

**Cape Fear Center for Inquiry  
Board of Directors Agenda  
March 15, 2016- 6:00pm**

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call:** Kelly Dodd, Lauren Lombardy, Todd Fischer, Cathey Luna, Rob Russell, Lori Roy, Julie Sartorius, Nancy Kachadurian, Missy Ritchie, Sam Deprisco

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
6:04 PM	<b>Call to Order</b>	<b>Cathey Luna</b>	Action
6:04	<b>Approval of Minutes: 2/19/16</b> <ul style="list-style-type: none"> <li>Rob approved the minutes, Todd seconded, all in favor</li> </ul>	<b>Cathey Luna</b>	Action
6:04	<b>Visiting Faculty*</b> None	<b>TBD</b>	Information
6:04	<b>Visiting Parent or Community Members*</b> None	<b>TBD</b>	Information
6:05	<b>Who We Are- Great Artspectations</b> <ul style="list-style-type: none"> <li>Missy Ritchie shared a slide show of art projects made by students in collaboration with local artists (Sara Howell, Stephanie Holt, Nicole Nicole, Megan Dietz) and plans for upcoming projects and field trips.</li> </ul>	<b>Committee Members</b>	Information
6:12	<b>Partnership</b> <ul style="list-style-type: none"> <li>Committee Report – book fair went well – update soon. Partnership is requesting teacher grants.</li> </ul>	<b>Lori Roy for Paul M.</b>	Information
6:14	<b>Life Long Learning</b> <ul style="list-style-type: none"> <li>Committee Report – PD for April is ready. L3 surveyed the faculty related to upcoming PD and will share with the presenter, Heidi Mills.</li> <li>Next year L3 plans to make math a main focus. Have talked with UNC-W professors about participating in opening day and the possibility of an ongoing relationship throughout the year.</li> <li>Approved teacher J. Brinkley to go to NC reading conference</li> </ul>	<b>Jennifer Paetzold</b>	Information
6:15	<b>Director's Report</b> <ul style="list-style-type: none"> <li>Lori received an email from Lt. Frieslander, the head of SRO's over NHC – she will be in touch soon to share details of what an SRO would look like.</li> <li>Warren Lee, from 911 call center informed Lori they have completed a month of testing the twitter feed. They are awaiting final approval from PD and will be in touch.</li> <li>Calendar for 2016-2017 school year – shared details. Vote – Rob motioned to approve, Lauren seconded the motion, all in favor.</li> </ul>	<b>Lori Roy</b>	Information/ Discussion/ Action

	<b><i>Standing Committee Reports:</i></b>		
6:20	<b><i>Finance</i></b> <ul style="list-style-type: none"> <li>Let Kathy know if you have any questions about the budget reports</li> <li>Blue Clay property – vote – Rob motioned to give approval to Cathey L. and/or Kathy R. to proceed with listing the property at the agreed minimal listing amount, Lauren seconded, all in favor. Additional vote – to allow Cathey L. and/or Kathy R. to select listing agent based on RFP's. Lauren motioned to approve, Rob seconded, all in favor.</li> <li>Culvert work – vote on approval to additional work on Culvert on the back end section that is eroding – Rob motioned to approve, Lauren seconded, all in favor.</li> </ul>	<b>Kathy Rettig</b>	Information
6:21	<b><i>Executive Committee</i></b> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul>	<b>Cathey Luna</b>	Information/ Discussion / Action
6:22	<b><i>Policy and Procedure Review</i></b> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul>	<b>Nancy Kachadurian/ Jennifer Solomon</b>	Information
6:22	<b><i>Development Committee (Formerly Fundraising &amp; Strategic)</i></b> <ul style="list-style-type: none"> <li>Committee Report – Great Arts – doing well with sponsors thus far, still looking for more – family or business. Deadline is March 31, 2016 because of need for logos on posters.</li> <li>Manna update – raised \$8700</li> <li>Looking at charter schools being included in Friday foundation with the state of NC – 50 million devices for the state.</li> </ul>	<b>Julie Sartorius Missy Ritchie Lori Roy</b>	Information
6:23	<b><i>Other Announcements and/or Upcoming events:</i></b> <ul style="list-style-type: none"> <li>Next Executive Committee Meeting <i>TBD</i> at 11:45 at Henry's on Shipyard Blvd.</li> <li>Next Board Meeting- 4/19/16 at 6:00pm in the CFCI Museum Room</li> <li>Great ArtSpectations 4/30/16 6-9pm</li> </ul>	<b>Cathey Luna</b>	Information  Action
6:24	<b><i>Closed Session for meeting critique (NC statute 143-318.11)</i></b>	<b>Cathey Luna</b>	Discussion
6:49	<b><i>Adjournment</i></b>	<b>Cathey Luna</b>	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Rob Russell at [rrussel@cfc.net](mailto:rrussel@cfc.net) with "CFCI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

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**Cape Fear Center for Inquiry  
Board of Directors Agenda  
March 15, 2016- 6:00pm**

***Nurturing a Sense of Wonder.** Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call** Sam Deprisco, Cathey Luna, Lori Roy, Nancy Kachadurian, Julie Sartorius , Paul Mediratta (Partnership), Kelly Dodd, Missy Ritchie, Diana Michel, Rob Russell, Todd Fischer, Lauren Lombardi, Ashley Cooksley

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
6:00 PM	<i><b>Call to Order</b></i>	Cathey Luna	Action
6:01	<i><b>Approval of Minutes: 2-16-16</b></i>	Cathey Luna	Action
6:02	<i><b>Visiting Faculty*</b></i>	TBD	Information
6:07	<i><b>Visiting Parent or Community Members*</b></i>	TBD	Information
6:15	<i><b>Who We Are- Great ArtSpectations</b></i>	Committee Members	Information
6:25	<i><b>Partnership</b></i> • Committee Report	Paul Mediratta	Information
6:30	<i><b>Life Long Learning</b></i> • Committee Report	Jennifer Paetzold	Information
6:35	<i><b>Director's Report</b></i> • 2016-2017 Calendar • Safety Update	Lori Roy	Information/ Discussion Action
	<i><b>Standing Committee Reports:</b></i>		
7:10	<i><b>Finance</b></i> • Committee Report- monthly budget • Culvert update	Kathy Rettig	Information/ Discussion/ Action
7:20	<i><b>Executive Committee</b></i> • Committee Report	Cathey Luna	Information/
7:25	<i><b>Policy and Procedure Review</b></i> • none	Nancy Kachadurian Jennifer Solomon	Information/ Action
7:25	<i><b>Development Committee (Formerly Fundraising &amp; Strategic)</b></i> • Committee Report	Julie Sartorius Lori Roy Missy Ritchie	Information
7:30	<i><b>Other Announcements and/or Upcoming events:</b></i> • Next Executive Committee Meeting: <i>TBD at 11:45am at Henry's on Shipyard Blvd.</i> • Next Board Meeting- 4-19-16 • Great ArtSpectations- 4-30-16 6pm-9pm @	Cathey Luna	Information Action

	Coastline Convention Center!		
7:33	<i>Closed Session for meeting critique (NC statute 143-318.11)</i>	<b>Cathey Luna</b>	Discussion
7:35	<i>Adjournment</i>	<b>Cathey Luna</b>	Action

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**Cape Fear Center for Inquiry  
Board of Directors Agenda  
February 16, 2016- 6:00pm**

