

**Cape Fear Center for Inquiry
Board of Directors Agenda
February 21, 2017- 6:00pm**

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call Lori Roy, Lisa Sharpe, Cathey Luna, Kelly Rooney, Missy Ritchie, Todd Fischer, Lauren Lombardi, Ashley Cooksley, Kristin Hudson, Cathi Mintz, Jackie Anderson, Angela Carson

Time	Subject	Chair/Presenter	Activity
6:00 PM	<i>Call to Order</i>	Cathey Luna	Action
6:01	<i>Approval of Minutes: 01/10/17 Motion to approve: Kristin Hudson Second: Todd Fischer</i>	Cathey Luna	Action
6:01	<i>Visiting Faculty* None</i>	TBD	Information
6:06	<i>Visiting Parent or Community Members*</i> <ul style="list-style-type: none"> • Girl Scouts Project • Coastal Horizons -Discussed how great the Girl Scout Troop project was, and wanted to give the CFCI community the opportunity to learn more about us. Looking for ways to also help support CFCI if there's anything they can do for our students or parents. They are happy to come back at any time. "We are neighborhood partners." • Visiting Parents: <ul style="list-style-type: none"> ○ Amy Pierce. Topic: Safety Committee. Amy represented a group of parents that would like for CFCI to consider adding a Safety Committee. This is in response to recent events that have raised concerns with our parents. Amy described the benefits of a Safety Committee, and is looking forward to understanding next possible steps. 	TBD	Information

6:21	<p><i>Executive Committee</i> <i>Voted to move Exec update to 18:21.</i> <i>Motion: Ashley Cooksley</i> <i>Approved: Kristin Hudson</i></p> <ul style="list-style-type: none"> • Safety Committee <ul style="list-style-type: none"> ○ Cathey Luna reviewed what was discussed in last month’s Board meeting about Safety. ○ Kathy Rettig was asked to provide an update on our current safety provisions. Discussed measures that the CFCI Administrative team takes. ○ Lori Roy also discussed how she is still being informed throughout this discussion, including her update to the CFCI community. Currently, the Administrative team functions as our Safety Committee. Encourages parents and administration to work together. Described how other school systems function to address safety, for example, Brunswick County has a Parent Advisory Committee made up of the Principal and representatives from each grade. This could be a way for us to ensure that communication between parents, teachers, and administration is effective and constructive. ○ Board Discussion: Angela Carson asked whether we have researched and Safety Resource Officer (SRO). Lori Roy explained that we have done that research. Cathey Luna mentioned that an SRO would have to be shared, and an SRO would be scheduled. Angela Carson would like to know what the data shows – 	Cathey Luna	Information / Discussion
------	--	-------------	--------------------------

does it make a school safer? Cathey mentioned that last time we explored this last school year that there was no resource available. Todd Fischer mentioned that there is also a cost. Missy Ritchie discussed what it was like coming from a school that had an SRO - it was nice, but now in this day of technology, we are getting the same information, as an SRO would have. Lori mention that the police department created the Twitter feed that we now have access to due to our proactivity. Lauren Lombardi discussed that she feels that the biggest fear is someone bringing a weapon to school. How do we control that? Discussion between Board members about the issues, our environment, CFCI, and safety. Missy made a point that it's important to teach our kids about safety at all times, not just in school. Also suggested that parents can volunteer to help monitor recess (in addition to the teachers). Kristin Hudson discussed how important it is to empower our children to also take responsibility for being safe. Lori mentioned that we added "empowered" to our mission statement four years ago.

- **Cathey Luna** discussed the Safety Committee and the Parent Advisory Committee (PAC) formation. A PAC would allow a wider avenue for their voice to be heard.

