

Cape Fear Center for Inquiry  
**Board of Directors Agenda**  
**July 17, 2018- Special Called Board Meeting- 10:30am**

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call** Ashley Cooksley, Lisa Sharpe, Jennifer LaFleur, Stephen Hill, David Boucher, Kumar Lakhavani, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Shannon Shanks, Wes Rose, Lori Roy

Time	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
	<b>Opening Items:</b>		
10:30am	<i>Call to Order</i>	<b>Ashley Cooksley</b>	Action
	<b>Hiring Recommendations:</b>		
10:31am	<ol style="list-style-type: none"> <li>1. <i>School Psychologist Recommendation</i></li> <li>2. <i>2-3 Teacher Recommendation</i></li> <li>3. <i>Head Custodian Recommendation</i></li> </ol>	<b>Lori Roy</b>	Information/ Discussion/ Action
	<b>Feasibility Study Update:</b>		
10:40am	4. <i>Update from feasibility study: closed session- contracts</i>	<b>Consultant</b>	Information/ Discussion/ Action
	<b>Announcements:</b>		
11:15am	<i>Other Announcements and/or Upcoming events:</i> <ul style="list-style-type: none"> <li>• <i>Open House- August 16<sup>th</sup> 5:30-7:00pm</i></li> <li>• <i>August Board Meeting is Thursday, August 23<sup>rd</sup>!</i></li> </ul>	<b>Ashley Cooksley</b>	Information
11:20am	<i>Adjournment</i>	<b>Ashley Cooksley</b>	Action

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Beth Carter at [bcarter@cfc.net](mailto:bcarter@cfc.net) with "CFCI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

**All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

Minutes - 07/17/2018 Board of Directors Meeting 10:30 am

Roll Call:

Ashley Cooksley, Lisa Sharpe, Jennifer LaFleur, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Shannon Shanks, Wes Rose, Lori Roy

Absent:

Stephen Hill, David Boucher, Kumar Lakhavani

10:30 Call to Order:

Motion Lisa Buchanan, seconded Kristin Hudson

10:31 Hiring Recommendations:

1. School Psychologist Motion to approve Kristin Hudson, seconded Lisa Buchanan
2. 2-3 Teacher Motion to approve Lisa Buchanan, seconded Kristin Hudson
3. Head Custodian Motion to approve Kristin Hudson, seconded Lisa Buchanan

10:40 Feasibility Study Update

Motion to go into closed session - Lisa Buchanan, seconded Kristin Hudson

11:15 Motion to come out of closed session - Kristin Hudson, seconded Lisa Buchanan

Motion to authorize consultant to issue letters of intent with a total value up to amount agreed in closed session - Kristin Hudson, seconded Lisa Buchanan

Motion to authorize Kathy Cokes to sign letters of intent during Lori Roy's absence - Lisa Buchanan, seconded Kristin Hudson

Motion to post letters of intent - Lisa Buchanan, seconded Ashley Cooksley

Motion to Adjourn - Lisa Buchanan, seconded Beth Carter

# **Contract Recommendations**

## **School Psychologist Recommendation – Kelli Leiner**

A panel of 4 members participated in interviews for the part-time School Psychologist position on Tuesday, July 10th. The panel is unanimously recommending Kelli Leiner.

Kelli has been a School Psychologist for ten years in the state of California. She has worked with students from Pre-K to 21+. She comes to us with a clear understanding of the different facets of this role. She understands the processes, procedures and laws surrounding special education, testing, IEP meetings, the discrepancy model as well as the transition to MTSS and using tiered interventions and data collection to determine student needs. The panel was excited by Kelli's knowledge of a variety of assessment tools and experiences with students who struggle both academically and emotionally.

In addition to being a School Psychologist, Kelli was also the Program Coordinator of Early Mental Health Intervention Programs which ties so strongly to our need to support students who struggle with mental health, and with social and emotional disorders. The panel unanimously feels that Kelli has the skill set and personality to fit into this position and into our school culture.

## **2<sup>nd</sup>-3<sup>rd</sup> Grade Teacher Recommendation- Austin Adams**

A panel of 7 including teachers/teacher board members, teaching assistants, and administration interviewed 6 candidates for the 2<sup>nd</sup>-3<sup>rd</sup> grade teaching position. These were without a doubt, some of the strongest, most qualified candidates we have had to date. The panel truly enjoyed talking with each candidate, but in the end had a clear first choice. The panel unanimously recommends Austin Adams for the 2<sup>nd</sup>-3<sup>rd</sup> grade position.

Austin has completed 10 years of teaching 3<sup>rd</sup>-5<sup>th</sup> grade in the private and public school setting. One of the things that stood out to the panel about Austin was that teaching was his second career choice and that he chose to leave the business world where the pay was much higher, but his passion was so limited. He joined the world of teaching in 2008 and has loved it ever since!

Over the past ten years, Austin has developed quite a strong reputation in the local education community. He has served in leadership roles at all of his schools. His previous colleagues and supervisors shared that he has great relationships with his students, is fun and humorous, but also gets down to business in the classroom and that students, parents and colleagues enjoy working with him. He has been a trainer of his colleagues in mathematics and the Math Problem Solving Model. His students have consistently achieved high growth on End of Grade tests. He loves teaching, enjoys just being kids and shared with us that CFCI is his dream school. The panel highly recommends Austin Adams for this position.

## **Head School Custodian Recommendation- Jeff Barnes**

On July 3, 2018, the CFCI Board of Directors approved a full-time custodian position to help address some of the cleanliness concerns that have been identified over time in our building. Our buildings on Wonder Way have never been as clean as they were during the short time Mr. Jeff Barnes worked for the company we contracted with. On July 5, 2018, Kathy Coke and I met with Jeff for an interview and discussion about the position. Mr. Barnes was overjoyed with the opportunity! It is with great excitement that we recommend Jeff Barnes for the Head School Custodian position at CFCI.