***Nurturing a Sense of Wonder.** Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call:** Kelly Dodd, Todd Fischer, Ashley Cooksley, Cathey Luna, Rob Russell, Lori Roy, Julie Sartorius, Nancy Kachadurian, Missy Ritchie, Sam Deprisco

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
6:04 PM	<b><i>Call to Order</i></b>	<b>Cathey Luna</b>	Action
6:04	<b><i>Approval of Minutes: 1/19/16</i></b> Todd approved the minutes, Rob seconded, all in favor	<b>Cathey Luna</b>	Action
6:04	<b><i>Visiting Faculty*</i></b> <ul style="list-style-type: none"> <li>Jackie Anderson – spoke about the Science Fair and introduced students who will go on to the state and regional Science Fair.</li> <li>Rene spoke (7:33) about Hope Street, saying this is a non political, non-profit she is involved with. Shared what the group does, she is hosting focus groups, discussed data collection.</li> </ul>	<b>TBD</b>	Information
6:04	<b><i>Who We Are- Science Fair</i></b> 5 students shared their Science Fair projects.	<b>TBD</b>	Information
6:21	<b><i>Visiting Parent or Community Members*</i></b> <ul style="list-style-type: none"> <li><b>Marc Mereyde – Thanked CFCI for support, working together, Lori – leadership, prompt response</b></li> <li><b>Stacy Warren – shared concerns related to her child in middle school</b></li> </ul>		Information
6:28	<b><i>Director's Report (Rob motioned to approve moving director's report/Safety discussion to this point in the meeting, Todd seconded, all in favor)</i></b> <ul style="list-style-type: none"> <li>Lori acknowledged safety concerns identified about not being notified of the recent shooting off Wellington Ave. Lori shared that we have worked with numerous persons/agencies to resolve this. Lori introduced Warren Lee, the director of the 911 call center.</li> <li>Warren Lee shared the protocol for traditional public schools and stated they are working on a system to satisfy needs of others (i.e. Charter schools) without jeopardizing law enforcement, (noting they don't want to create undue panic or alarm either). Warren addressed questions and gave handouts to sign up for notifications for CAD events.</li> <li>Lori gave additional updates regarding measures taken to address safety concerns; meetings with 2 persons from the sheriff's office, WPD (WPD has increased their patrol</li> </ul>	<b>Lori Roy</b>	Information Action

	<p>of our area), looking into connection with an SRO (elementary schools typically share and SRO with 3 schools), looking at signage options to identify our school exists (tried this a couple of years ago but trying again – parent relationships/support can help with this). Reiterated our history of relations with law enforcement, our strong crisis plan, trained by emergency response team.</p> <ul style="list-style-type: none"> <li>• Other options to explore: more cameras, buzzer system, ident-a-kid (Kathy Rettig explained what this would look like, fees: initial cost about \$1500 – there would be additional costs, need a dedicated computer, will look at how much we spend on badges.</li> <li>• Lottery update – just over 400 applicants, will have 366 on a wait list.</li> </ul>		
7:17	<p><b>Partnership</b></p> <ul style="list-style-type: none"> <li>• Sara gave an update on their status, filing taxes, hired outside accountant.</li> </ul>	<b>Sara Raper for Paul M.</b>	Information
7:30	<p><b>Life Long Learning</b></p> <ul style="list-style-type: none"> <li>• PD in April – L3 working hard to plan this</li> <li>• Focusing on math PD – talking to UNC-W about this</li> <li>• 4/5 teachers going to math training</li> <li>• Read across America March 2<sup>nd</sup> – dress in red and white that day. 8:15 – classrooms will stop and read and celebrate Dr. Seuss</li> <li>• Pi day - March 14<sup>th</sup>. Looking at activities for this.</li> </ul>	<b>Jennifer Paetzold</b>	Information
7:42	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Kathy gave an update on e-rate (traditionally used for internet and phone). They are phasing that out – now use for infrastructure. State bid/matching frees up Manna funds for devices rather than infrastructure. Will be able to do this in the summer so as not to interfere with classes. Looking at other funding options. Wish list.</li> </ul>	<b>Kathy Rettig</b>	Information/ Discussion/ Action
7:51	<p><b>Executive Committee</b></p> <ul style="list-style-type: none"> <li>• Strike personnel issue from the record</li> <li>• Todd made a motion to go to closed session for Blue Clay at end of meeting, Rob seconded, all in favor</li> <li>• Following closed session Rob approved the motion to approve the expenditure for the Blue Clay property (allocating up to \$5000 to have it appraised and talk to an attorney), Ashley seconded.</li> </ul>	<b>Cathey Luna</b>	Information/
7:52	<p><b>Policy and Procedure Review</b></p> <ul style="list-style-type: none"> <li>• none</li> </ul>	<b>Nancy Kachadurian Jennifer Solomon</b>	Information/ Action
7:52	<b>Development Committee (Formerly Fundraising &amp;</b>	<b>Julie Sartorius</b>	Information

	<b><i>Strategic)</i></b> <ul style="list-style-type: none"> <li>• developed system for teachers to text Lori regarding fun things going on in school</li> <li>• Todd shared examples of what other schools are doing to make their goals more clear and visible</li> <li>• Manna auction baskets are awesome. Tickets still available.</li> </ul>	<b>Lori Roy</b> <b>Missy Ritchie</b>	
8:00	<b><i>Other Announcements and/or Upcoming events:</i></b> <ul style="list-style-type: none"> <li>• Next Executive Committee Meeting: 3-7-16.</li> <li>• Next Board Meeting- 3-15-16 at 6:00 at CFCI</li> </ul>	<b>Cathey Luna</b>	Information Action
8:01	<b><i>Closed Session for meeting critique (NC statute 143-318.11)</i></b> <ul style="list-style-type: none"> <li>• Blue Clay</li> </ul>	<b>Cathey Luna</b>	Discussion
8:12	<b><i>Adjournment</i></b>	<b>Cathey Luna</b>	Action

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# CFCI Meeting Agenda

## **Lifelong Learning Committee**

Date: 5-12-15

Present: Jennifer Paetzold,

Visitors:

Next meeting: April 12, 2016

### **I. Topic Opening Days**

#### **Discussion**

Math PD...UNCW professors

Kelly Dodd...behavior training

Math...focus for 2016-2017 school year

Number Talks...topic to explore

Possible summer project...Delve into Investigations and align them with Common Core...see who on faculty would be interested

Opening Day...Team Building Coastal Horizons

#### **Action or Request (if any)**

Contact UNCW professors and see if any would be interested in an on-going partnership for next school year

### **II. Topic April 22<sup>nd</sup> PD**

#### **Discussion**

Everyone had agreed to videos at our last meeting: not received any...assuming we are not sending them? Not sending

JP will send feedback from the surveys (chapter titles and what we need to work upon)

Would like to solidify read prior to spring break...last meeting we had said the introduction. I would like to offer up the entire book as a read to those interested for Literacy CEUs.

