



## Cape Fear Center for Inquiry Volunteer Program

Thank you for your interest in volunteering at Cape Fear Center for Inquiry.

**Any information you provide in this application and any criminal background check is considered to be confidential.**

Please complete the application and apply for a background check through the CFCI Secure Volunteer portal. Background Investigation Bureau (BIB) is the company we use for background checks. For more information about the criminal background check, please see CFCI Policy 283.

Parents of students who qualify for Free/Reduced lunch are eligible for funds to cover the cost of the background check.

If you have any questions, please contact Volunteer Coordinator, Ben Rose at [office@cfc.net](mailto:office@cfc.net) or by calling 910-362-0000.

**VOLUNTEER 1:** Volunteers who assist teachers and other staff in activities at school that involve students. Duties include, but are not limited to: helping with classroom instructional activities; monitoring students; preparing materials and assisting students; leading individual or small group instruction; tutoring; acting as field trip chaperone, (NOTE: may only drive **own children** on field trips).

Forms to be completed/documentation to be provided:

- Volunteer Application
- Volunteer Agreement
- Permission to complete a criminal background check

**VOLUNTEER 2:** Volunteers, who in addition to the activities listed for Level 1 Volunteers, may drive groups of children on CFCI field trips.

Forms to be completed/documentation to be provided:

- Volunteer Application
- Volunteer Agreement
- Permission to complete a criminal background check ([CFCI website link: Secure Volunteer](#))
- Copy of **current** driver's license
- Proof of **current** auto insurance

## CFCI VOLUNTEER APPLICATION

Which level are you applying for? LEVEL 1 \_\_\_\_\_ LEVEL 2 \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Best Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Child at CFCI \_\_\_\_\_

Teacher \_\_\_\_\_

What Is Your Relation To This Child? \_\_\_\_\_

Name of Child at CFCI \_\_\_\_\_

Teacher \_\_\_\_\_

What Is Your Relation To This Child? \_\_\_\_\_

Name of Child at CFCI \_\_\_\_\_

Teacher \_\_\_\_\_

What Is Your Relation To This Child? \_\_\_\_\_

If you are not related to a student at CFCI, please explain your role as a volunteer.

\_\_\_\_\_

Emergency Contact \_\_\_\_\_

Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_

Have you ever been convicted, pled nolo contendere, or received a deferred prosecution or judgment in response to a felony, misdemeanor, or criminal charge (excluding minor traffic offenses such as speeding)?

YES \_\_\_\_\_ NO \_\_\_\_\_

Are there any past or present incidents which would provide the basis for alleging that you engaged in immoral conduct which affects the health, safety or welfare of children?

YES \_\_\_\_\_ NO \_\_\_\_\_

If your answer is YES to any of the above questions, please provide complete details on a separate sheet stating date, charge, place, and action taken. Be advised that an affirmative answer does not automatically disqualify an applicant.

**Please bring this completed application, Volunteer Agreement and additional documents to the CFCI front office or send to [office@cfc.net](mailto:office@cfc.net). Once your criminal background check is complete, you will be notified of your Volunteer status. Please allow at least two weeks for processing.**