

Cape Fear Center for Inquiry
2525 Wonder Way, Wilmington, NC 28401

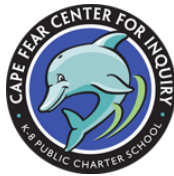
Board of Directors Agenda
September 20, 2022
6:00pm

Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

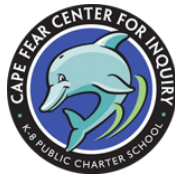
Roll Call:

a X	Stephen Hill - V - Chair - parent	Dana Stachowiak - V - Vice Chair - community	Neil Firth - V - Treasurer - parent	Evie Nicklas - V - Secretary - parent
	Amie Sloane - V- parent	Missy Ritchie - V - community	Joshua Davis - V - parent	
	Susan Graziano - NV - ex-officio	Kim McCormick - NV - ex-officio	Cathi Mintz - NV - Founder's	Steve Exum - NV - Partnership
	Joanne Brinkley - NV - Teacher	Carla Bromstead - NV - Teacher	Nancy Kachadurian - NV - Teacher	Happy Jones - NV - Teacher

Time	Item Letter	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		Information/Discussion/Action Vote:
1		Call to Order	Dana Stachowiak , Vice Chair	
5	A B	Approval of Minutes: 8.16.22 BoD meeting 8.26.22 BoD special meeting	Dana Stachowiak	Vote to approve minutes: Motion: Neal / Josh Second: Missy / Neal Vote: Yes /Yes (unanimous)
2		Visiting Parent or Community Member*	TBD	None
2		Visiting Faculty*	TBD	None
		Director of Operations Report	Susan Graziano	
20	C D E	1. Policies a. FERPA Policy Review and Vote 2. Finance a. Robin Millette (Acadia) Review of Updated FY 23 Budget b. PRC 181 Update 3. Facility update		Vote to approve FERPA Policy Review Motion: Neil Second: Josh Vote: Passed Discussed that Board was not able to see FERPA Policy document with edits from legal counsel prior to the meeting. Document was able to be



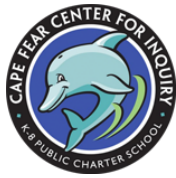
	<p><u>E</u></p> <p><u>G</u></p>	<p>4. Human Resources Board Report (closed session)</p> <p>5. Acceptance of Grant Funding 2023</p>	<p>reviewed in the meeting prior to vote.</p> <p>Discussed way that school systems determine funding is based on enrollment on day one and in the first 20 days. Discussed that current budget based on 405 students and 64 special education students. Discussed use of fund balance. Discussed that enrollment numbers are about what was expected but number of special education students is lower than expected. Discussed that surplus should cover any changes. Discussed that DHHS grant is up at the end of this school year and ESSER Funding will end within the next 3 years (some in 2022, some in 2023, some in 2024).</p> <p>Discussed previous plan to purchase 2 Fifteen passenger vans. Costs of vehicles increased as did timeline for getting vehicles, risking that funds would not be spent by deadline. Administration consulted with faculty who decided to reallocate funds initially allocated for transportation (\$113,000) for new playgrounds. Discussed using remaining funds to use for HVAC replacement.</p> <p>Kim is going to look into grant funds for a bus/drivers. Discussed that goal is to look into this option for end of next school year.</p> <p>Discussed facility report. Discussed swipe pad for gym door.</p> <p>Motion to go into closed session: Motion: Evie Second: Neil All in Favor: Approved</p>
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		Director of Education Report	Kim McCormick	
15	H	<ol style="list-style-type: none"> 1. Enrollment 2. Weekly Community Update 3. School Report 4. Curriculum Nights 5. Middle Grades Retreat 6. PCN 		Discussed that it was the first time in 5 years that we had full enrollment. We also had a healthy waitlist. Discussed benefits of weekly community updates. Discussed testing data and recommitment/focus.
		Executive Committee	Dana Stachowiak	Information/Discussion/Action Vote:
10	I J	<ul style="list-style-type: none"> • Strategic Planning Reminder Please respond using Form • Committees 		<p>Four Committees: Instructional Technology - Josh Lifelong Learning - Missy PPRC: Policies and Procedures - Amie Development - Evie</p> <p>Also Finance Committee - Neil Executive Committee - Stephen & Dana</p>
		<i>Other Announcements and/or Upcoming events:</i>	Dana Stachowiak	Information/Discussion/Action Vote:
		<i>Adjournment</i>	Dana Stachowiak	Information/Discussion/Action Vote:
1				<p>Vote to adjourn: Motion: Evie Second: Josh Vote: Approved</p>

Public Comments: The CFCI Board of Directors welcomes individuals from the CFCI community to speak at its meetings. Please be aware of the following:

1. Each speaker is limited to two minutes.



2. Public comment may be oral or submitted in written form to be read by the Chair.
3. All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.
4. All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response.

If you would like to sign up to speak at a monthly board meeting, please fill out the [form here](#). Please know that you are also welcome to send a letter to the board. Please send to enicklas@cfc.net. The letter may, or may not be read at the next Board meeting, dependent upon time. It will be disseminated to all Board members in a timely manner.

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Evie Nicklas at: enicklas@cfc.net with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. **All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

G H	Board Members Board Meeting Schedules
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