

**Cape Fear Center for Inquiry  
Board of Directors Agenda  
March 21, 2017- 6:00pm**

***Nurturing a Sense of Wonder.** Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call** Jennifer Paetzold, Lori Benazzi, Lisa Sharpe, Cathey Luna, Kelly Rooney, Lauren Lombardi, Ashley Cooksley, Beth Carter, Lisa Buchanan, Kristin Hudson, Angela Carson

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
6:05 PM	<i><b>Call to Order</b></i>	<b>Cathey Luna</b>	Action
6:05	<i><b>Approval of Minutes: 02/21/17</b></i> Motion to approve: Ashley Cooksley Second: Kristin Hudson	<b>Cathey Luna</b>	Action
6:05	<i><b>Visiting Faculty*</b></i>	<b>TBD</b>	Information
6:06	<i><b>Visiting Parent or Community Members*</b></i>  <i><b>Amy Pearce:</b></i> I'm asking the Board to please consider the official formation of the Safety Committee. We feel this would provide the most efficient means of communication between parents and administration regarding safety issues. We're specifically asking for the following changes – fencing play areas, front door lock system, and re-evaluated pickup system. Parents can help raise funds and shoulder some of the burden. We are looking for even a temporary committee.  <i><b>Tiffany Walker:</b></i> I want to make CFCI the safest it can be. I'm worried about the dismissal process, access to the front door, and the recent incident during 4 <sup>th</sup> grade recess. We want to know the plan is in place, it's being enforced, and that we're being informed. Since our last meeting, no changes have been made. This is a concern.  <i><b>Sarah Raper:</b></i> I'm here to support the parents, and to agree with what has been proposed. We are looking for a voice and a chance to work in cooperation with the school, and to ensure we're being heard. We don't want this to be an us vs them situation, we just want to	<b>TBD</b>	Information

	<p>participate in the process. We'd like to open the communication more, and we can help to facilitate that, to be a support system, and be used as a resource.</p> <p><b>Sandy Hibler:</b> I encourage you to vote 'yes' for a Safety Committee. I'm concerned with the surrounding areas, and would like the chance to make a change. I wish there wasn't so much of a push back on it, and we want to work cooperatively with the school. I want to stay here, but I need to know that my kids are safe.</p>		
6:15	<p><b>Partnership</b></p> <ul style="list-style-type: none"> <li>Teacher stipends: we've asked them to give us their receipts, and the deadline was this past Friday. Teachers should get their checks soon along with the additional 7%.</li> <li>We're looking for parent volunteers for next year.</li> </ul>	Angela Carson	Information
6:17	<p><b>Director's Report</b></p> <ul style="list-style-type: none"> <li>Great ArtSpectations- Board Donation. Each Board member to donate 1 bottle of champagne for the Artist's Opening Reception. Also looking for Board sponsors.</li> <li>2017-18 Calendar (Vote). Big difference this year is that the children will be in school for Halloween because it falls in the middle of the week. Three extra days as always.</li> </ul> <p>Motion to approve: Kristin Hudson Second: Beth Carter</p>	Jennifer Paetzold/ Lori Benazzi	Action/Information
	<b>Standing Committee Reports:</b>		
6:20	<p><b>Development Committee (Formerly Fundraising &amp; Strategic)</b></p> <ul style="list-style-type: none"> <li>No Committee Report</li> </ul>	Todd Fischer	
6:20	<p><b>Life Long Learning</b></p> <ul style="list-style-type: none"> <li>Looking for PD for next school year.</li> <li>We're in a our second round of curricular conversations with Brad Walker, and are going very well</li> </ul>	Jennifer Paetzold	Information

	<ul style="list-style-type: none"> <li>Joanne Brinkley – getting as many teachers as possible for the Responsive Classroom training.</li> </ul>		
6:22	<p><b><i>Technology Committee</i></b></p> <ul style="list-style-type: none"> <li>We're in an exciting place because we have funds to spend this year along with some of our money from Great Art to give our kids more devices. The committee members spent a lot of time working with Loops, and it was decided to do a hybrid model (iPads for younger models, and Chromebooks for older students).</li> <li>Our goal is to put a device in every Middle Schoolers' hand. We'll start with 8<sup>th</sup> grade and work down to 7<sup>th</sup>, then 6<sup>th</sup>.</li> <li>We're going to take all iPads and push to lower grades. All laptops to the upper grades. So even if we don't have new devices, more students will have devices than ever.</li> </ul>	<p><b>Jennifer Paetzold/ Todd Fischer</b></p>	Information
6:26	<p><b><i>Finance</i></b></p> <ul style="list-style-type: none"> <li>The state will no longer pay for teacher license renewals. We did research, and New Hanover isn't paying for them either. Finance would like to recommend that we absorb that cost for our teachers. Motion: Beth Carter Second: Lisa Buchanan</li> <li>Responsive Classroom was brought to finance to send one teacher from each loop level for training (except K/1). Finance recommends spending up to \$3400 to send these three teachers (2/3, 4/5, 6-8). Motion: Kristin Hudson Second: Ashley Cooksley</li> <li>We've had discussions around regular ground maintenance. Renee is talking to landscaping companies to see what the cost would be, and I'll bring an update.</li> <li>Beth Carter: question about facilities #11. I'm surprised we have so much</li> </ul>	<p><b>Kathy Rettig</b></p>	Information/ Discussion