Action: To gather more information before the next

	<p><u>Board meeting.</u></p> <ul style="list-style-type: none"> ○ Lori Roy - We received another email from the Church about unsupervised children. Will ask Mike Rheel to discuss with Riptide Runner parents. The Board discussed how this was a privilege to use the parking lot, and ways to ensure that parents ensure that we are not causing issues with the Church, and more importantly, ensuring the safety of our students. 		
6:55	<p><i>Partnership</i></p> <ul style="list-style-type: none"> • Thursday night is Potluck Bingo Night from 6-8. • Next meeting is March 8 during the Book Fair. • Executive Board Meeting next Weds, March 1 to discuss the Book Fair. 	Angela Carson	Information
6:58	<p><i>Director's Report</i></p> <ul style="list-style-type: none"> • Kelly Dodd presented the proposed school calendar. Would like to add Partnership dates this School Year before it's distributed. We are required to provide 1025 hours or 185 days. We try to provide as many workdays as possible for professional development. • Lori Roy updated the Board on the 2016 Performance Framework Release. Every year we have to do a Performance Framework. We are compliant in every area. 	Lori Roy	Information
<i>Standing Committee Reports:</i>			
7:10	<p><i>Development Committee (Formerly Fundraising & Strategic)</i></p> <ul style="list-style-type: none"> • Now that we've merged with Fundraising, one of our goals is to add a new Fundraiser. One opportunity is the Downtown Sundown series. Application has been submitted. • Strategic Plan Update (next 5 years) – Goal is to have a draft by May, and a plan in place by summer. • Discussed school expansion by 	Lori Roy/ Todd Fischer	Information/ Discussion

	<p>looking at opportunities, and also what “expansion” would mean. This could include additional resources and additional class space. Discussed potential property that could be used for expansion. The committee is going through a feasibility study now to determine if any of these options are viable.</p>		
7:30	<p><i>Life Long Learning</i></p> <ul style="list-style-type: none"> • Committee meeting on 2/23/17 	Jennifer Paetzold	Information
7:10	<p><i>Technology Committee</i></p> <ul style="list-style-type: none"> • Next Meeting 2/28/17 	Jennifer Paetzold/ Todd Fischer	Information
7:45	<p><i>Finance</i></p> <ul style="list-style-type: none"> • Budget Report. Roy Cooper is hoping to get a 4-5% pay raise for all teachers, and this will go into budget planning. 	Kathy Rettig	Information/ Discussion
7:45	<p><i>Policy and Procedure Review</i></p> <ul style="list-style-type: none"> • Next Meeting is 3/7/17 	Jennifer Solomon	Information
7:45	<p><i>Other Announcements and/or Upcoming events:</i></p> <ul style="list-style-type: none"> • Next Executive Committee Meeting: March 13th - 2pm at CFCI- Jennifer Paetzold’s office • Next Board Meeting- 3/21/17 at 6:00pm in the CFCI Museum Room 	Cathey Luna	Information
7:	<p><i>Adjournment</i></p> <p>Motion to adjourn: Todd Fischer Second: Ashley Cooksley All approved</p>	Cathey Luna	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Ashley Cooksley at acooksley@cfci.net with “CFCI Board Agenda” in the subject line, or place the request in her box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

**Cape Fear Center for Inquiry
Board of Directors Agenda
February 21, 2017- 6:00pm**

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call Lori Roy, Lisa Sharpe, Cathey Luna, Kelly Rooney, Missy Ritchie, Todd Fischer, Lauren Lombardi, Ashley Cooksley, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Jackie Anderson, Angela Carson

Time	Subject	Chair/Presenter	Activity
6:00 PM	<i>Call to Order</i>	Cathey Luna	Action
6:01	<i>Approval of Minutes: 01/10/17</i>	Cathey Luna	Action
6:02	<i>Visiting Faculty*</i>	TBD	Information
6:07	<i>Visiting Parent or Community Members*</i> <ul style="list-style-type: none"> • Girl Scouts Project • Coastal Horizons 	TBD	Information
6:30	<i>Partnership</i> <ul style="list-style-type: none"> • Committee Report 	Angela Carson	Information
6:40	<i>Director's Report</i> <ul style="list-style-type: none"> • Calendar • 2016 Performance Framework Release 	Lori Roy	Information
	<i>Standing Committee Reports:</i>		
6:50	<i>Development Committee (Formerly Fundraising & Strategic)</i> <ul style="list-style-type: none"> • Strategic Plan Update 	Lori Roy/ Todd Fischer	Information/ Discussion
7:05	<i>Life Long Learning</i> <ul style="list-style-type: none"> • No Committee Report (Next Meeting 2/23) • Curriculum Conversations 	Jennifer Paetzold	Information
7:10	<i>Technology Committee</i> <ul style="list-style-type: none"> • No Committee Report (Next Meeting 2/28) 	Jennifer Paetzold/ Todd Fischer	Information
7:10	<i>Finance</i> <ul style="list-style-type: none"> • Budget Report 	Kathy Rettig	Information/ Discussion
7:15	<i>Policy and Procedure Review</i> <ul style="list-style-type: none"> • No Committee Report 	Jennifer Solomon	Information