#### **Action or Request (if any)**

Feedback will be sent to Heidi and hotel reservation made

April 6<sup>th</sup> faculty meeting...faculty have intro read and folks get into sm. vertical groups to discuss what they got out of the read (jennifer will facilitate groups)





# CFCI Meeting Agenda



## III. Topic PD Request...Joanne Brinkley

### **Discussion**

I am attending the NC Reading Conference on March 14-15. I am paying the \$170 registration and my hotel bill myself. I am making a request for the school to pay for my sub for those 2 days

### **Action or Request (if any)**

L3 approved the day days of subs for Joanne Brinkley

**Pending Repairs:**

**Retention Pond Services, Inc.**

**Date: 3/3/2016**

**Cape Fear Center for Inquiry  
2525 Wonder Way  
Wilmington, NC 28401**

**Summary of Issues:**

Following an on-site inspection with David Syster of Southeastern Environmental Group, Inc. as well as the plans provided and the desired scope, Retention Pond Services, Inc. proposes to complete the following work.

**Scope of Work:**

Work will consist of the following:

- ☐ Locate all utilities and mobilize to site
- ☐ **Pipes under the road (as identified in the attached aerial)** - Jet the accumulated sediment using a jet truck
- ☐ **Upstream side of road (as identified in the attached aerial)** - Thin the vegetation on the channel slopes in the area depicted in the aerial as necessary to access the channel for sediment removal. Remove sediment deposits in the area depicted in the aerial as directed by Mr. Syster. All sediment will be removed using mechanical equipment. The removed sediment will be disposed off-site.
- ☐ **Downstream side of road (as identified in the attached aerial)** - Initial Cut and Clean Service - All woody vegetation and grassy vegetation on the channel slopes and within the channel will be cut flush with the ground and disposed off-site. The vegetation above the channel slope on the school site will remain and will be trimmed to serve as a buffer between the school and the neighboring parking lot.
- ☐ **Downstream side of road (as identified in the attached aerial)** - Remove sediment deposits from the headwall at the road all the way to where the channel terminates into the "cross channel" (the area depicted in the aerial is a good estimate of the area to be cleaned and for sediment removal). Approximately 18-24 inches will be removed in the channel down to the elevation of the bottom of the pipe invert. The sediment will be removed using an excavator All removed sediment will be disposed of off-site. Repair the damage to the grass area used to access the channel by bringing the area to the proper grade and stabilize using pinned in sod.
- ☐ **Downstream side of road (as denitrified in the attached aerial)** - Install a rock check dam on the discharge end
- ☐ Stabilize any areas affected due to performing this scope of work and cleanup work area.
- ☐ Demobilize from the site.

**Total Cost: \$24,175.00**

**Aerial Site View**



**Zoomed Aerial of Creek**





**Upstream Side**



**Pipes under Road**



**Downstream Side**



**\*This bid is effective for 30 days from the date above.**

**\*Scope of work and the associated pricing along with the attached Terms and Conditions are hereby agreed to by both parties.**

**Authorization:**

---

**Signature**

---

**Print Name**

---

**Title**

---

**Date**



## **Terms and Conditions**

1. RPS will provide a contact for communication between RPS and Customer. Likewise, Customer will provide a singular representative for communication who is authorized to act on behalf of customer. While in the field performing work, RPS crews will answer to RPS management only. It is understood that Customer will contact their designated RPS contact to address any questions or concerns that may arise. Customer acknowledges that RPS crew foremen or on-site employees do not have the requisite authority to bind RPS in any way.

Authorized Representative for Customer:

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Authorized Representative for RPS:

---

2. Customer is responsible for providing access to the work site. When an access area or method is detailed or described in a bid, it is understood that Customer has confirmed that the access proposed by RPS is acceptable. To the extent that access will require RPS to utilize any portion of property not owned by the Customer, it is agreed that Customer is solely responsible for obtaining written permission from the other property owner(s) for RPS to utilize the property. It is also understood that Customer is solely responsible for providing RPS with written notice of any inherent issues with the access area(s) and work area(s) that are not readily identified. The inherent issues may include, but are not limited to, irrigation pipes, sprinklers, underground tanks, underground utilities that Customer has reason to know are not marked or are not identified on plans/prints provided by Customer to RPS, masked sink holes and areas protected by an agreement, easement or restrictive covenant. RPS is not responsible to the Customer for any damage caused to property damaged by RPS that is inherent and was not disclosed to RPS. THE CUSTOMER IS RESPONSIBLE FOR PROVIDING RPS WITH A DETAILED IRRIGATION PLAN INCLUDING THE LOCATION OF ALL IRRIGATION PIPES AND SPRINKLER HEADS OR MARKING ALL IRRIGATION PIPES AND SPRINKLER HEADS IN THE ACCESS AREA(S) OR WORK AREA(S).

3. RPS is not responsible for any permitting, bonding, surveying, as-built certifications, or other fees unless otherwise provided in the scope above or agreed to by the parties in writing.

4. Any change order to the scope of work or modification of the bid or the Terms and Conditions set forth herein must be approved by all parties in writing and is subject to all of the terms and conditions set forth in this Document.

5. After RPS has mobilized to the site, any delays in RPS 'ability to perform the scope of work that are attributable to the customer may result in additional charges including, but not limited to, mobilization charges.

6. Customer will pay RPS for the services performed and materials provided as described in the Bid, or as necessary to complete the scope of work described in the bid, along with any change order(s) thereto. Upon completion of the scope of work and any change order(s) thereto, an invoice will be presented to Customer. Unless stated otherwise in the Bid or invoice, full payment is due and payable NET 30 from the invoice date. Late payments shall be subject to a Late Payment Charge of 1.5% (1.5 percent) per month on the past due outstanding balance from date of invoice until paid in full.

7. Customer is to notify RPS in writing of any questions or dissatisfaction Customer may have regarding work performed or the invoicing of the work performed within 10 days of the invoice date. Customer agrees to not withhold full payment of the invoice amount as a result of any dissatisfaction Customer may have with RPS so long as the agreed to scope of work has been performed by RPS. Should Customer withhold payment for any reason and it is determined that payment was wrongfully withheld then RPS shall be entitled to the Late Payment Charge described in numbered paragraph 6 above.

8. Customer's obligation to pay for the services contracted for and materials provided is not dependent upon the Customer's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, successful completion of any other particular project, or any other contingencies or conditions, unless expressly set forth in this document.

9. Customer warrants and covenants that sufficient funds are available or will be available upon receipt of the RPS invoice to make payment in full for the services rendered by RPS.

10. Unless stated otherwise in the Bid, RPS provides the sole warranty that the work will be performed in a workman like manner consistent with the agreed to scope.

11. The Terms and Conditions as set forth within along with the scope of work and pricing above supersede and take precedence over any other written agreement or contract between the parties.

12. Should it become necessary for either RPS or Customer to seek legal action to enforce the terms and conditions of the bid, the Terms and Conditions set forth in this Document, the invoice or any other written agreement between the parties then it is agreed that all actions must be brought in New Hanover County, North Carolina and are subject to the laws of the State of North Carolina. The prevailing party in any legal proceeding shall be entitled to reimbursement of their reasonable legal fees, costs and expenses.

**Pending Repairs:**

## **Retention Pond Services, Inc.**

**Date: 3/3/2016**

**Cape Fear Center for Inquiry  
2525 Wonder Way  
Wilmington, NC 28401**

### **Summary of Issues:**

Repair and stabilize the large blown out area of the channel slope immediately adjacent to the detention basin behind the school. This area is encroaching upon the basin and will eventually result in damage to the basin slope. This area has gotten progressively worse over the last two years. In addition, the sediment that has eroded in this area impacts the downstream areas of the creek..