	left in our budget. Kathy answered that we wait until the end of the year to ensure we have the budget to work on major summer projects.		
6:32	<p><b><i>Policy and Procedure Review</i></b></p> <ul style="list-style-type: none"> <li>PPRC was asked to look at 3 policies and we're in the early stages. We'll take our drafts to the staff, and then come to the Board with an update.             <ol style="list-style-type: none"> <li><b>Early Kindergarten Entry</b> (children who don't turn 5 by August 1). Much of this is dictated already by the State, but want to have this information readily available for the school</li> <li><b>Enrolling children who have been homeschooled</b> (testing requirements).</li> <li><b>Early dismissal</b> (checkouts within the last 30 minutes of the day which can cause disruption – unless it's an emergency). Perhaps look at creating a limit on the amount you can have.</li> </ol> </li> </ul>	Jennifer Solomon	Information
6:50	<p><b><i>Executive Committee</i></b></p> <ul style="list-style-type: none"> <li>Safety Update             <ol style="list-style-type: none"> <li><b><i>Fencing on 4-8 playground:</i></b> We're going to put up the fencing soon. There have been concerns from faculty about a privacy fence. We're looking at different options.</li> <li><b><i>Front door:</i></b> We are also discussing what to do with the front door. Looking at putting a safety door up at the front office that would be a locked door with the ability to visibly see the person who wants to enter.</li> <li>Did the procedures for how to handle a similar situation to what happened on 4-8 playground discussed with the faculty? Yes. That happened immediately.</li> </ol> </li> <li>Discussion around formation of</li> </ul>	Cathey Luna	Information / Discussion/Action

	<p>Parent Action Committee (PAC) by Board members.</p> <ol style="list-style-type: none"> <li>This does provide a broad voice to parents that can focus on items in addition to Safety</li> <li>How does one get onto the committee? Lori will create parameters.</li> </ol> <ul style="list-style-type: none"> <li>Board Vacancies 2017-18: We will have 1 or 2 parent positions available (voting members), one community position (voting members), and one teacher position. Please encourage people to apply.</li> </ul>		
7:00	<p><b><i>Other Announcements and/or Upcoming events:</i></b></p> <ul style="list-style-type: none"> <li>Next Executive Committee Meeting: April 4th - 2pm at CFCI- Lori Roy's office</li> <li>Next Board Meeting- 4/18/17 at 6:00pm in the CFCI Museum Room</li> </ul>	<b>Cathey Luna</b>	Information
7:05	<p><b><i>Closed Session for meeting critique (NC statute 143-318.11)</i></b></p> <ul style="list-style-type: none"> <li>Motion to go into Closed Session: Ashley Cooksley. Second: Kristin Hudson.</li> <li>Motion to come out of Closed Session: Ashley Cooksley. Second: Kristin Hudson</li> </ul>	<b>Cathey Luna</b>	Discussion/Action
7:15	<p><b><i>Adjournment</i></b>  <b><i>Motion to adjourn: Ashley</i></b>  <b><i>Second: Beth Carter</i></b></p>	<b>Cathey Luna</b>	Action

***Board Agenda Requests:*** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Ashley Cooksley at [acooksley@cfc.net](mailto:acooksley@cfc.net) with "CFCI Board Agenda" in the subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

**All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

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**Roll Call** Jennifer Paetzold, Lori Benazzi, Lisa Sharpe, Cathey Luna, Kelly Rooney, Missy Ritchie, Todd Fischer, Lauren Lombardi, Ashley Cooksley, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Jackie Anderson, Angela Carson

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
6:00 PM	<i><b>Call to Order</b></i>	<b>Cathey Luna</b>	Action
6:01	<i><b>Approval of Minutes: 02/21/17</b></i>	<b>Cathey Luna</b>	Action
6:02	<i><b>Visiting Faculty*</b></i>	<b>TBD</b>	Information
6:05	<i><b>Visiting Parent or Community Members*</b></i>	<b>TBD</b>	Information
6:10	<i><b>Partnership</b></i> <ul style="list-style-type: none"> <li>Committee Report</li> </ul>	<b>Angela Carson</b>	Information
6:15	<i><b>Director's Report</b></i> <ul style="list-style-type: none"> <li>2017-18 Calendar (Vote)</li> <li>Great ArtSpectations- Board Donation</li> </ul>	<b>Jennifer Paetzold/ Lori Benazzi</b>	Action/Information
	<i><b>Standing Committee Reports:</b></i>		
6:25	<i><b>Development Committee (Formerly Fundraising &amp; Strategic)</b></i> <ul style="list-style-type: none"> <li>No Committee Report</li> </ul>	<b>Todd Fischer</b>	
6:25	<i><b>Life Long Learning</b></i> <ul style="list-style-type: none"> <li>Committee Report</li> </ul>	<b>Jennifer Paetzold</b>	Information
6:30	<i><b>Technology Committee</b></i> <ul style="list-style-type: none"> <li>Committee Report</li> </ul>	<b>Jennifer Paetzold/ Todd Fischer</b>	Information
6:35	<i><b>Finance</b></i> <ul style="list-style-type: none"> <li>Committee Report</li> <li>Budget Report</li> </ul>	<b>Kathy Rettig</b>	Information/ Discussion
6:45	<i><b>Policy and Procedure Review</b></i> <ul style="list-style-type: none"> <li>Committee Report</li> </ul>	<b>Jennifer Solomon</b>	Information
6:50	<i><b>Executive Committee</b></i> <ul style="list-style-type: none"> <li>Parent Advisory Council (PAC)/ Safety Concerns</li> </ul>	<b>Cathey Luna</b>	Information / Discussion/Action

7:00	<b><i>Other Announcements and/or Upcoming events:</i></b> <ul style="list-style-type: none"> <li>• Next Executive Committee Meeting: April 4th - 2pm at CFCI- Lori Roy's office</li> <li>• Next Board Meeting- 4/18/17 at 6:00pm in the CFCI Museum Room</li> </ul>	<b>Cathey Luna</b>	Information
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7:15	<b><i>Adjournment</i></b>	<b>Cathey Luna</b>	Action