7:15	<i>Executive Committee</i> <ul style="list-style-type: none"> • Safety Committee 	Cathey Luna	Information / Discussion
7:25	<i>Other Announcements and/or Upcoming events:</i> <ul style="list-style-type: none"> • Next Executive Committee Meeting: March 13th - 2pm at CFCI- Jennifer Paetzold's office • Next Board Meeting- 3/21/17 at 6:00pm in the CFCI Museum Room 	Cathey Luna	Information
7:30	<i>Closed Session for meeting critique (NC statute 143-318.11)</i>	Cathey Luna	Discussion
7:40	<i>Adjournment</i>	Cathey Luna	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Ashley Cooksley at acooksley@cfc.net with "CFCI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

WWW.NCPUBLICSCHOOLS.ORG

February 3, 2017

TO: Charter School Administrators

FROM: Dave Machado, Director
Office of Charter Schools

2016 PERFORMANCE FRAMEWORK RELEASE

Your school's 2016 Charter School Performance Framework is attached for your review. The 2016 Charter School Performance Framework initiated a new process to collect and generate the final reports utilizing Microsoft SharePoint. The initial pilot year was a learning experience to drive and improve the process to make it more efficient for schools. We apologize for the delay in getting the 2016 final Performance Framework (PF) report to your school. The Office of Charter Schools (OCS) has worked to correct issues which caused the delay to prevent significant delays with releasing future reports.

The Office of Charter Schools (OCS) collects evidence of operational, financial, and academic compliance through the Charter School PF annually. Goal 2.4 of the North Carolina State Board's Strategic Plan is to "Increase the number of charter schools meeting academic, operational, and financial goals." In 2014-15, OCS created the Annual PF to serve as the standard mechanism for reporting on progress toward achievement of these goals. The PF provides a consolidated view of each charter school's performance relative to a list of academic, operational, and financial requirements. The academic elements of the Framework are standard indicators provided by the State accountability system. The operational and financial elements of the Framework are required by statute, State Board policy, or the Charter Agreement.

We are open to your feedback as the 2017 collection period proceeds and hope you see evidence of your feedback from last year in our current process. We thank you for your patience and support of the office during the Microsoft SharePoint transition. Please contact please contact Cande Honeycutt at (919)807-3493 or cande.honeycutt@dpi.nc.gov with questions or concerns about the Performance Framework.

DM/DTS/CH/mb

Enclosure: 2016 Charter School Performance Framework

OFFICE OF CHARTER SCHOOLS

6303 Mail Service Center, Raleigh, North Carolina 27699-6303 | (919) 807-3491 | Fax (919) 807-3496

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

2016 Charter School Performance Framework

SCHOOL NAME: Cape Fear Center for Inquiry

GRADE SPAN: KG:01:02:03:04:05:06:07:08

A. Operational Annual Monitoring Criteria

MEASURE	CRITERIA	STATUS
A1	The NC Report Card and Letter Grade are prominently displayed on the school's website and schools with D/F have sent letter to notify parents.	Compliant
A2	The school has an assigned administrator in the Education Value-Added Assessment System (EVAAS).	Compliant
A3	The school meets the required number of instructional hours or days in accordance with State law.	Compliant
A4	The school adheres to all testing and accountability policies for state assessments.	Compliant
A5	The school implements mandated programming as a result of state or federal requirements.	Compliant
A5	Title I	N/A
A5	Title II	N/A
A5	Exceptional Children	Compliant
A5	School Nutrition	N/A
A5	English Language Learners	Compliant
A6	The school follows student admissions and lottery requirements as stated in North Carolina General Statute, State Board of Education Policy, and the signed charter agreement	Compliant
A7	The school's official funded ADM is within 10% of the projected ADM.	Compliant