### **Scope of Work:**

Work will consist of the following:

- ☐ Mobilize to site
- ☐ Remove vegetation on the slope bank in order to access the repair area.
- ☐ Repair the eroded area using +/- 20 CY compactable fill.
- ☐ Stabilize the area of compacted soils by first keying in filter fabric, then adding a 6" layer of stone, and then placing riprap on top.
- ☐ Stabilize any areas affected due to performing this scope of work and cleanup work area.
- ☐ Demobilize from the site.

**\*If this work is completed at the same time as the repairs to the sections of the creek being repaired at the entrance then there will be no additional mob fee. The additional mob fee will be \$250.**

**Total Cost: \$7,561.00**



Aerial Site View







**\*This bid is effective for 30 days from the date above.**

**\*Scope of work and the associated pricing along with the attached Terms and Conditions are hereby agreed to by both parties.**

**Authorization:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

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Authorized Representative for Customer: \_\_\_\_\_

Authorized Representative for RPS: \_\_\_\_\_

2. Customer is responsible for providing access to the work site. When an access area or method is detailed or described in a bid, it is understood that Customer has confirmed that the access proposed by RPS is acceptable. To the extent that access will require RPS to utilize any portion of property not owned by the Customer, it is agreed that Customer is solely responsible for obtaining written permission from the other property owner(s) for RPS to utilize the property. It is also understood that Customer is solely responsible for providing RPS with written notice of any inherent issues with the access area(s) and work area(s) that are not readily identified. The inherent issues may include, but are not limited to, irrigation pipes, sprinklers, underground tanks, underground utilities that Customer has reason to know are not marked or are not identified on plans/prints provided by Customer to RPS, masked sink holes and areas protected by an agreement, easement or restrictive covenant. RPS is not responsible to the Customer for any damage caused to property damaged by RPS that is inherent and was not disclosed to RPS. **THE CUSTOMER IS RESPONSIBLE FOR PROVIDING RPS WITH A DETAILED IRRIGATION PLAN INCLUDING THE LOCATION OF ALL IRRIGATION PIPES AND SPRINKLER HEADS OR MARKING ALL IRRIGATION PIPES AND SPRINKLER HEADS IN THE ACCESS AREA(S) OR WORK AREA(S).**

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4. Any change order to the scope of work or modification of the bid or the Terms and Conditions set forth herein must be approved by all parties in writing and is subject to all of the terms and conditions set forth in this Document.

5. After RPS has mobilized to the site, any delays in RPS 'ability to perform the scope of work that are attributable to the customer may result in additional charges including, but not limited to, mobilization charges.

6. Customer will pay RPS for the services performed and materials provided as described in the Bid, or as necessary to complete the scope of work described in the bid, along with any change order(s) thereto. Upon completion of the scope of work and any change order(s) thereto, an invoice will be presented to Customer. Unless stated otherwise in the Bid or invoice, full payment is due and payable NET 30 from the invoice

date. Late payments shall be subject to a Late Payment Charge of 1.5% (1.5 percent) per month on the past due outstanding balance from date of invoice until paid in full.

7. Customer is to notify RPS in writing of any questions or dissatisfaction Customer may have regarding work performed or the invoicing of the work performed within 10 days of the invoice date. Customer agrees to not withhold full payment of the invoice amount as a result of any dissatisfaction Customer may have with RPS so long as the agreed to scope of work has been performed by RPS. Should Customer withhold payment for any reason and it is determined that payment was wrongfully withheld then RPS shall be entitled to the Late Payment Charge described in numbered paragraph 6 above.

8. Customer's obligation to pay for the services contracted for and materials provided is not dependent upon the Customer's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, successful completion of any other particular project, or any other contingencies or conditions, unless expressly set forth in this document.

9. Customer warrants and covenants that sufficient funds are available or will be available upon receipt of the RPS invoice to make payment in full for the services rendered by RPS.

10. Unless stated otherwise in the Bid, RPS provides the sole warranty that the work will be performed in a workman like manner consistent with the agreed to scope.

11. The Terms and Conditions as set forth within along with the scope of work and pricing above supersede and take precedence over any other written agreement or contract between the parties.

12. Should it become necessary for either RPS or Customer to seek legal action to enforce the terms and conditions of the bid, the Terms and Conditions set forth in this Document, the invoice or any other written agreement between the parties then it is agreed that all actions must be brought in New Hanover County, North Carolina and are subject to the laws of the State of North Carolina. The prevailing party in any legal proceeding shall be entitled to reimbursement of their reasonable legal fees, costs and expenses.

Development Committee Meeting  
March 7, 2016

- Great Art Update: More than \$7,500 in business sponsors. Still looking for more.
  - Family sponsor requests went out last week. A few have come in already.
  - Deadline for business sponsors is March 31 so that the poster can be printed and hung by April 1
- Manna: Roughly raised \$8,700 for devices (if all server equipment is
  - Food was amazing
  - Atmosphere was great
  - Majority of the money came from silent auction baskets
  - Sold 43 tickets
- Look at possibly alternating events every other year or alternating Manna and another fundraiser
- Todd was in an accident and will be delayed on creating a draft of public fundraising goals for website
- Friday Foundation at NC State has secured \$60 million for devices for public schools
  - Charter schools should be included in this
- “Canvas” similar to google drive is something tech committee is looking at for next year
  - It costs \$3 per student, state is covering \$2 per student
  - Someone from Canvas will be coming to talk to Tech committee on March 29

Date: 03/10/2016  
Time: 2:40 pm

CAPE FEAR CENTER FOR INQUIRY  
FEDERAL PROGRAMS  
From 2/1/2016 to 2/29/2016

Page 1 of 1

		CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING
<b>PRC - 060</b>						
3-3600-060-000	Rev - IDEA VI-B Handicap - 060	\$53,485.86	\$7,670.35	\$26,282.46	\$27,203.40	50.86%
3-5210-060-121	Salary - EC Teacher - 060	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%
3-5210-060-211	ER's Social Security Cost-060	\$3,825.00	\$0.00	\$0.00	\$3,825.00	100.00%
3-5210-060-311	Contracted EC Services - 060	\$8,870.25	\$1,580.35	\$8,870.25	\$0.00	0.00%
3-5210-060-411	EC Supplies and Materials-060	\$10,067.51	\$0.00	\$1,853.71	\$8,213.80	81.59%
3-5240-060-311	Contracted Speech Services-060	\$25,723.10	\$6,090.00	\$15,558.50	\$10,164.60	39.52%
<b>Total PRC - 060</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>PRC - 103</b>						
3-3600-103-000	Rev - Improving Tchr Qual-103	\$687.16	\$0.00	\$687.16	\$0.00	0.00%
3-5110-103-163	Substitute Pay-Staff Dev-103	\$105.00	\$0.00	\$105.00	\$0.00	0.00%
3-5110-103-312	Workshop Expenses - 103	\$582.16	\$0.00	\$582.16	\$0.00	0.00%
<b>Total PRC - 103</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>PRC - 118</b>						
3-3600-118-000	Rev - IDEA VI-B Spec Needs-118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%
3-5210-118-312	EC Workshop Expenses - 118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%
<b>Total PRC - 118</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL FEDERAL NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

Date: 03/10/2016

Time: 2:19 pm

CAPE FEAR CENTER FOR INQUIRY

BUDGET REPORT (CONDENSED)