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Date: 03/03/2017  
Time: 11:28 am

CAPE FEAR CENTER FOR INQUIRY  
FEDERAL PROGRAMS  
From 2/1/2017 to 2/28/2017

Page 1 of 1

		CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING
<b>PRC - 060</b>						
3-3600-060-000	Rev - IDEA VI-B Handicap - 060	\$54,322.40	\$4,241.77	\$43,870.90	\$10,451.50	19.24%
3-5210-060-121	Salary - EC Teacher - 060	\$50,462.05	\$5,140.84	\$40,856.88	\$9,605.17	19.03%
3-5210-060-211	ER's Social Security Cost-060	\$3,860.35	\$377.78	\$3,014.02	\$846.33	21.92%
3-5210-060-221	ER's Retirement Cost	\$0.00	\$(797.37)	\$0.00	\$0.00	0.00%
3-5210-060-231	ER's Hospitalization Insurance	\$0.00	\$(479.48)	\$0.00	\$0.00	0.00%
<b>Total PRC - 060</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>PRC - 118</b>						
3-3600-118-000	Rev - IDEA VI-B Spec Needs-118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%
3-5210-118-411	EC Supplies and Materials -118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%
<b>Total PRC - 118</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL FEDERAL NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>



Date: 03/03/2017

Time: 11:28 am

## CAPE FEAR CENTER FOR INQUIRY

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## BUDGET REPORT (CONDENSED)

From 2/1/2017 to 2/28/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>REVENUE</b>						
<b>STATE REVENUE</b>						
Rev - Summer Reading Program	\$5,350.03	\$0.00	\$5,350.03	\$0.00	0.00%	
Rev - Behavior Support - 029	\$50,000.00	\$0.00	\$28,173.50	\$21,826.50	43.65%	
Rev - Charter Schools - 036	\$2,291,730.00	\$240,553.28	\$1,692,256.59	\$599,473.41	26.16%	
<b>TOTAL STATE REVENUE</b>	<b>\$2,347,080.03</b>	<b>\$240,553.28</b>	<b>\$1,725,780.12</b>	<b>\$621,299.91</b>	<b>26.47%</b>	
<b>LOCAL REVENUE</b>						
Rev - Sales Tax	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Rev - Field Trip	\$35,000.00	\$11,154.50	\$33,321.60	\$1,678.40	4.80%	
Rev - Contributions and Donati	\$1,500.00	\$124.77	\$1,110.22	\$389.78	25.99%	
Rev - Interest Income-MM-1908	\$2,000.00	\$164.70	\$1,745.20	\$254.80	12.74%	
Rev - Interest Income-SV-4483	\$1.00	\$0.01	\$0.14	\$0.86	86.00%	
Rev - Interest Income-SV-4595	\$125.00	\$0.00	\$0.00	\$125.00	100.00%	
Rev - Various	\$5,000.00	\$3,267.61	\$3,267.61	\$1,732.39	34.65%	
Rev - Clubs	\$90.00	\$0.00	\$90.00	\$0.00	0.00%	
Rev - ERATE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	
Rev - Brunswick County Schools	\$78,969.60	\$10,019.33	\$70,135.30	\$8,834.30	11.19%	
F & F - Brunswick County-4609	\$800.00	\$57.50	\$816.04	\$(16.04)	-2.00%	
Rev - Duplin County Schools	\$1,008.32	\$0.00	\$1,008.32	\$0.00	0.00%	
Rev - New Hanover County	\$949,608.00	\$78,366.00	\$626,928.00	\$322,680.00	33.98%	
F & F - New Hanover County	\$15,000.00	\$2,482.00	\$20,001.00	\$(5,001.00)	-33.34%	
Rev - Pender County Schools	\$17,364.96	\$754.74	\$6,037.92	\$11,327.04	65.23%	
F & F - Pender County Schools	\$300.00	\$7.80	\$78.15	\$221.85	73.95%	
Rev - Fundraising - 653	\$5,031.00	\$0.00	\$3,031.00	\$2,000.00	39.75%	
Rev - Riptide Runners	\$4,300.00	\$4,165.00	\$4,165.00	\$135.00	3.14%	
Rev - Capital Campaign - 660	\$25,000.00	\$0.00	\$64.00	\$24,936.00	99.74%	
Rev - Fees / Supplies - 4609	\$2,112.50	\$0.00	\$2,192.50	\$(80.00)	-3.79%	
Rev - Social Dues	\$500.00	\$0.00	\$452.00	\$48.00	9.60%	
<b>TOTAL LOCAL REVENUE</b>	<b>\$1,173,710.38</b>	<b>\$110,563.96</b>	<b>\$774,444.00</b>	<b>\$399,266.38</b>	<b>34.02%</b>	
<b>FEDERAL REVENUE</b>						
Rev - IDEA VI-B Handicap - 060	\$54,322.40	\$4,241.77	\$43,870.90	\$10,451.50	19.24%	
Rev - IDEA VI-B Spec Needs-118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%	
<b>TOTAL FEDERAL REVENUE</b>	<b>\$55,791.62</b>	<b>\$4,241.77</b>	<b>\$44,440.12</b>	<b>\$11,351.50</b>	<b>20.35%</b>	
<b>TOTAL REVENUE</b>	<b>\$3,576,582.03</b>	<b>\$355,359.01</b>	<b>\$2,544,664.24</b>	<b>\$1,031,917.79</b>	<b>28.85%</b>	