2016 Charter School Performance Framework

SCHOOL NAME: Cape Fear Center for Inquiry

GRADE SPAN: KG:01:02:03:04:05:06:07:08

A. Operational Annual Monitoring Criteria

MEASURE	CRITERIA	STATUS
A8	The non-profit board has a current grievance policy.	Compliant
A09	The non-profit board has a current conflict of interest policy that complies with G.S. 115C-218.15 (effective March 1, 2016).	Compliant
A10	The non-profit board has a current nepotism policy.	Compliant
A11	A quorum of the non-profit board of directors meets no less than 8 times a year (including annual meeting).	Compliant
A12	The majority of the non-profit board members primary residence in NC. 50% of board member officers reside within NC.	Compliant
A13	There is evidence of current fire inspections and related records.	Compliant
A14	The school has a viable certificate of occupancy or other required building use authorization.	Compliant
A15	The non-profit board holds current, active civil and liability insurance with the minimum coverage as defined in the signed charter agreement.	Compliant
A16	The non-profit board has a criminal history check policy that is at least the same as the LEA in which the school is located.	Compliant
A17	The school is compliant with all student health and safety requirements as defined in general statute, SBE policy, or the signed charter agreement.	Compliant
A18	The school is compliant with teacher licensure percentage requirements by maintaining at least 50% of teachers licensed from the first day of instruction throughout the school year in accordance with SBE policy.	Compliant

2016 Charter School Performance Framework

SCHOOL NAME: Cape Fear Center for Inquiry

GRADE SPAN: KG:01:02:03:04:05:06:07:08

C. Financial Compliance

MEASURE	CRITERIA	STATUS	DATA
C1	State Board of Education (SBE) policy TCS-U-006 specifies the three levels of financial noncompliance under which a charter school may be placed by Financial and Business Services. These levels are 1-Cautionary, 2-Probationary, and 3-Disciplinary.	N/A	(C) None - N/A

2016 Charter School Performance Framework

SCHOOL NAME: Cape Fear Center for Inquiry

GRADE SPAN: KG:01:02:03:04:05:06:07:08

D. Academic Outcomes

MEASURE	CRITERIA	STATUS	DATA
D1	The charter school's School Performance Grade (SPG) is a C or better.	Met	B
D2	The charter school met or exceeded expected growth.	Met	Exceeded
D3	The charter school's Performance Composite Grade Level Proficiency (GLP) is 60% or better.	Met	81.3
D4	The charter school's Performance Composite College and Career Readiness (CCR) is 60% or better.	Met	72.7
D5	The charter school's Performance Composite GLP is comparable to the LEA.	Met	81.3
D6	The charter school's Performance Composite CCR is comparable to the LEA.	Met	72.7
D7	Female Subgroup Grade Level Proficiency is comparable to the LEA.	Met	80.7
D8	Male Subgroup Grade Level Proficiency is comparable to the LEA.	Met	81.7
D9	Black Subgroup Grade Level Proficiency is comparable to the LEA.	Met	39.4
D10	White Subgroup Grade Level Proficiency is comparable to the LEA.	Met	84.6
D11	Hispanic Subgroup Grade Level Proficiency is comparable to the LEA.	Met	83.9
D12	American Indian Subgroup Grade Level Proficiency is comparable to the LEA.	N/A	N/A

2016 Charter School Performance Framework

SCHOOL NAME: Cape Fear Center for Inquiry

GRADE SPAN: KG:01:02:03:04:05:06:07:08

D. Academic Outcomes

MEASURE	CRITERIA	STATUS	DATA
D13	Economically Disadvantaged Subgroup Grade Level Proficiency is comparable to the LEA.	Met	58.8
D14	Exceptional Children Subgroup Grade Level Proficiency is comparable to the LEA.	Met	57.6
D15	Reading Performance Grade is comparable to the LEA.	N/A	B
D16	Math Performance Grade is comparable to the LEA.	N/A	B