From 2/1/2016 to 2/29/2016

Page 1 of 2

REVENUE

STATE REVENUE

Rev - Summer Reading Program	\$5,132.00	\$0.00	\$5,132.00	\$0.00	0.00%
Rev - Behavior Support - 029	\$50,000.00	\$32,000.00	\$32,000.00	\$18,000.00	36.00%
Rev - Charter Schools - 036	\$1,997,974.00	\$186,000.00	\$1,422,841.50	\$575,132.50	28.79%
Rev - Charter Schools - CWD	\$227,158.00	\$0.00	\$194,055.50	\$33,102.50	14.57%
<b>TOTAL STATE REVENUE</b>	<b>\$2,280,264.00</b>	<b>\$218,000.00</b>	<b>\$1,654,029.00</b>	<b>\$626,235.00</b>	<b>27.46%</b>

LOCAL REVENUE

Rev - Sales Tax	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%
Rev - Field Trip	\$35,000.00	\$356.00	\$25,870.96	\$9,129.04	26.08%
Rev - Contributions and Donati	\$2,000.00	\$0.00	\$1,425.00	\$575.00	28.75%
Rev - Interest Income-MM-1908	\$2,000.00	\$0.00	\$1,546.96	\$453.04	22.65%
Rev - Interest Income-SV-4483	\$1.00	\$0.00	\$0.12	\$0.88	88.00%
Rev - Interest Income-SV-4595	\$150.00	\$0.00	\$88.63	\$61.37	40.91%
Rev - Various	\$8,000.00	\$773.45	\$6,145.73	\$1,854.27	23.18%
Rev - Various 4609	\$7.88	\$0.00	\$7.88	\$0.00	0.00%
Rev - Loan Proceeds	\$3,645,800.00	\$0.00	\$3,645,800.00	\$0.00	0.00%
Rev - Fund Balance Appropriate	\$978,930.52	\$0.00	\$0.00	\$978,930.52	100.00%
Rev - Brunswick County Schools	\$82,999.51	\$0.00	\$30,181.64	\$52,817.87	63.64%
F & F - Brunswick County-4609	\$500.00	\$0.00	\$227.74	\$272.26	54.45%
F & F - Duplin County	\$30.00	\$0.00	\$0.00	\$30.00	100.00%
Rev - Duplin County Schools	\$966.18	\$0.00	\$966.18	\$0.00	0.00%
Rev - New Hanover County	\$923,448.00	\$0.00	\$461,724.00	\$461,724.00	50.00%
F & F - New Hanover County	\$15,000.00	\$0.00	\$12,344.77	\$2,655.23	17.70%
Rev - Pender County Schools	\$17,376.72	\$0.00	\$7,247.16	\$10,129.56	58.29%
F & F - Pender County Schools	\$300.00	\$0.00	\$135.60	\$164.40	54.80%
Rev - Memorial Fund	\$758.71	\$0.00	\$258.71	\$500.00	65.90%
Rev - GE Grant -Ready,STEM,GO!	\$8,831.85	\$0.00	\$8,831.85	\$0.00	0.00%
Rev - Fundraising - 653	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%
Rev - Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%
Rev - Fundraising Manna	\$0.00	\$2,055.50	\$2,055.50	\$(2,055.50)	0.00%
Rev - Capital Campaign - 660	\$10,000.00	\$0.00	\$100.00	\$9,900.00	99.00%
Rev - Bricks - 660	\$500.00	\$0.00	\$340.80	\$159.20	31.84%
Rev - Fees / Supplies - 4609	\$3,500.00	\$0.00	\$2,062.40	\$1,437.60	41.07%
Rev - Social Dues	\$500.00	\$0.00	\$215.00	\$285.00	57.00%
<b>TOTAL LOCAL REVENUE</b>	<b>\$5,746,900.37</b>	<b>\$3,184.95</b>	<b>\$4,207,576.63</b>	<b>\$1,539,323.74</b>	<b>26.79%</b>

FEDERAL REVENUE

Rev - IDEA VI-B Handicap - 060	\$53,485.86	\$7,670.35	\$26,282.46	\$27,203.40	50.86%
Rev - Improving Tchr Qual-103	\$687.16	\$0.00	\$687.16	\$0.00	0.00%



Date: 03/10/2016

Time: 2:19 pm

CAPE FEAR CENTER FOR INQUIRY

Page 2 of 2

BUDGET REPORT (CONDENSED)

From 2/1/2016 to 2/29/2016

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Rev - IDEA VI-B Spec Needs-118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%	
<b>TOTAL FEDERAL REVENUE</b>	<b>\$55,073.02</b>	<b>\$7,670.35</b>	<b>\$27,169.61</b>	<b>\$27,903.41</b>	<b>50.67%</b>	
<b>TOTAL REVENUE</b>	<b>\$8,082,237.39</b>	<b>\$228,855.30</b>	<b>\$5,888,775.24</b>	<b>\$2,193,462.15</b>	<b>27.14%</b>	
<b>EXPENSES</b>						
1. Salaries & Bonuses	\$1,910,687.94	\$154,559.95	\$1,197,841.51	\$712,846.43	37.31%	
2. Benefits	\$631,637.03	\$45,425.96	\$360,660.62	\$270,976.41	42.90%	
3. Books & Supplies	\$72,682.51	\$3,427.44	\$32,678.25	\$40,004.26	55.04%	
4. Technology	\$27,000.00	\$528.25	\$18,602.69	\$8,397.31	31.10%	
5. Non-Cap Equipment & Leases	\$25,500.00	\$3,594.99	\$20,262.22	\$5,237.78	20.54%	
6. Contracted Student Services	\$81,793.35	\$12,183.77	\$51,783.53	\$30,009.82	36.69%	
7. Staff Development	\$10,482.16	\$288.99	\$4,227.99	\$6,254.17	59.66%	
8. Administrative Services	\$84,701.00	\$7,255.60	\$56,281.70	\$28,419.30	33.55%	
9. Insurances	\$44,322.00	\$109.26	\$24,633.76	\$19,688.24	44.42%	
10. Rents & Debt Service	\$3,911,257.69	\$25,750.03	\$3,826,805.01	\$84,452.68	2.16%	
11. Facilities	\$132,447.70	\$6,721.52	\$53,926.23	\$78,521.47	59.28%	
12. Utilities	\$58,950.00	\$6,736.49	\$31,469.28	\$27,480.72	46.62%	
13. Nutrition & Food	\$5,250.00	\$703.75	\$4,725.60	\$524.40	9.99%	
14. Capital Purchases	\$35,831.85	\$0.00	\$5,152.03	\$30,679.82	85.62%	
15. New Site Development	\$41,343.00	\$0.00	\$2,060.00	\$39,283.00	95.02%	
16. Capital Campaign - 660	\$20,000.00	\$0.00	\$8,566.72	\$11,433.28	57.17%	
<b>TOTAL EXPENSES</b>	<b>\$7,093,886.23</b>	<b>\$267,286.00</b>	<b>\$5,699,677.14</b>	<b>\$1,394,209.09</b>	<b>19.65%</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$988,351.16</b>	<b>\$(38,430.70)</b>	<b>\$189,098.10</b>			