Date: 03/03/2017  
Time: 11:28 am

CAPE FEAR CENTER FOR INQUIRY  
BUDGET REPORT (CONDENSED)  
From 2/1/2017 to 2/28/2017

Page 2 of 2

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>EXPENSES</b>						
1. Salaries & Bonuses	\$1,936,361.26	\$164,871.50	\$1,249,792.98	\$686,568.28	35.46%	
2. Benefits	\$631,529.70	\$51,660.04	\$393,406.39	\$238,123.31	37.71%	
3. Books & Supplies	\$67,041.72	\$891.56	\$37,618.49	\$29,423.23	43.89%	
4. Technology	\$46,167.86	\$748.34	\$23,894.54	\$22,273.32	48.24%	
5. Non-Cap Equipment & Leases	\$22,234.44	\$99.22	\$16,901.47	\$5,332.97	23.99%	
6. Contracted Student Services	\$71,815.76	\$6,090.02	\$42,384.31	\$29,431.45	40.98%	
7. Staff Development	\$19,000.00	\$1,624.00	\$8,635.47	\$10,364.53	54.55%	
8. Administrative Services	\$85,024.89	\$8,003.92	\$60,668.36	\$24,356.53	28.65%	
9. Insurances	\$44,322.00	\$0.00	\$19,541.00	\$24,781.00	55.91%	
10. Rents & Debt Service	\$309,425.37	\$25,325.03	\$205,350.24	\$104,075.13	33.63%	
11. Facilities	\$136,831.00	\$4,264.91	\$58,766.01	\$78,064.99	57.05%	
12. Utilities	\$56,450.00	\$2,966.38	\$32,842.12	\$23,607.88	41.82%	
13. Nutrition & Food	\$8,650.00	\$0.00	\$3,167.51	\$5,482.49	63.38%	
14. Capital Purchases	\$19,597.70	\$0.00	\$0.00	\$19,597.70	100.00%	
15. New Site Development	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	
16. Capital Campaign - 660	\$20,000.00	\$0.00	\$15,138.28	\$4,861.72	24.31%	
17. Transportation and Travel	\$0.00	\$0.00	\$111.20	\$(111.20)	0.00%	
<b>TOTAL EXPENSES</b>	<b>\$3,524,451.70</b>	<b>\$266,544.92</b>	<b>\$2,168,218.37</b>	<b>\$1,356,233.33</b>	<b>38.48%</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$52,130.33</b>	<b>\$88,814.09</b>	<b>\$376,445.87</b>			

Date: 03/03/2017  
Time: 10:55 am

CAPE FEAR CENTER FOR INQUIRY  
BUDGET REPORT  
From 2/1/2017 to 2/28/2017

Page 1 of 5

REVENUE

STATE REVENUE

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Rev - Fundraising - 653	\$5,031.00	\$0.00	\$3,031.00	\$2,000.00	39.75%
Rev - Riptide Runners	\$4,300.00	\$4,165.00	\$4,165.00	\$135.00	3.14%
Rev - Capital Campaign - 660	\$25,000.00	\$0.00	\$64.00	\$24,936.00	99.74%
Rev - Fees / Supplies - 4609	\$2,112.50	\$0.00	\$2,192.50	\$(80.00)	-3.79%
Rev - Social Dues	\$500.00	\$0.00	\$452.00	\$48.00	9.60%
<b>TOTAL LOCAL REVENUE</b>	<b>\$1,173,710.38</b>	<b>\$110,563.96</b>	<b>\$774,444.00</b>	<b>\$399,266.38</b>	<b>34.02%</b>

FEDERAL REVENUE

Rev - IDEA VI-B Handicap - 060	\$54,322.40	\$4,241.77	\$43,870.90	\$10,451.50	19.24%
Rev - IDEA VI-B Spec Needs-118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%
<b>TOTAL FEDERAL REVENUE</b>	<b>\$55,791.62</b>	<b>\$4,241.77</b>	<b>\$44,440.12</b>	<b>\$11,351.50</b>	<b>20.35%</b>

TOTAL REVENUE

<b>\$3,576,582.03</b>	<b>\$355,359.01</b>	<b>\$2,544,664.24</b>	<b>\$1,031,917.79</b>	<b>28.85%</b>
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Date: 03/03/2017

