from the human resources: Neil 2nd: Joshua All in favor</p>
		<i>Other Announcements and/or Upcoming events:</i>	Stephen Hill	Information/Discussion/Action Vote:
		<i>Adjournment</i>	Stephen Hill	Information/Discussion/Action Vote:
				Vote to adjourn: Motion: Second: Vote:

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.
2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#). Please know that you are also welcome to send a letter to the board. Please send to enicklas@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: enicklas@cfc.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

H I	Board Members Board Meeting Schedules
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