Date: 03/10/2016

Time: 2:03 pm

CAPE FEAR CENTER FOR INQUIRY

Page 1 of 6

BUDGET REPORT

From 2/1/2016 to 2/29/2016

REVENUE

STATE REVENUE

Rev - Summer Reading Program	\$5,132.00	\$0.00	\$5,132.00	\$0.00	0.00%
Rev - Behavior Support - 029	\$50,000.00	\$32,000.00	\$32,000.00	\$18,000.00	36.00%
Rev - Charter Schools - 036	\$1,997,974.00	\$186,000.00	\$1,422,841.50	\$575,132.50	28.79%
Rev - Charter Schools - CWD	\$227,158.00	\$0.00	\$194,055.50	\$33,102.50	14.57%
<b>TOTAL STATE REVENUE</b>	<b>\$2,280,264.00</b>	<b>\$218,000.00</b>	<b>\$1,654,029.00</b>	<b>\$626,235.00</b>	<b>27.46%</b>

LOCAL REVENUE

Rev - Sales Tax	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%
Rev - Field Trip	\$35,000.00	\$356.00	\$25,870.96	\$9,129.04	26.08%
Rev - Contributions and Donati	\$2,000.00	\$0.00	\$1,425.00	\$575.00	28.75%
Rev - Interest Income-MM-1908	\$2,000.00	\$0.00	\$1,546.96	\$453.04	22.65%
Rev - Interest Income-SV-4483	\$1.00	\$0.00	\$0.12	\$0.88	88.00%
Rev - Interest Income-SV-4595	\$150.00	\$0.00	\$88.63	\$61.37	40.91%
Rev - Various	\$8,000.00	\$773.45	\$6,145.73	\$1,854.27	23.18%
Rev - Various 4609	\$7.88	\$0.00	\$7.88	\$0.00	0.00%
Rev - Loan Proceeds	\$3,645,800.00	\$0.00	\$3,645,800.00	\$0.00	0.00%
Rev - Fund Balance Appropriate	\$978,930.52	\$0.00	\$0.00	\$978,930.52	100.00%
Rev - Brunswick County Schools	\$82,999.51	\$0.00	\$30,181.64	\$52,817.87	63.64%
F & F - Brunswick County-4609	\$500.00	\$0.00	\$227.74	\$272.26	54.45%
F & F - Duplin County	\$30.00	\$0.00	\$0.00	\$30.00	100.00%
Rev - Duplin County Schools	\$966.18	\$0.00	\$966.18	\$0.00	0.00%
Rev - New Hanover County	\$923,448.00	\$0.00	\$461,724.00	\$461,724.00	50.00%
F & F - New Hanover County	\$15,000.00	\$0.00	\$12,344.77	\$2,655.23	17.70%
Rev - Pender County Schools	\$17,376.72	\$0.00	\$7,247.16	\$10,129.56	58.29%
F & F - Pender County Schools	\$300.00	\$0.00	\$135.60	\$164.40	54.80%
Rev - Memorial Fund	\$758.71	\$0.00	\$258.71	\$500.00	65.90%
Rev - GE Grant -Ready,STEM,GO!	\$8,831.85	\$0.00	\$8,831.85	\$0.00	0.00%
Rev - Fundraising - 653	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%
Rev - Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%
Rev - Fundraising Manna	\$0.00	\$2,055.50	\$2,055.50	\$(2,055.50)	0.00%
Rev - Capital Campaign - 660	\$10,000.00	\$0.00	\$100.00	\$9,900.00	99.00%
Rev - Bricks - 660	\$500.00	\$0.00	\$340.80	\$159.20	31.84%
Rev - Fees / Supplies - 4609	\$3,500.00	\$0.00	\$2,062.40	\$1,437.60	41.07%
Rev - Social Dues	\$500.00	\$0.00	\$215.00	\$285.00	57.00%
<b>TOTAL LOCAL REVENUE</b>	<b>\$5,746,900.37</b>	<b>\$3,184.95</b>	<b>\$4,207,576.63</b>	<b>\$1,539,323.74</b>	<b>26.79%</b>

FEDERAL REVENUE

Rev - IDEA VI-B Handicap - 060	\$53,485.86	\$7,670.35	\$26,282.46	\$27,203.40	50.86%
Rev - Improving Tchr Qual-103	\$687.16	\$0.00	\$687.16	\$0.00	0.00%

Date: 03/10/2016

Time: 2:03 pm

CAPE FEAR CENTER FOR INQUIRY

Page 2 of 6

BUDGET REPORT

From 2/1/2016 to 2/29/2016

Rev - IDEA VI-B Spec Needs-118

**TOTAL FEDERAL REVENUE**

**TOTAL REVENUE**

CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
\$900.00	\$0.00	\$199.99	\$700.01	77.78%	
\$55,073.02	\$7,670.35	\$27,169.61	\$27,903.41	50.67%	
\$8,082,237.39	\$228,855.30	\$5,888,775.24	\$2,193,462.15	27.14%	

Date: 03/10/2016

Time: 2:03 pm

## CAPE FEAR CENTER FOR INQUIRY

Page 3 of 6

## BUDGET REPORT

From 2/1/2016 to 2/29/2016

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>EXPENSES</b>						
<b>1. Salaries &amp; Bonuses</b>						
Salary - Teacher	\$1,096,776.00	\$88,493.93	\$700,256.70	\$396,519.30	36.15%	
Salary - Teacher - 016	\$592.00	\$0.00	\$592.00	\$0.00	0.00%	
Salary - Teacher Assistant	\$86,093.15	\$9,786.54	\$48,954.03	\$37,139.12	43.14%	
Salary - Substitute	\$43,500.00	\$2,560.00	\$14,330.64	\$29,169.36	67.06%	
Salary - Substitute - 103	\$105.00	\$0.00	\$105.00	\$0.00	0.00%	
Salary - EC Teacher	\$246,866.40	\$(4,386.74)	\$139,618.66	\$107,247.74	43.44%	
Salary - EC Teacher - 060	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Salary - EC Assistant	\$11,736.95	\$1,391.80	\$7,291.52	\$4,445.43	37.88%	
Salary - EC Substitute	\$2,000.00	\$0.00	\$290.00	\$1,710.00	85.50%	
Salary - Behavioral - 029	\$36,020.44	\$25,020.00	\$25,020.00	\$11,000.44	30.54%	
Salary - Guidance	\$34,452.00	\$2,871.00	\$22,138.92	\$12,313.08	35.74%	
Salary - Psychologist	\$14,460.00	\$3,858.75	\$12,293.75	\$2,166.25	14.98%	
Salary - Principal	\$75,399.00	\$6,283.26	\$50,266.08	\$25,132.92	33.33%	
Salary - Assistant Principal	\$59,180.00	\$4,806.67	\$38,453.36	\$20,726.64	35.02%	
Salary - Office	\$44,360.00	\$3,884.97	\$27,282.37	\$17,077.63	38.50%	
Salary - Business Manager	\$78,869.00	\$6,387.43	\$50,829.76	\$28,039.24	35.55%	
Salary - Technology	\$43,978.00	\$3,602.34	\$28,818.72	\$15,159.28	34.47%	
Salary - Bonus	\$31,300.00	\$0.00	\$31,300.00	\$0.00	0.00%	
<b>Total 1. Salaries &amp; Bonuses</b>	<b>\$1,910,687.94</b>	<b>\$154,559.95</b>	<b>\$1,197,841.51</b>	<b>\$712,846.43</b>	<b>37.31%</b>	
<b>2. Benefits</b>						
Social Security Cost	\$140,650.26	\$9,588.21	\$87,482.65	\$53,167.61	37.80%	
Social Security Cost - 029	\$2,755.56	\$1,913.61	\$1,913.61	\$841.95	30.55%	
Social Security Cost - 060	\$3,825.00	\$0.00	\$0.00	\$3,825.00	100.00%	
State Retirement Cost	\$279,645.81	\$15,727.18	\$153,058.34	\$126,587.47	45.27%	
State Retirement Cost - 029	\$5,753.20	\$3,822.88	\$3,822.88	\$1,930.32	33.55%	
Hospitalization Cost	\$180,536.40	\$13,130.57	\$109,992.97	\$70,543.43	39.07%	
Hospitalization Cost - 029	\$5,470.80	\$1,243.51	\$1,243.51	\$4,227.29	77.27%	
Unemployment Cost	\$13,000.00	\$0.00	\$3,123.96	\$9,876.04	75.97%	
Other Insurance Cost	\$0.00	\$0.00	\$22.70	\$(22.70)	0.00%	
<b>Total 2. Benefits</b>	<b>\$631,637.03</b>	<b>\$45,425.96</b>	<b>\$360,660.62</b>	<b>\$270,976.41</b>	<b>42.90%</b>	
<b>3. Books &amp; Supplies</b>						
Textbooks	\$98.92	\$0.00	\$98.92	\$0.00	0.00%	
Riptide Runners	\$3,000.00	\$2,175.00	\$2,279.90	\$720.10	24.00%	
Instructional Supplies	\$27,176.08	\$619.47	\$15,401.53	\$11,774.55	43.33%	
Instructional Supplies - 016	\$4,540.00	\$0.00	\$4,540.00	\$0.00	0.00%	
EC Instructional Supplies	\$0.00	\$113.28	\$211.84	\$(211.84)	0.00%	
EC Instructional Supplies - 060	\$10,067.51	\$0.00	\$1,853.71	\$8,213.80	81.59%	
Health Supplies	\$200.00	\$0.00	\$53.12	\$146.88	73.44%	
Safety Supplies	\$1,200.00	\$0.00	\$79.91	\$1,120.09	93.34%	