Time: 10:55 am

## CAPE FEAR CENTER FOR INQUIRY

Page 2 of 5

## BUDGET REPORT

From 2/1/2017 to 2/28/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>EXPENSES</b>						
<b>1. Salaries &amp; Bonuses</b>						
Salary - Teacher	\$1,135,703.00	\$96,459.87	\$750,171.08	\$385,531.92	33.95%	
Salary - Teacher - 016	\$1,666.49	\$0.00	\$1,666.49	\$0.00	0.00%	
Salary - Teacher Assistant	\$80,026.20	\$10,470.74	\$66,569.21	\$13,456.99	16.82%	
Salary - Additional Responsibility - 016	\$612.84	\$0.00	\$612.84	\$0.00	0.00%	
Salary - Substitute	\$40,000.00	\$2,960.00	\$12,505.00	\$27,495.00	68.74%	
Salary - EC Teacher	\$205,543.73	\$15,629.59	\$97,787.97	\$107,755.76	52.42%	
Salary - EC Teacher - 060	\$50,462.05	\$5,140.84	\$40,856.88	\$9,605.17	19.03%	
Salary - EC Assistant	\$12,181.95	\$1,163.99	\$7,369.87	\$4,812.08	39.50%	
Salary - EC Substitute	\$2,000.00	\$240.00	\$1,840.00	\$160.00	8.00%	
Salary - Behavioral - 029	\$36,225.00	\$0.00	\$19,525.00	\$16,700.00	46.10%	
Salary - Guidance	\$36,175.00	\$3,014.59	\$23,973.13	\$12,201.87	33.73%	
Salary - Psychologist	\$26,000.00	\$3,013.50	\$20,452.25	\$5,547.75	21.34%	
Salary - Principal	\$78,320.00	\$6,526.67	\$52,213.53	\$26,106.47	33.33%	
Salary - Assistant Principal	\$61,815.00	\$5,676.25	\$41,673.00	\$20,142.00	32.58%	
Salary - Office	\$42,498.00	\$3,981.13	\$28,855.71	\$13,642.29	32.10%	
Salary - Business Manager	\$79,632.00	\$6,636.00	\$53,088.01	\$26,543.99	33.33%	
Salary - Technology	\$47,500.00	\$3,958.33	\$30,633.01	\$16,866.99	35.51%	
<b>Total 1. Salaries &amp; Bonuses</b>	<b>\$1,936,361.26</b>	<b>\$164,871.50</b>	<b>\$1,249,792.98</b>	<b>\$686,568.28</b>	<b>35.46%</b>	
<b>2. Benefits</b>						
Social Security Cost	\$139,607.47	\$11,775.47	\$88,191.13	\$51,416.34	36.83%	
Social Security Cost - 016	\$173.70	\$0.00	\$173.70	\$0.00	0.00%	
Social Security Cost - 029	\$2,771.18	\$0.00	\$1,702.03	\$1,069.15	38.58%	
Social Security Cost - 060	\$3,860.35	\$377.78	\$3,014.02	\$846.33	21.92%	
State Retirement Cost	\$280,090.26	\$24,506.32	\$175,510.73	\$104,579.53	37.34%	
State Retirement Cost - 016	\$136.76	\$0.00	\$136.76	\$0.00	0.00%	
State Retirement Cost - 029	\$5,808.54	\$0.00	\$3,669.11	\$2,139.43	36.83%	
State Retirement Cost - 060	\$0.00	\$(797.37)	\$0.00	\$0.00	0.00%	
Hospitalization Cost	\$183,986.16	\$16,277.32	\$115,087.80	\$68,898.36	37.45%	
Hospitalization Cost - 016	\$0.00	\$0.00	\$21.40	\$(21.40)	0.00%	
Hospitalization Cost - 029	\$5,195.28	\$0.00	\$3,277.36	\$1,917.92	36.92%	
Hospitalization Cost - 060	\$0.00	\$(479.48)	\$0.00	\$0.00	0.00%	
Unemployment Cost	\$9,900.00	\$0.00	\$2,622.35	\$7,277.65	73.51%	
<b>Total 2. Benefits</b>	<b>\$631,529.70</b>	<b>\$51,660.04</b>	<b>\$393,406.39</b>	<b>\$238,123.31</b>	<b>37.71%</b>	
<b>3. Books &amp; Supplies</b>						
Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%	
Instructional Supplies	\$27,112.26	\$47.25	\$17,810.75	\$9,301.51	34.31%	
Instructional Supplies - 016	\$2,760.24	\$0.00	\$2,738.84	\$21.40	0.78%	
EC Instructional Supplies	\$10,000.00	\$27.50	\$2,429.42	\$7,570.58	75.71%	
Health Supplies	\$200.00	\$0.00	\$15.92	\$184.08	92.04%	

Date: 03/03/2017

Time: 10:55 am

## CAPE FEAR CENTER FOR INQUIRY

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## BUDGET REPORT

From 2/1/2017 to 2/28/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Safety Supplies	\$1,200.00	\$0.00	\$546.90	\$653.10	54.43%	
Arts Supplies	\$0.00	\$0.00	\$75.00	\$(75.00)	0.00%	
Clubs Supplies	\$0.00	\$0.00	\$322.20	\$(322.20)	0.00%	
Student Activity Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.00%	
Office Supplies	\$8,000.00	\$0.00	\$3,033.05	\$4,966.95	62.09%	
Board of Directors Supplies	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
Postage	\$2,300.00	\$0.00	\$208.50	\$2,091.50	90.93%	
Memberships	\$2,500.00	\$0.00	\$371.30	\$2,128.70	85.15%	
Social Dues	\$500.00	\$0.00	\$111.14	\$388.86	77.77%	
Sales Tax Expense	\$5,000.00	\$66.31	\$4,312.64	\$687.36	13.75%	
Unidentified Purchases	\$0.00	\$750.50	\$3,483.79	\$(3,483.79)	0.00%	
EC Supplies - 118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%	
Garden Grant - 555	\$0.00	\$0.00	\$89.82	\$(89.82)	0.00%	
<b>Total 3. Books &amp; Supplies</b>	<b>\$67,041.72</b>	<b>\$891.56</b>	<b>\$37,618.49</b>	<b>\$29,423.23</b>	<b>43.89%</b>	
<b>4. Technology</b>						
Instructional Software	\$15,500.00	\$540.00	\$4,854.44	\$10,645.56	68.68%	
EC Software	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Non-Capitalized Hardware	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Office Software	\$2,500.00	\$208.34	\$1,666.67	\$833.33	33.33%	
Non-Capitalized Office Hardware	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	
Supplies and Materials	\$15,167.86	\$0.00	\$15,228.23	\$(60.37)	-0.40%	
Technology Computer Equipment	\$8,000.00	\$0.00	\$2,145.20	\$5,854.80	73.19%	
<b>Total 4. Technology</b>	<b>\$46,167.86</b>	<b>\$748.34</b>	<b>\$23,894.54</b>	<b>\$22,273.32</b>	<b>48.24%</b>	
<b>5. Non-Cap Equipment &amp; Leases</b>						
Instructional Equipment	\$5,879.46	\$0.00	\$5,879.46	\$0.00	0.00%	
EC Equipment	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	
Reproduction Costs	\$12,000.00	\$99.22	\$9,667.03	\$2,332.97	19.44%	
Office Equipment	\$1,354.98	\$0.00	\$1,354.98	\$0.00	0.00%	
<b>Total 5. Non-Cap Equipment &amp; Leases</b>	<b>\$22,234.44</b>	<b>\$99.22</b>	<b>\$16,901.47</b>	<b>\$5,332.97</b>	<b>23.99%</b>	
<b>6. Contracted Student Services</b>						
Instructional Services	\$815.76	\$0.00	\$815.76	\$0.00	0.00%	
EC Services	\$11,000.00	\$0.00	\$2,493.75	\$8,506.25	77.33%	
Speech Services	\$23,000.00	\$3,103.00	\$15,602.00	\$7,398.00	32.17%	
Field Trips	\$37,000.00	\$2,987.02	\$23,472.80	\$13,527.20	36.56%	
<b>Total 6. Contracted Student Services</b>	<b>\$71,815.76</b>	<b>\$6,090.02</b>	<b>\$42,384.31</b>	<b>\$29,431.45</b>	<b>40.98%</b>	
<b>7. Staff Development</b>						
Workshop Expenses	\$16,000.00	\$1,548.00	\$6,388.48	\$9,611.52	60.07%	
EC Workshop Expenses	\$3,000.00	\$76.00	\$2,246.99	\$753.01	25.10%	

