

BOARD TRAINING with Leaders Building Leaders on 11.17.20 at 5pm
Cape Fear Center for Inquiry
Board of Directors Agenda
11.17.20 - 6:00pm

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call:

Time	Pckt. LTR	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
Opening Items:				
6:04pm		<i>Call to Order</i>	Lakeasha Glaspie	Hill/Ericksen Called to Order
6:06	A	<i>Approval of Minutes:</i> <ul style="list-style-type: none"> • Special Board Meeting 10/27/20 	Lakeasha Glaspie	Ericksen/Johnsen Approved
6:08		<i>Visiting Parent or Community Members*</i>	TBD	One community member provided comments.
6:08		<i>Visiting Faculty*</i>	TBD	None
Finance Update			Mallory Hickey	Information/Discussion/Action Vote:
6:11	B	1. <u>Audit Report</u> - Jay Sharpe Sharpe Patel Accountants		Jay Sharpe provided an update and overview of the school's financial audit. Results of the 2020 audit: "Unmodified Opinion" (best possible result). No "findings" (weaknesses or deficiencies). School showed a profit for the year.
6:30	C	2. <u>Parking Lot Update</u> - George Johnson - Hillmont - Construction Financing - Closed Session		
7:16	D1 D2	3. Budget Update		
7:20	E	4. Personnel Approval Interventionist/TA's/ Facilitator		
7:23	F	5. Covid TA's		
				Motion to move to closed session for consideration of contracts. Hill/Sloane, Approved.
				Motion to return to open session. Johnsen/Jurich, Approved.
				Motion to approve construction contract with Honeycutt. Total budget is \$734,569 (for all construction)
				Mallory Hickey provided a budget update. Some additional

				<p>revenue above expectations. COVID monies must be spent by end of year.</p> <p>Hiring recommendations: Crystal Posey (TA) Kimberly Cherry (2nd Grade Facilitator) Carol Radford (Interventionist) Motion: Hill/Boucher, Approved</p> <p>Information provided about the administration's request for \$18,096 for TAs for 2020/2021 school year.</p> <p>Motion: Boucher/Sloane, Approved.</p>
		Faculty - Student Share	Lisa Sharpe Julie Naylor	
7:32		Grade 2 - - Student Led Conferences - Remote		Will defer to December
		Executive Committee	Lakeasha Glaspie	
8:07		Leaders Building Leaders - Report on Organization Structure and Director Search	Tom Miller	<p>Moved to after Interim Director's Report.</p> <p>Tom Miller provided an update on the timeline for the CFCI Director search.</p>
		Interim Director's Report	Kim McCormick	Information/Discussion/Action Vote:
7:32 8:01	G	Hybrid Plan update including discussion regarding School Closure Teacher Powered Update	Kim McCormick Alan McNaughton	<p>Hybrid (Plan B) began on November 16th. Current student population is 401 (started year with 406).</p> <p>One classroom temporarily closed due to a possible (not yet confirmed) COVID case.</p> <p>Continuing to monitor academic progress.</p> <p>An overview of a potential closure protocol policy. For future discussion and potential vote on implementation.</p>

				<p>Discussion about the use of metrics for guidance.</p> <p>Motion to extend meeting beyond 8pm to 9pm: Hill/Erichsen, Approved</p> <p>November 23rd will be a remote learning day. November 24th teacher workday.</p> <p>Work continues on Teacher Powered. Will update in December.</p>
		Board Committees:	Committee Chairs	Committee Updates: Please see all committee minutes and come with any questions
8:05	H I I K	<ul style="list-style-type: none"> • PPRC - • Finance - • Development - No Report • L3 - No Report • Technology • PCN 		<p>Information/Discussion: Amie Sloane (PPRC) discussed banked leave and social media policy.</p> <p>Mallory Hickey (Finance) provided an update from Finance Committee meeting. Began thinking about budget for next year.</p> <p>Alan McNaughton (Technology) provided an update on Technology committee work.</p>
		Announcements:		
8:18		<i>Other Announcements and/or Upcoming events:</i>	LaKeasha Glaspie	Information/Discussion
8:20		<i>Adjournment</i>	LaKeasha Glaspie	Action Boucher/Erichsen Approved

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Stephen Hill at shill@cfc.net with "CFI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of

time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month.

Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.