Date: 03/10/2016

Time: 2:03 pm

## CAPE FEAR CENTER FOR INQUIRY

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## BUDGET REPORT

From 2/1/2016 to 2/29/2016

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Arts Supplies	\$6,000.00	\$68.21	\$1,113.54	\$4,886.46	81.44%	
Student Activity Supplies	\$4,200.00	\$80.00	\$991.37	\$3,208.63	76.40%	
Office Supplies	\$8,000.00	\$179.94	\$3,335.97	\$4,664.03	58.30%	
Board of Directors Supplies	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
Postage	\$2,000.00	\$0.00	\$192.00	\$1,808.00	90.40%	
Memberships	\$2,500.00	\$0.00	\$20.28	\$2,479.72	99.19%	
Social Dues	\$500.00	\$0.00	\$43.61	\$456.39	91.28%	
Sales Tax Expense	\$3,000.00	\$191.54	\$2,462.55	\$537.45	17.91%	
<b>Total 3. Books &amp; Supplies</b>	<b>\$72,682.51</b>	<b>\$3,427.44</b>	<b>\$32,678.25</b>	<b>\$40,004.26</b>	<b>55.04%</b>	
<b>4. Technology</b>						
Instructional Software	\$15,500.00	\$0.00	\$14,882.21	\$617.79	3.99%	
Non-Capitalized Hardware	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Office Software	\$1,500.00	\$208.34	\$1,666.67	\$(166.67)	-11.11%	
Non-Capitalized Office Hardware	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	
Supplies and Materials	\$2,000.00	\$319.91	\$2,053.81	\$(53.81)	-2.69%	
Technology Computer Equipment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
<b>Total 4. Technology</b>	<b>\$27,000.00</b>	<b>\$528.25</b>	<b>\$18,602.69</b>	<b>\$8,397.31</b>	<b>31.10%</b>	
<b>5. Non-Cap Equipment &amp; Leases</b>						
Instructional Equipment	\$7,000.00	\$3,180.99	\$9,455.85	\$(2,455.85)	-35.08%	
Reproduction Costs	\$15,000.00	\$414.00	\$7,732.36	\$7,267.64	48.45%	
Office Equipment	\$3,500.00	\$0.00	\$3,074.01	\$425.99	12.17%	
<b>Total 5. Non-Cap Equipment &amp; Leases</b>	<b>\$25,500.00</b>	<b>\$3,594.99</b>	<b>\$20,262.22</b>	<b>\$5,237.78</b>	<b>20.54%</b>	
<b>6. Contracted Student Services</b>						
Instructional Services	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
EC Services	\$5,000.00	\$1,126.65	\$1,126.65	\$3,873.35	77.47%	
EC Services - 060	\$8,870.25	\$1,580.35	\$8,870.25	\$0.00	0.00%	
Speech Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Speech Services - 060	\$25,723.10	\$6,090.00	\$15,558.50	\$10,164.60	39.52%	
Field Trips	\$37,000.00	\$3,386.77	\$26,228.13	\$10,771.87	29.11%	
<b>Total 6. Contracted Student Services</b>	<b>\$81,793.35</b>	<b>\$12,183.77</b>	<b>\$51,783.53</b>	<b>\$30,009.82</b>	<b>36.69%</b>	
<b>7. Staff Development</b>						
Workshop Expenses	\$6,000.00	\$211.31	\$2,190.99	\$3,809.01	63.48%	
EC Workshop Expenses	\$3,000.00	\$77.68	\$1,254.85	\$1,745.15	58.17%	
Workshop Expenses - 103	\$582.16	\$0.00	\$582.16	\$0.00	0.00%	
EC Workshop Expenses - 118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%	
<b>Total 7. Staff Development</b>	<b>\$10,482.16</b>	<b>\$288.99</b>	<b>\$4,227.99</b>	<b>\$6,254.17</b>	<b>59.66%</b>	
<b>8. Administrative Services</b>						
Advertising	\$2,000.00	\$720.00	\$1,651.00	\$349.00	17.45%	

