

**Cape Fear Center for Inquiry
Board of Directors Agenda
1.19.21 - 6:00pm**

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call: Lakeasha Glaspie, Dave Boucher, Stephen Hill, Tiffany Erichsen, Chuck Jurich, Nancy Johnsen, Amie Sloane, Kim McCormick, Alan McNaughton, Lisa Cole, Brandt Hart, Happy Jones, Shannon Shanks, Steve Exum, Julie Naylor, Joanne Brinkley

Time	Pckt. LTR	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		Information/Discussion/Action Vote:
6:01pm		<i>Call to Order</i>	Lakeasha Glaspie	Motion: Erichsen/Boucher Approved
6:03	A	<i>Approval of Minutes:</i> • Special Board Meeting 12.15.20	Lakeasha Glaspie	Motion: Boucher/Hill Approved
6:03		<i>Visiting Parent or Community Members*</i>	TBD	None
6:03		<i>Visiting Faculty*</i>	TBD	None
		Finance Update	Mallory Hickey	Information/Discussion/Action Vote:
6:04	B C	<ol style="list-style-type: none"> 1. Budget Update 2. Website/Marketing Update 3. Approval of Marketing Budget 4. Parking Update 5. Blue Clay Road Update 6. Approval of Employee Contracts 		<p>Budget appears to be on track. COVID funds were to be spent by December 30, 2020 and these funds were spent.</p> <p>An update provided regarding ongoing and potential expenses for marketing. For now costs are one-time expenses, but could be ongoing. Discussion related to measuring effectiveness of the marketing efforts.</p> <p>Procedural discussion regarding the proposed marketing budget and its potential routing through the Finance Committee.</p> <p>Motion to approve website/marketing range of \$25,000-\$28,000 pending review from Finance, Technology, and the faculty: Johnsen/Jurich Approved</p>

				<p>Parking lot project is ongoing with a projected completion date 90 days after the start of the parking lot construction. Hope to begin site work on the parking lot next week.</p> <p>Pursuing a quote on the Blue Clay property.</p> <p>Recommending Alison Rogers for a Teaching Assistant position and Kenneth Graham as a Custodial Assistant. Motion Boucher/Johnsen, Approved</p>
		Faculty - Student Share		Information/Discussion/Action Vote:
				None
		Executive Committee	Lakeasha Glaspie	Information/Discussion/Action Vote:
7:02		Director Search		Director Search continues.
		Interim Director's Report	Kim McCormick	Information/Discussion/Action Vote:
7:04	D	<ul style="list-style-type: none"> Hybrid Plan Update - Covid Committee -monthly attestation Partnership - Outdoor Classrooms Lottery - Parent Information Nights 	Kim McCormick	<p>School is currently in its modified A/B/C plan (as of January 11, 2021). There has been some student attrition. Students leaving tend to be leaving for homeschool rather than attend other schools.</p> <p>While New Hanover is in "red" category according to the State's metrics, transmission within the school remains low. School closure decisions would be driven by the school closure document.</p> <p>Partnership met its \$5000 goal for some outdoor classroom development and improvements.</p> <p>Virtual parent information nights for the lottery are in the</p>

				works and will be available for interested parents.
		Board Committees:	Committee Chairs	Information/Discussion/Action Vote:
7:14	E F G H I	<ul style="list-style-type: none"> • PPRC - No Report • Finance • Development - • L3 • Technology • PCN 		Committee reports available for review (linked at left)
		Other Announcements and/or Upcoming events:	LaKeasha Glaspie	Information/Discussion/Action Vote:
				Discussion regarding “what is shared leadership” and a need to clearly communicate what makes CFCI special and different.
		Adjournment	LaKeasha Glaspie	Information/Discussion/Action Vote: Motion to adjourn: Johnsen/Erichsen Approved

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Stephen Hill at shill@cfc.net with “CFCI Board Agenda” in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.