

**Cape Fear Center for Inquiry  
Board of Directors Agenda  
June 16, 2020- 6:00pm**

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call:** LaKeasha Glaspie, Dave Boucher, Tiffany Erichsen, Stephen Hill, Chuck Jurich, Sarah McCorcle, Jennifer LaFleur, Brandt Hart, Lori Roy, Joanne Brinkley, Amie Sloane

<b>Time</b>	<b>Pckt. LTR</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Note: Information, Discussion, and/or Action</b>
<b>Opening Items:</b>				
6:00pm		<i>Call to Order</i>	<b>Lakeasha Glaspie</b>	Motion to call meeting to order: Hill/Boucher
6:01	A B	<i>Approval of Minutes:</i> <ul style="list-style-type: none"> <li>• <i>May 19, 2020</i></li> <li>• <i>June 11, 2020 Special Called Meeting</i></li> </ul>	<b>Lakeasha Glaspie</b>	Motion to approve meeting minutes from 5.19 and 6.11: Hill/Boucher. Carried
6:02		<i>Visiting Faculty*</i>	<b>TBD</b>	No comments
6:07		<i>Visiting Parent or Community Members*</i>	<b>TBD</b>	No comments
<b>Finance Update</b>				
6:08	C  D E	<ul style="list-style-type: none"> <li>• <i>Parking Lot Update- George will be presenting today</i></li> <li>• <i>May Budget Reports</i></li> <li>• <i>2020-2021 Budget Approval</i></li> </ul>	<b>Mallory Hickey</b>	<p>Information/Discussion/Action: Mallory introduced George Johnson, consultant from Hillmont consulting. George shared update about parking lot. There was discussion about schedule for demolition. Board verbally recognized that they had previously voted to give Lori/Mallory permission to continue to negotiate contracts related to parking lot.</p> <p>Mallory asked for comments related to the budget. Motion to approve 20-21 budget: Johnsen/Hill. Motion carried.</p>

		Director's Report		
6:45	F	<ul style="list-style-type: none"> <li>• End of Year Wrap Up and Celebrations</li> <li>• Re-organization</li> </ul>	Lori Roy/Alan McNaughton	<p>Information/Discussion/Action: Lori gave additional info about end-of-year activities for staff and students. Lori recognized partnership and all staff that helped make 8<sup>th</sup> grade activity a great success.</p>
	G	<ul style="list-style-type: none"> <li>• Employee Contract Recommendations</li> </ul>	Lori Roy	<p>Lori presented further info about re-organization. There was some discussion about need for an additional EC teacher. Motion to approve proposed re-organization as listed in board documents: Jurich/Johnsen. Motion Carried.</p>
	H	<ul style="list-style-type: none"> <li>- <i>Note those not returning</i></li> <li>- <i>Possible Closed Session</i></li> </ul>		<p>Motion to approve employee contracts for 20-21: Boucher/Johnsen. Motion carried. Motion to approve Christine Ashley as front office assistant: Boucher/Johnsen. Motion carried.</p>
	I	<ul style="list-style-type: none"> <li>• Remote Learning Planning Update <ul style="list-style-type: none"> <li>- Summer Learning Plan Approval</li> </ul> </li> </ul>		<p>Not discussed</p>
			<ul style="list-style-type: none"> <li>- State RTS Plan shared</li> </ul>	

		- Updated School calendar re: COVID		<p>plan: Johnsen/Erichsen. Motion carried.</p> <p>Lori shared info about state guidance regarding return to school. July 1<sup>st</sup>, state will give further guidance about return to school plans.</p> <p>Dr. Mac shared updated calendar the reflects required changes from NC legislature. Motion to approve proposed COVID calendar to reflect additional instructional and remote learning days: Boucher/Johnsen. Motion carried.</p>
		<b>Committee Updates: Please see all committee minutes and come with any questions</b>		
7:15	J	<p>Board Committees:</p> <ul style="list-style-type: none"> <li>• Teacher Report (McCorcle)</li> <li>• PCN Update</li> <li>• L3</li> </ul>	<b>Committee Chairs</b>	<p>Information/Discussion: McCorcle shared teacher report. There was discussion about teacher report for special called board meetings. Motion to extend board meeting beyond 2hr limit (30-45 min): Boucher/Hill. Motion Carried. Kim shared info about 20-21 professional development plan.</p>
		<b>Executive Committee</b>		
7:30	Updates and Handout	<p>Committee Report</p> <ul style="list-style-type: none"> <li>• Committee Report</li> <li>• Executive Committee Elections</li> </ul>	<b>LaKeasha Glaspie</b>	<p>Information/Discussion/Action</p> <p>LaKeasha facilitated voting process for the board executive committee for next year. New officers are: Chair: Lakeasha Glaspie, vice-chair: Dave</p>

		<ul style="list-style-type: none"> <li>• Director Evaluation/ Recommendation</li> <li>• July Board Training: 3:00pm-6:00pm July 21, 2020 (short meeting to follow if needed)</li> </ul>		<p>Boucher, Secretary: Stephen Hill, Treasurer: Tiffany Erichsen. There was three-way tie for vice-chair, and board members verbally agreed to final choice (Boucher).</p> <p>Lakeasha shared executive committee's discussion points from director evaluation. Final result was a recommendation for renewal of Lori Roy's contract as director. Motion to approve executive committee's recommendation to renew Lori Roy's contract: Johnsen/Boucher. Motion carried.</p> <p>Lakeasha shared goals of July board member training and asked for feedback if additional topics are needed for training. Discussion about making executive committee meeting being same time each month.</p>
		<b>Announcements:</b>		
8:15		<b>Other Announcements and/or Upcoming events:</b>	<b>LaKeasha Glaspie</b>	Information/Discussion
8:17		<b>Adjournment</b>	<b>LaKeasha Glaspie</b>	Action: Motion to adjourn: Boucher/Jurich. Motion carried.

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Dave Boucher at [dboucher@cfc.net](mailto:dboucher@cfc.net) with "CFCI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

**All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.