Date: 03/03/2017  
Time: 10:55 am

**CAPE FEAR CENTER FOR INQUIRY**  
**BUDGET REPORT**  
From 2/1/2017 to 2/28/2017

Page 4 of 5

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>Total 7. Staff Development</b>	<b>\$19,000.00</b>	<b>\$1,624.00</b>	<b>\$8,635.47</b>	<b>\$10,364.53</b>	<b>54.55%</b>	
<b>8. Administrative Services</b>						
Advertising	\$2,000.00	\$0.00	\$690.00	\$1,310.00	65.50%	
Audit Services	\$8,500.00	\$1,200.00	\$8,626.00	\$(126.00)	-1.48%	
Bank Fees	\$3,000.00	\$0.00	\$537.07	\$2,462.93	82.10%	
Financial Services	\$43,656.00	\$3,638.00	\$29,104.00	\$14,552.00	33.33%	
General Administration	\$4,000.00	\$1,532.92	\$2,399.92	\$1,600.08	40.00%	
Legal Services	\$3,000.00	\$0.00	\$1,000.00	\$2,000.00	66.67%	
PowerSchool Services	\$16,320.00	\$1,360.00	\$10,880.00	\$5,440.00	33.33%	
Technology Support Services	\$500.00	\$0.00	\$3,991.98	\$(3,491.98)	-698.40%	
Human Resources	\$1,400.00	\$273.00	\$790.50	\$609.50	43.54%	
Other Tax Payments	\$2,648.89	\$0.00	\$2,648.89	\$0.00	0.00%	
<b>Total 8. Administrative Services</b>	<b>\$85,024.89</b>	<b>\$8,003.92</b>	<b>\$60,668.36</b>	<b>\$24,356.53</b>	<b>28.65%</b>	
<b>9. Insurances</b>						
Workers Compensation	\$8,165.00	\$0.00	\$4,791.00	\$3,374.00	41.32%	
General Liability	\$32,500.00	\$0.00	\$14,750.00	\$17,750.00	54.62%	
Other Insurance & Judgments	\$3,657.00	\$0.00	\$0.00	\$3,657.00	100.00%	
<b>Total 9. Insurances</b>	<b>\$44,322.00</b>	<b>\$0.00</b>	<b>\$19,541.00</b>	<b>\$24,781.00</b>	<b>55.91%</b>	
<b>10. Rents &amp; Debt Service</b>						
Debt Service - Principal	\$205,262.70	\$16,479.14	\$131,512.85	\$73,749.85	35.93%	
Debt Service - Interest	\$98,637.67	\$8,845.89	\$71,087.39	\$27,550.28	27.93%	
Building Rent	\$5,525.00	\$0.00	\$2,750.00	\$2,775.00	50.23%	
<b>Total 10. Rents &amp; Debt Service</b>	<b>\$309,425.37</b>	<b>\$25,325.03</b>	<b>\$205,350.24</b>	<b>\$104,075.13</b>	<b>33.63%</b>	
<b>11. Facilities</b>						
Building Repairs & Maintenance	\$33,031.00	\$(1,363.00)	\$8,846.31	\$24,184.69	73.22%	
Building Supplies & Materials	\$15,000.00	\$196.92	\$1,616.99	\$13,383.01	89.22%	
Contracted Custodial Services	\$70,000.00	\$4,780.00	\$40,164.10	\$29,835.90	42.62%	
Custodial Supplies & Materials	\$12,000.00	\$650.99	\$6,284.11	\$5,715.89	47.63%	
General Contract	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	
Security Monitoring	\$5,800.00	\$0.00	\$1,854.50	\$3,945.50	68.03%	
<b>Total 11. Facilities</b>	<b>\$136,831.00</b>	<b>\$4,264.91</b>	<b>\$58,766.01</b>	<b>\$78,064.99</b>	<b>57.05%</b>	
<b>12. Utilities</b>						
Electricity	\$38,000.00	\$557.47	\$21,489.02	\$16,510.98	43.45%	
Water & Sewer	\$7,000.00	\$1,417.68	\$4,737.37	\$2,262.63	32.32%	
Waste Management	\$2,450.00	\$209.44	\$1,643.91	\$806.09	32.90%	
Telephone	\$9,000.00	\$781.79	\$4,971.82	\$4,028.18	44.76%	
<b>Total 12. Utilities</b>	<b>\$56,450.00</b>	<b>\$2,966.38</b>	<b>\$32,842.12</b>	<b>\$23,607.88</b>	<b>41.82%</b>	

