

# Cape Fear Center for Inquiry Board of Directors

## Minutes September 23, 2021- 6:00pm

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call:** Danielle View, Lakeasha Glaspie, Stephen Hill, Amie Sloane, Tiffany Erichsen, Nancy Johnsen, Ben Rose, Steve Exum, Joanne Brinkley,  
Sarah, McCorkle, Brandt Hart, Shannon Shanks

Time	Pckt. LTR	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		Information/Discussion/Action Vote: Jurich/Sloane
6:00pm		Call to Order	Lakeasha Glaspie	Johnsen/Hill
6:08	<a href="#">A</a>	Approval of Minutes: August 17th, 2021	Lakeasha Glaspie	Minutes Approval Vote: Johnsen/Hill
		Visiting Parent or Community Members*	TBD	None
		Visiting Faculty*	TBD	None
6:10 mins		Budget Update-Acadia	Ben Rose	Information/Discussion/Action 2021-22 CFCI budget is on track despite failure of the legislature to pass the state's budget; local revenue has started coming in; some anticipated federal funds still to drop Budget Approval Vote: Hill/Johnsen
	B	<ul style="list-style-type: none"> <li>● August Update</li> </ul>		Currently 2 staff vacancies: <ul style="list-style-type: none"> <li>● Spanish – look for Spanish or STEM trained teacher to fill this Specialist spot</li> <li>● 4/5 Grade – long-term sub Kathy Benson filling in at this time</li> </ul>

20 mins		Executive Committee	Lakeasha Glaspie	Information/Discussion/Action
	<a href="#">C</a>	<ul style="list-style-type: none"> <li>● Approval of new hires</li> <li>● Approval of stipends</li> <li>● Vote on Masks</li> <li>● Bereavement Leave Policy Vote</li> <li>● Vaccination Policy Discussion</li> </ul>	Danielle View presented for approval	<p>Jenn Ripa- School Nurse Amina Benatti- MS ELA/SS Teacher Approval Vote: Erichsen/Hill</p> <p>Approved mask vote: Sloane/Johnsen</p> <p>Wait for PPRC feedback &amp; faculty discussion + financial impact information to also be reviewed prior to vote</p> <p>Discussed with the Teacher Council. Vote tabled until Ms. View can bring the issue to the entire faculty 9-29; called meeting for the vote set for 9-30-21 at 6:00pm No Field trips planned until after fall break allowing for finalized policy decision.</p>
30 mins		Director's Report	Danielle View	Information/Discussion/Action Vote:
	<p>D1</p> <p><a href="#">D2</a></p>	<ul style="list-style-type: none"> <li>● Enrollment &amp; ADM</li> <li>● Health and safety update</li> </ul>		<p>Greater amount of flux in numbers within the first 20 days than usual due to impact of Covid and parent decisions regarding various schooling options</p> <p><b>Current Seat count: 408</b> <b>ADM: 400</b> 20th Day report and present reimbursement based on 400 ADM</p> <p>Covid Ad-hoc Committee meeting regularly; Full time nurse hired; CFCI protocols to mitigate school community spread, <b>including clearance to become a rapid antigen testing and PCR testing site</b>, to be implemented [MACO to maintain all testing records &amp; reporting requirements]</p>

		<ul style="list-style-type: none"> <li>● Outside classrooms spaces</li> <li>● Monthly Coffee Chats/PCN</li> <li>● Fund The Wonder/ Website</li> <li>● Review of Board Goals</li> </ul>	<p>Increased outdoor spaces for student instruction apparent throughout the campus</p> <p>Six families attended the Sept Chat; recommendation for future Chats to take place after drop off in the morning; therefore the next Coffee Chat will be Oct 15<sup>th</sup> at 8:00am; specific outreach to PCN will be made</p> <p>Previous Fund the Wonder goals were to raise 10K yearly to be used for teacher stipends etc.; 2021-22 goal will be to coordinate with the school efforts and to raise a total of 50K... Regarding fund raising efforts, look to step up marketing efforts by including student sketches.</p> <p>2021 goals to be reviewed quarterly in conjunction with Acadia's quarterly report; 1<sup>st</sup> goal completion due at the end of the first quarter; board members to check the goals they are responsible for monitoring</p>
		<i>Committee Updates</i>	
	<a href="#">E</a> <a href="#">G</a> <a href="#">H</a>	<ul style="list-style-type: none"> <li>● <i>Technology</i></li> <li>● <i>Lifelong Learning</i></li> </ul>	<p>Tech committee met 9/14/21 and reviewed goals for the year; board discussion to drop as a board committee and consider to just be a school committee</p> <p>L3 committee met 9/23/21 and reviewed strategic plan goals specific to them; PD to include <u>Anxiety, ADHD and Classroom Management</u> set for Feb. 2022.</p>

		<ul style="list-style-type: none"> <li><i>Policies and Procedures</i></li> </ul>		<p>Also a PD opportunity has been presented for Cathi Mintz and Carla Bromstead</p> <p>PPRC met 9/20/21; Discussion regarding the need for all to review the current CFCI personnel policies and comment on revisions needed to streamline overall effectiveness and clarity; Discuss revision suggestions at the Oct. meeting;</p>
		<i>Other Announcements and/or Upcoming events:</i>	LaKeasha Glaspie	<p>Information/Discussion/Action Vote:</p> <p>Appreciation – recognition made to all those working to adjust the pick up procedures this past week...especially with the rain</p>
		<i>Adjournment</i>	LaKeasha Glaspie	<p>Information/Discussion/Action Vote: Hill/Johnsen</p>

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Nancy Johnsen at [njohnsen@cfci.net](mailto:njohnsen@cfci.net) with "CFCI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action. All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.