Date: 03/10/2016

Time: 2:03 pm

CAPE FEAR CENTER FOR INQUIRY

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BUDGET REPORT

From 2/1/2016 to 2/29/2016

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
<b>Audit Services</b>	\$8,210.00	\$1,200.00	\$6,607.00	\$1,603.00	19.52%	
<b>Bank Fees</b>	\$4,000.00	\$115.12	\$2,158.36	\$1,841.64	46.04%	
<b>Financial Services</b>	\$43,656.00	\$3,592.14	\$28,966.42	\$14,689.58	33.65%	
<b>General Administration</b>	\$4,115.00	\$181.58	\$1,250.58	\$2,864.42	69.61%	
<b>Legal Services</b>	\$3,000.00	\$0.00	\$1,500.00	\$1,500.00	50.00%	
<b>PowerSchool Services</b>	\$16,320.00	\$1,342.86	\$10,828.58	\$5,491.42	33.65%	
<b>Human Resources</b>	\$900.00	\$103.90	\$838.90	\$61.10	6.79%	
<b>Other Tax Payments</b>	\$2,500.00	\$0.00	\$2,480.86	\$19.14	0.77%	
<b>Total 8. Administrative Services</b>	<b>\$84,701.00</b>	<b>\$7,255.60</b>	<b>\$56,281.70</b>	<b>\$28,419.30</b>	<b>33.55%</b>	
<b>9. Insurances</b>						
Workers Compensation	\$8,165.00	\$0.00	\$3,426.50	\$4,738.50	58.03%	
General Liability	\$32,500.00	\$0.00	\$17,441.00	\$15,059.00	46.34%	
Property	\$0.00	\$109.26	\$109.26	\$(109.26)	0.00%	
Other Insurance & Judgments	\$3,657.00	\$0.00	\$3,657.00	\$0.00	0.00%	
<b>Total 9. Insurances</b>	<b>\$44,322.00</b>	<b>\$109.26</b>	<b>\$24,633.76</b>	<b>\$19,688.24</b>	<b>44.42%</b>	
<b>10. Rents &amp; Debt Service</b>						
Debt Service - Principal	\$3,782,707.25	\$15,966.65	\$3,751,069.16	\$31,638.09	0.84%	
Debt Service - Interest	\$123,025.44	\$9,358.38	\$72,185.85	\$50,839.59	41.32%	
Building Rent	\$5,525.00	\$425.00	\$3,550.00	\$1,975.00	35.75%	
<b>Total 10. Rents &amp; Debt Service</b>	<b>\$3,911,257.69</b>	<b>\$25,750.03</b>	<b>\$3,826,805.01</b>	<b>\$84,452.68</b>	<b>2.16%</b>	
<b>11. Facilities</b>						
Building Repairs & Maintenance	\$39,347.70	\$916.97	\$6,969.06	\$32,378.64	82.29%	
Building Supplies & Materials	\$5,000.00	\$159.63	\$1,508.42	\$3,491.58	69.83%	
Contracted Custodial Services	\$70,000.00	\$4,380.00	\$36,548.00	\$33,452.00	47.79%	
Custodial Supplies & Materials	\$10,000.00	\$1,264.92	\$7,463.75	\$2,536.25	25.36%	
General Contract	\$2,300.00	\$0.00	\$0.00	\$2,300.00	100.00%	
Security Monitoring	\$5,800.00	\$0.00	\$1,437.00	\$4,363.00	75.22%	
<b>Total 11. Facilities</b>	<b>\$132,447.70</b>	<b>\$6,721.52</b>	<b>\$53,926.23</b>	<b>\$78,521.47</b>	<b>59.28%</b>	
<b>12. Utilities</b>						
Electricity	\$38,000.00	\$3,762.35	\$20,268.67	\$17,731.33	46.66%	
Water & Sewer	\$7,000.00	\$1,094.16	\$4,678.41	\$2,321.59	33.17%	
Waste Management	\$2,450.00	\$573.64	\$1,655.94	\$794.06	32.41%	
Telephone	\$11,500.00	\$1,306.34	\$4,866.26	\$6,633.74	57.68%	
<b>Total 12. Utilities</b>	<b>\$58,950.00</b>	<b>\$6,736.49</b>	<b>\$31,469.28</b>	<b>\$27,480.72</b>	<b>46.62%</b>	
<b>13. Nutrition &amp; Food</b>						
Food Supplies & Materials	\$150.00	\$0.00	\$51.61	\$98.39	65.59%	
Food Purchases	\$4,600.00	\$693.78	\$4,255.92	\$344.08	7.48%	
Other Food - Office	\$500.00	\$9.97	\$418.07	\$81.93	16.39%	

Date: 03/10/2016

Time: 2:03 pm

CAPE FEAR CENTER FOR INQUIRY

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BUDGET REPORT

From 2/1/2016 to 2/29/2016

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Total 13. Nutrition & Food	\$5,250.00	\$703.75	\$4,725.60	\$524.40	9.99%	
14. Capital Purchases						
Cap Instructional Computers	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	
Cap Office Computers	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Cap Instructional Equipment - GE Grant	\$8,831.85	\$0.00	\$5,152.03	\$3,679.82	41.67%	
Total 14. Capital Purchases	\$35,831.85	\$0.00	\$5,152.03	\$30,679.82	85.62%	
15. New Site Development						
Miscellaneous Contracts	\$2,060.00	\$0.00	\$2,060.00	\$0.00	0.00%	
Bank Service Fee	\$39,283.00	\$0.00	\$0.00	\$39,283.00	100.00%	
Total 15. New Site Development	\$41,343.00	\$0.00	\$2,060.00	\$39,283.00	95.02%	
16. Capital Campaign - 660						
Capital Campaign Expenses - 660	\$20,000.00	\$0.00	\$8,566.72	\$11,433.28	57.17%	
Total 16. Capital Campaign - 660	\$20,000.00	\$0.00	\$8,566.72	\$11,433.28	57.17%	
TOTAL EXPENSES	\$7,093,886.23	\$267,286.00	\$5,699,677.14	\$1,394,209.09	19.65%	
NET SURPLUS/(DEFICIT)	\$988,351.16	\$(38,430.70)	\$189,098.10			

**CAPE FEAR  
SURPLUS & CASH  
February 29, 2016**

CASH 2/29/16		
OP NEW 8818	\$	465,975.82
OP BBT 4609	\$	426,213.54
MM SECU 1908	\$	258,669.93
SV SECU 4483	\$	26.77
SV BBT 4595	\$	17,042.56
PETTY CASH	\$	100.00
TOTAL	\$	<u>1,168,028.62</u>

<b>FY15 Fund Balance</b>	978,930.52
LESS: Fund Balance Added to FY16 Budget	(978,930.52)
<b>*TRUE REMAINING FUND BALANCE</b>	<b>\$ -</b>

<b>FY16</b>	
CURRENT BUDGET NET SURPLUS/(DEFICIT)	\$988,351.16
<b>*TRUE REMAINING FUND BALANCE</b>	<b>\$ -</b>
<b>ANTICIPATED POSITION 06/30/16</b>	<b>\$988,351.16 **</b>

\*\* Anticipated position is based on the assumption that school's current budget is monitored/updated according to actual expenditures.

# Cape Fear Center for Inquiry

\*\*\*DRAFT\*\*\*2016-2017 Calendar #1 \*\*\*DRAFT\*\*\*

July 2016						
Su	M	Tu	W	Th	F	Sa
					C	2
3	H	5	6	7	C	9
10	11	12	13	14	C	16
17	18	19	20	21	C	23
24	25	26	27	28	C	30
31						

August 2016						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	W	W	W	W	20
21	W	★	24	25	26	27
28	29	30	31			

September 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	W	

October 2016						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	E/Q1	29
30	W					

November 2016						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	H	12
13	14	15	16	17	18	19
20	21	22	W	H	H	27
28	29	30				

December 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	V	V	V	V	H	24
25	H	H	V	V	V	31

January 2017						
Su	M	Tu	W	Th	F	Sa
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	Q <sub>2</sub>	24	25	26	W	28
29	30	31				


February 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	W	25
26	27	28				


March 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	Q <sub>3</sub>	W	


April 2017						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	V	V	V	V	H	15
16	W	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			

June 2017						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	★	10
11	W	W	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**H/V** School Closed- Holiday (H)/ Vacation  
**E** Early Release Day (11:30)  
 Student Led Conferences

**W** Teacher Workday (no school for students)  
**Q** End of Quarter (Q1, Q2, Q3, Q4)  
 End of Trimester (6-8 Specials only)

 First and Last Day of School  
**C** Office closed (summer hours)