Date: 03/03/2017

Time: 10:55 am

CAPE FEAR CENTER FOR INQUIRY

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BUDGET REPORT

From 2/1/2017 to 2/28/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>13. Nutrition &amp; Food</b>						
Food Supplies & Materials	\$150.00	\$0.00	\$13.49	\$136.51	91.01%	
Food Purchases	\$8,000.00	\$0.00	\$2,816.07	\$5,183.93	64.80%	
Other Food - Office	\$500.00	\$0.00	\$337.95	\$162.05	32.41%	
<b>Total 13. Nutrition &amp; Food</b>	<b>\$8,650.00</b>	<b>\$0.00</b>	<b>\$3,167.51</b>	<b>\$5,482.49</b>	<b>63.38%</b>	
<b>14. Capital Purchases</b>						
Cap Instructional Computers	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	
Cap Office Computers	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Cap Instructional Equipment	\$2,597.70	\$0.00	\$0.00	\$2,597.70	100.00%	
<b>Total 14. Capital Purchases</b>	<b>\$19,597.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,597.70</b>	<b>100.00%</b>	
<b>15. New Site Development</b>						
Bank Service Fee	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	
<b>Total 15. New Site Development</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>100.00%</b>	
<b>16. Capital Campaign - 660</b>						
Capital Campaign Expenses - 660	\$20,000.00	\$0.00	\$15,138.28	\$4,861.72	24.31%	
<b>Total 16. Capital Campaign - 660</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$15,138.28</b>	<b>\$4,861.72</b>	<b>24.31%</b>	
<b>17. Transportation and Travel</b>						
Travel	\$0.00	\$0.00	\$111.20	\$(111.20)	0.00%	
<b>Total 17. Transportation and Travel</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$111.20</b>	<b>\$(111.20)</b>	<b>0.00%</b>	
<b>TOTAL EXPENSES</b>	<b>\$3,524,451.70</b>	<b>\$266,544.92</b>	<b>\$2,168,218.37</b>	<b>\$1,356,233.33</b>	<b>38.48%</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$52,130.33</b>	<b>\$88,814.09</b>	<b>\$376,445.87</b>			

# Cape Fear Center for Inquiry

## DRAFT 2017-2018 Calendar DRAFT

July 2017						
Su	M	Tu	W	Th	F	Sa
					C	1
2		H	5	6	C	8
9	10	11	12	13	C	15
16	17	18	19	20	C	22
23	24	25	26	27	C	29
30	31					

August 2017						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	W	W	W	W	19
20	W	★	23	24	25	26
27	28	29	30	31		

September 2017						
Su	M	Tu	W	Th	F	Sa
					1	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	E	W	30

October 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	BF	BF	BF	BF	BF	14
15	16	17	18	19	20	21
22	23	24	25	E	W	28
29	30	31				

November 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	H	11
12	13	14	15	16	17	18
19	TT	21	W	H	H	25
26	27	28	29	30		

December 2017						
Su	M	Tu	W	Th	F	Sa
					1	HF
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	V	V	V	V	V	23
24	H	H	H	V	V	30
31						

January 2018						
Su	M	Tu	W	Th	F	Sa
	H	2	3	4	5	6
7	8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	24	25	W	27
28	29	30	31			

February 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	E	W	24
25	26	27	28			

March 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	BF	BF	BF	BF	BF	17
18	19	20	21	22	23	24
25	V	V	V	V	H	31

April 2018						
Su	M	Tu	W	Th	F	Sa
1	W	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	W	28
29	30					

May 2018						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	H	29	30	31		

June 2018						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	★	9
10	W	W	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

H/V	School Closed- Holiday (H)/ Vacation
E	Early Release Day (11:30)
△	Student Led Conferences
BF	Bookfair

W	Teacher Workday (no school for students)
Q	End of Quarter (Q1, Q2, Q3, Q4)
⬢	End of Trimester (6-8 Specials only)
TT	Turkey Trot

★	First and Last Day of School
C	Office closed (summer hours)
HF	Holiday Festival







# CFCI Meeting Minutes



## Finance Committee

Meeting Agenda

March 13, 2017

*Present: Kathy Rettig, Pauline Piner, Joanne Brinkley, Joanne Cress*

*Next meeting: TBD*

### I. Topic

February Budget Reports

### II. Discussion

Please email any questions to Kathy

### I. Topic

Teacher Licensure Fees

### II. Discussion

The State will no longer pay the \$55 to renew teacher licenses every 5 years. New Hanover County is not paying for their teachers to renew. This is a relatively small cost (approx, 3-5 per year).

### III. Action

Finance Recommends the CFCI pay for teacher license renewals.

### I. Topic

Responsive Classroom

### II. Discussion

Responsive classroom training will be in Durham this year. Only 1 teacher still here has had official Responsive Classroom training.

### III. Action

Finance Recommends that spending \$3400 to send 1 teacher from each loop level to be trained in Responsive Classroom.

Please delete what is not used of the form and condense to as few pages as possible or cut and paste more I. II. III. if more topics are needed on the minutes.

Please attach agenda if there is one.

Board committees please send electronically to Director. All others should be posted in teachers room.



# CFCI Meeting Minutes



## **I. Topic**

2017-2018 Budget Discussion
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## **II. Discussion**

Kathy is putting together the budget draft for 2017-2018. Finance discussed the need to include regular grounds maintenance. Rene is soliciting bids for this service. L3 al so requests additional staff development funds.

Please delete what is not used of the form and condense to as few pages as possible or cut and paste more I. II. III. if more topics are needed on the minutes.

Please attach agenda if there is one.

Board committees please send electronically to Director. All others should be posted in teachers room.



# CFCI Meeting Agenda

## Life Long Learning Committee

Date: 3.14.17

Present:

Visitors:

Next meeting: 4.11.17

### I. Topic: Curric. Convo./PD Feedback

#### Discussion

Have sent emails to BW...2<sup>nd</sup> follow up to first email was sent 3/13...thinking there was no email checking over spring. Hoping to hear back soon regarding March dates.

