

**Cape Fear Center for Inquiry
Board of Directors Agenda
September 15, 2020- 6:00pm**

Zoom Link: <https://us02web.zoom.us/j/75103754173>

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry- based, integrated curriculum in a nurturing and empowering environment.

Roll Call:

Time	Pckt./LTR	Subject	Chair/Presenter	Notes: Information, Discussion, and/or Action
6:00pm		Call to Order	Lakeasha Glaspie	Hill/Boucher, Vote: Approved
6:05	<u>A</u> <u>B</u>	Approval of Minutes: <ul style="list-style-type: none"> ● August 18, 2020 Board Meeting ● August 27, 2020 Special Meeting 	Lakeasha Glaspie	Hill/Ericksen, Vote: Approved
6:10		Visiting Faculty*	TBD	Visiting faculty presented their comments.
6:20		Visiting Parent or Community Members*	TBD	Visiting parents presented their comments.
Time	Pckt./LTR	Faculty Report/Presentation	Chair/Presenter	Information, Discussion, and/or Action
6:30	<u>C</u> <u>D</u>	<ul style="list-style-type: none"> ● 5th Grade Presentation Recipe 	Cathi Mintz Grade 4/5 Teacher	Moved to the beginning of the meeting by Ericksen/Johnsen. Vote: Approved.
6:40	<u>E</u>	<ul style="list-style-type: none"> ● Teacher Report 	Sarah McCorcle	<p>Students presented their “How I Spent My Summer Vacation” presentations.</p> <p>Teacher report provided by Sarah McCorcle. Thanks to Board and Admin for work during the pandemic. Provided pros/cons of potential hybrid plan.</p> <p>Broader discussion took place regarding content of the teacher report.</p>
Time	Pckt./LTR	Finance Update	Chair/Presenter	Information, Discussion, and/or Action
6:50	<u>F</u> <u>F1</u> <u>G</u>	<ul style="list-style-type: none"> ● Budget Report Update ● Budget Dashboard ● Covid- Sick Bank proposal 	Mallory Hickey	Mallory Hickey provided the budget update and a snapshot of the budget dashboard. Indicated that the budget is currently “on- track” for our position in the fiscal year.

				<p>Noted stability in the overall fund balance.</p> <p>Outlined proposal for the COVID- 19 Sick Bank. Covers COVID- 19 quarantine if recommended by NC DHHS. Committee to review appeals in this proposed process would be created as needed.</p>
Time	Pckt./LTR	Interim Director's Report	Chair/Presenter	Information, Discussion, and/or Action
6:50	<p>H</p> <p>I</p> <p>J</p> <p>K</p> <p>L</p> <p>M</p> <p>N</p> <p>O</p> <p>P</p> <p>Q</p> <p>R</p> <p>S</p>	<ol style="list-style-type: none"> 1. Health Consultant Proposal - Covid Funds 2. Lori Roy's Gift 3. Sub Budget - Director Purview 4. Return to School Governance <ul style="list-style-type: none"> ● Instructional <ol style="list-style-type: none"> a. Hybrid Learning Structures (see attached) ● School Facilities & Operations ● Technology ● Wellness ● Covid- 19 State & Local Metrics <ol style="list-style-type: none"> a. Data/Metrics b. NC School Reopenings ● Parent Survey ● Teacher/Staff Survey <p>Questions/Answers</p>	<p>Kim McCormick</p> <p>Kim McCormick</p> <p>Lakeasha Glaspie</p> <p>Kim McCormick</p> <p>Mallory Hickey</p> <p>A.McNaughton</p> <p>Michal Cohen</p> <p>Brandt Hart</p> <p>Brandt Hart</p> <p>Kim McCormick</p> <p>Kim McCormick</p>	<p>This consultant would review health, immunization, and COVID- 19 records and policies. Would also provide a variety of training opportunities (CPR, etc.).</p> <p>Update on gift for Lori Roy.</p> <p>Proposal to allow flexibility in use of the budget provided for substitutes. Vote to give authority to the Director to utilize the sub budget as needed in the best interest of the school.</p> <p>Motions: Erichsen/Johnsen Vote: Approved</p> <p>Technology for the hybrid model has been acquired or is inbound and will be present at start of hybrid model (if the hybrid model is adopted).</p> <p>Instructional: Noted the the faculty/staff are “ready” for a move to a hybrid model, but with serious reservations about sustainability and effectiveness of the model. Regardless of adoption of model, we will continue to consider and evaluate options.</p> <p>School Facilities/Ops: Building is prepared.</p>

			<p>Sanitizer stations available, social distancing spacing, signage, drop-off/pickup, etc. have been prepared. Ready to deploy the hybrid model.</p> <p>Technology: Concern about the availability of technology hardware and training for hardware necessary for a hybrid model.</p> <p>Motion to extend meeting beyond two hours: Hill/Boucher Vote: Approved</p> <p>Motion to move PCN report to after Interim Director's report: Boucher/Johnsen Vote: Approved</p> <p>Wellness: Michal Cohen described the Rhitim application for social/emotional check-ins. Noted progress toward other wellness objectives.</p> <p>Data and metrics presented by Brandt Hart. Suggesting that COVID-19 spread remains widespread and poses a threat.</p> <p>Considerable discussion of the parent and teacher surveys and implications of potential movement to hybrid or remaining in the remote modality. Noted need to consider those students that may not benefit from remaining remote or moving to a hybrid model.</p> <p>Extended discussion about the relative advantages and disadvantages of hybrid versus remote learning.</p>
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Time	Pckt./LTR	Committee Updates: Please see all committee minutes and come with any questions	Chair/Presenter	Information, Discussion, and/or Action
7:05pm	<p><u>I</u></p> <p><u>U</u></p>	<p>Board Committees:</p> <p>- <u>Committees:</u></p> <ul style="list-style-type: none"> • Development • Executive • Finance • Governance • Lifelong Learning • PPRC • Technology <p>Director Support/Evaluation</p> <ul style="list-style-type: none"> • <u>PCN Update</u> 	<p>Committee Chairs</p> <p>D-</p> <p>E-</p> <p>F- T. Erichsen</p> <p>G-</p> <p>L- C.Jurich</p> <p>P-</p> <p>T-</p> <p>DS</p>	<p>Board Committee assignments, training First meetings: October</p> <p>Motion to table the remaining items and adjourn: Hill/Sloane.</p> <p>Vote: Approved</p>
Time	Pckt./LTR	Executive Committee	Chair/Presenter	Information, Discussion, and/or Action
7:15pm	N/A	Executive meeting scheduled: Tuesday 9/22 @ 6pm	LaKeasha Glaspie	
Time	Pckt./LTR		Chair/Presenter	Information, Discussion, and/or Action
7:30pm	N/A	<i>Other Announcements and/or Upcoming events:</i>		
		<i>Adjournment</i>	LaKeasha Glaspie	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e- mail the Board Secretary, Dr. Stephen Hill at shill@cfci.net with “CFCI Board Agenda” in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.