



Cape Fear Center for Inquiry Volunteer Program

Thank you for your interest in volunteering at Cape Fear Center for Inquiry.

Information you provide in this application and any criminal background check is considered confidential.

Once you have completed the application you will need to complete your background check through the CFCI Secure Volunteer portal. Background Investigation Bureau (BIB) is the company we use for background checks. For more information about the criminal background check, please see CFCI Policy 283.

Parents of students who qualify for Free/Reduced lunch are eligible for funds to cover the cost of the background check.

If you have any questions about this process, please contact Volunteer Coordinator, Debra/Jessie at office@cfc.net or by calling 910-362-0000.

VOLUNTEER 1: Volunteers who assist teachers and other staff in activities at school that involve students. Duties include, but are not limited to: helping with classroom instructional activities; monitoring students; preparing materials and assisting students; leading individual or small group instruction; tutoring; acting as field trip chaperone, (NOTE: may only drive **own children** on field trips).

Forms to be completed/documentation to be provided:

- Volunteer Application
- Volunteer Agreement
- Permission to complete a criminal background check
- Proof of Covid vaccine or
- If you do not have proof of vaccination, then a negative Covid test will be required within 72-hours of visit/trip: **PCR or Rapid Test accepted / No at-home tests**

VOLUNTEER 2: Volunteers, who in addition to the activities listed for Level 1 Volunteers, may drive groups of children on CFCI field trips.

Forms to be completed/documentation to be provided:

- Volunteer Application
- Volunteer Agreement
- Permission to complete a criminal background check ([CFCI website link: Secure Volunteer](#))
- Copy of **current** driver's license
- Proof of **current** auto insurance
- Proof of Covid vaccine (NOTE: may not drive others' children if unable to provide proof)

CFCI VOLUNTEER APPLICATION

Which level are you applying for? LEVEL 1 _____ LEVEL 2 _____

Name _____

Address _____

Best Phone Number _____

Email Address _____

Name of Child at CFCI _____

Teacher _____

What Is Your Relation To This Child? _____

Name of Child at CFCI _____

Teacher _____

What Is Your Relation To This Child? _____

Name of Child at CFCI _____

Teacher _____

What Is Your Relation To This Child? _____

If you are not related to a student at CFCI, please explain your role as a volunteer.

Emergency Contact _____

Phone Number _____ Relationship _____

Have you ever been convicted, pled nolo contendere, or received a deferred prosecution or judgment in response to a felony, misdemeanor, or criminal charge (excluding minor traffic offenses such as speeding)?

YES _____ NO _____

Are there any past or present incidents which would provide the basis for alleging that you engaged in immoral conduct which affects the health, safety or welfare of children?

YES _____ NO _____

If your answer is YES to any of the above questions, please provide complete details on a separate sheet stating date, charge, place, and action taken. Be advised that an affirmative answer does not automatically disqualify an applicant.

Please bring this completed application, Volunteer Agreement and additional documents to the CFCI front office. Forms can also be completed and sent to office@cfc.net. Once your criminal background check is complete, you will be notified of your Volunteer status. Please allow at least two weeks between date of completion of forms/background check and event you wish to volunteer for.