

**Cape Fear Center for Inquiry**  
2525 Wonder Way, Wilmington, NC 28401

**Board of Directors Agenda**

July 26, 2022

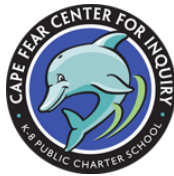
6:00pm (via zoom)

*Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call:**

Stephen Hill - V - Chair - parent	Dana Stachowiak - V - Vice Chair - community	Neil Firth - V - Treasurer - parent	Missy Ritchie - V - Secretary - community
Amie Sloane - V - parent	Evie Nicklas - V - parent	Joshua Davis - V - parent	
Susan Graziano - NV - ex-officio	Kim McCormick - NV - ex-officio	Steve Exum - NV - Partnership	Cathi Mintz - NV - Founder's
Joanne Brinkley - NV - Teacher	Carla Bromstead - NV - Teacher	Nancy Kachadurian - NV - Teacher	OPEN - NV - Faculty/Staff

Time	Item Letter	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		Information/Discussion/Action Vote:
1		Call to Order	Stephen Hill, Chair	Vote to call meeting to order: Motion: Second: Vote:
5	<b>A</b> <b>B</b>	Approval of Minutes: June 21, 2022 Regular Meeting June 28, 2022 Special Called	Stephen Hill, Chair	Vote to approve minutes: Motion: Second: Vote:
		Visiting Parent or Community Members* - A. Pierce Letter	TBD	
		Visiting Faculty*	TBD	
		Director of Operations Report	Susan Graziano	
25	<b>C</b>	1. Organizational Structure for 2022-23 a. Co-directors: Graziano - Director of Operations McCormick - Director of Education b. Coordinator shifts c. Faculty/staff letter/feedback	1-3. Closed session to discuss: Personnel/Contracts	Vote to approve contracts: Motion: Second: Vote:



		d. Family letter 2. Finance a. FY22 Budget closeout-audit b. FY23 Budget c. Facility update and budget 3. Human Resources Board Report New Hire Report		
	<u>D</u> <u>E</u>		Director of Education Report	Kim McCormick
15	<u>F</u>	<ul style="list-style-type: none"> <li>● Enrollment</li> <li>● Opening Days - Recombitment to Mission/Vision</li> <li>● Professional Development Inquiry/Responsive Classroom</li> <li>● Partnership and families</li> <li>● Invitation to Visit</li> </ul>		
		Executive Committee	Stephen Hill	Information/Discussion/Action Vote:
15		<ul style="list-style-type: none"> <li>● Board Training - August 9th from 1-4:30pm</li> <li>● Strategic Planning (3 years)</li> <li>● Financial Health Plan (3 years)</li> </ul>		
		<i>Other Announcements and/or Upcoming events:</i>	Stephen Hill	Information/Discussion/Action Vote:
	<u>G</u> <u>H</u>	Board Members Board Meeting Schedules		
			Stephen Hill	Information/Discussion/Action Vote:
				Vote to adjourn: Motion: Second: Vote:

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Missy Ritchie at: [mritchie@cfc.net](mailto:mritchie@cfc.net) with "CFCI Board Agenda" in subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for that month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