PD survey results...review...get overall feel for how curric. Convo. are going.

PD...discuss possibilities for moving forward next year.

#### Action or Request (if any)

***Decided to wait on this since only 4 of us were here.***

### II. Topic: Joanne Brinkley...finance meeting Monday 3.13.17

#### Discussion

Responsive Classroom – 3 teachers

L3 budget 2017-2018

***Joanne proposed the spending for Responsive Classroom to Finance.***

***Finance approved and now it needs to go to the Board for approval.***

#### Action or Request (if any)

***Next action is to decide who gets to go/ how that decision process should go, and expectations of those people.***

***Take to the faculty the discussion for how it's decided who gets to go and the expectations.***

- ***Idea that one person from each loop goes and the loop decides who goes.***

### III. Topic: PD brainstorm fro 2017-2018

#### Discussion

Lisa shared that MTSS core conversation may show areas for potential PD. Use teacher leaders to do small break out sessions to address teacher needs/ interests. Saves money too.



# CFCI Meeting Agenda

***Decided to put this bigger conversation off until next meeting since only 4 of us were here***

**Action or Request (if any)**

## **IV. Topic: Other/Future Discussion items**

### **Discussion**

**Action or Request (if any)**

***1) Have Kathy bring us budget so we know what actual PD funds would be to future meeting.***

***2) Take to faculty how PD money should be equitably distributed. We talked about taking this to the faculty earlier this year, but never happened.***

March 6<sup>th</sup>, 2017

Dear CFCI Board of Directors,

After the discussion of a Safety Committee at your February meeting, we feel compelled to clarify our intentions and the history of our group. Amy Pierce felt unable to fully explain this in the two-minute time limit. We are committed to collaborating and providing assistance to the CFCI Board and administration to ensure the safety of our children, faculty and staff. We also respectfully request a time for an open discussion before you vote on whether or not to reinstate a Safety Committee, given the importance of this issue.

Our concerns have come about due to actual incidents, making the addition of a Safety Committee even more relevant. On January 6th, a doctor who works at the Coastal Horizons methadone clinic and the Wilmington Treatment Center told Amy about a recent incident that occurred at this location, next door to CFCI. Recently, a potentially armed and agitated man left the premises and police were unable to find him. The doctor said that things like that do happen there and that the Wilmington Treatment Center does not have a security guard during the day. Because of these facts, she and several other moms who work at CH may not apply to CFCI when their children are of age given the surroundings and open playgrounds specifically. After learning this, Amy Pierce approached school administrators to relay this information and to ask questions about the safety measures in place. She was originally offered a meeting with Cathey Luna and Jennifer Paetzold, but was then told these concerns would instead be addressed with the larger parent population.

At that point, Amy discussed her concerns with another parent, who shared similar ones. Within a week, several more parents who had already been discussing safety concerns, reached out to Amy, inquiring about how they might get involved in addressing these issues they had identified on campus. We decided to meet to formulate a plan of action. We held two informal meetings during which we discussed our concerns and decided to propose the creation of a Safety Committee to the Board. We felt this was the best way for us to collaborate with school leaders. The playground incident on February 9<sup>th</sup> and recent police presence on Wellington Ave during afternoon dismissal, have brought more parents forward who want to participate in improving and implementing safety protocols.

Sadly, we are all acutely aware of the tragedies that have occurred in our nation's schools. And though it is true that tragedies can occur in any neighborhood, it is also true that our school is immediately surrounded by four potential threats: Coastal Horizons' methadone and psychiatric clinic; the Wilmington Treatment Center for drug

rehabilitation; potentially dangerous foot and vehicular traffic on Shipyard Blvd.; and frequent crime activity on Wellington Avenue. In fact, Amy has lived in the immediate area for 15 years and is well aware of the crime activity in the neighborhood. Given this reality, we can't be too proactive in protecting our children and do our absolute best for our own unique campus.

Our group's intentions are to work as a team with the school. We are willing to dedicate time and energy to improve the safety and communication on CFCI's campus, and hope doing so can help to alleviate some of the responsibilities of the administration. Our mission is not to implement any particular safety policy, but rather to evaluate what is currently in place, provide recommendations for improvement based on research and best practice, and help raise funds to implement those which are agreed upon by the Board and administration. We recognize that every parent has a different idea about how best to keep our children safe, for instance our group is divided on whether we support an SRO on campus, but we believe that parents should be included in the conversation. Parent involvement is integral to CFCI culture, and only when parents and their children feel safe, can learning take place. It is our understanding that this is the foundation of our responsive classroom curriculum and the ultimate goal of our school leaders.

We welcome Mrs. Roy's suggestions of having the ERT help to review safety protocols as well as the establishment of a Parent Advisory Council to address concerns. However, we also believe some of the safety concerns that have arisen recently are urgent and need to be addressed immediately. We believe a time-limited Safety Committee could temporarily act as a conduit of information between the parents and administration on these issues and shoulder much of the work.

Our group was reassured by Mrs. Roy's words in the recent newsletter, "We are constantly looking for ways to create a safer environment for our students. Thank you for supporting us in this. If you find yourself questioning something from a safety standpoint, please contact any member of the administrative team! We would love to talk with you or meet with you." Our group has questions, ideas and good intentions to collaborate and help out to make our campus safer. We appreciate your time and encourage you to allow our concerns to be voiced. Thank you for your time and we look forward to hearing your response.

Sincerely,

Shelly DiLoreto, Sandy Hibler, Jill Large, Amy Pierce, Sarah Raper, Liz Saller, Robin Stalsitz, Laurie Sullivan, Tiffany Walker