Date: 02/03/2017
 Time: 2:51 pm

CAPE FEAR CENTER FOR INQUIRY
 FEDERAL PROGRAMS
 From 1/1/2017 to 1/31/2017

		CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING
PRC - 060						
3-3600-060-000	Rev - IDEA VI-B Handicap - 060	\$54,322.40	\$29,242.13	\$39,629.13	\$14,693.27	27.05%
3-5210-060-121	Salary - EC Teacher - 060	\$50,462.05	\$25,701.32	\$35,716.04	\$14,746.01	29.22%
3-5210-060-211	ER's Social Security Cost-060	\$3,860.35	\$2,263.96	\$2,636.24	\$1,224.11	31.71%
3-5210-060-221	ER's Retirement Cost	\$0.00	\$797.37	\$797.37	\$(797.37)	0.00%
3-5210-060-231	ER's Hospitalization Insurance	\$0.00	\$479.48	\$479.48	\$(479.48)	0.00%
	Total PRC - 060	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PRC - 118						
3-3600-118-000	Rev - IDEA VI-B Spec Needs-118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%
3-5210-118-411	EC Supplies and Materials -118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%
	Total PRC - 118	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL FEDERAL NET SURPLUS/(DEFICIT)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Date: 02/03/2017

Time: 2:50 pm

CAPE FEAR CENTER FOR INQUIRY

Page 1 of 2

BUDGET REPORT (CONDENSED)

From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
REVENUE						
STATE REVENUE						
Rev - Summer Reading Program	\$5,350.03	\$0.00	\$5,350.03	\$0.00	0.00%	
Rev - Behavior Support - 029	\$50,000.00	\$28,173.50	\$28,173.50	\$21,826.50	43.65%	
Rev - Charter Schools - 036	\$2,275,992.00	\$191,321.02	\$1,451,703.31	\$824,288.69	36.22%	
TOTAL STATE REVENUE	\$2,331,342.03	\$219,494.52	\$1,485,226.84	\$846,115.19	36.29%	
LOCAL REVENUE						
Rev - Sales Tax	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Rev - Field Trip	\$35,000.00	\$0.00	\$19,727.10	\$15,272.90	43.64%	
Rev - Contributions and Donati	\$1,500.00	\$0.00	\$45.45	\$1,454.55	96.97%	
Rev - Interest Income-MM-1908	\$2,000.00	\$0.00	\$881.37	\$1,118.63	55.93%	
Rev - Interest Income-SV-4483	\$1.00	\$0.00	\$0.07	\$0.93	93.00%	
Rev - Interest Income-SV-4595	\$125.00	\$0.00	\$0.00	\$125.00	100.00%	
Rev - Various	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Rev - Clubs	\$90.00	\$0.00	\$90.00	\$0.00	0.00%	
Rev - ERATE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	
Rev - Brunswick County Schools	\$78,969.60	\$0.00	\$40,077.31	\$38,892.29	49.25%	
F & F - Brunswick County-4609	\$800.00	\$0.00	\$558.16	\$241.84	30.23%	
Rev - Duplin County Schools	\$1,008.32	\$0.00	\$1,008.32	\$0.00	0.00%	
Rev - New Hanover County	\$949,608.00	\$0.00	\$391,830.00	\$557,778.00	58.74%	
F & F - New Hanover County	\$15,000.00	\$0.00	\$12,079.00	\$2,921.00	19.47%	
Rev - Pender County Schools	\$17,364.96	\$0.00	\$2,631.09	\$14,733.87	84.85%	
F & F - Pender County Schools	\$300.00	\$0.00	\$35.77	\$264.23	88.08%	
Rev - Fundraising - 653	\$5,031.00	\$0.00	\$3,031.00	\$2,000.00	39.75%	
Rev - Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%	
Rev - Capital Campaign - 660	\$25,000.00	\$0.00	\$64.00	\$24,936.00	99.74%	
Rev - Fees / Supplies - 4609	\$2,112.50	\$0.00	\$2,112.50	\$0.00	0.00%	
Rev - Social Dues	\$500.00	\$0.00	\$452.00	\$48.00	9.60%	
TOTAL LOCAL REVENUE	\$1,173,710.38	\$0.00	\$474,623.14	\$699,087.24	59.56%	
FEDERAL REVENUE						
Rev - IDEA VI-B Handicap - 060	\$54,322.40	\$29,242.13	\$39,629.13	\$14,693.27	27.05%	
Rev - IDEA VI-B Spec Needs-118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%	
TOTAL FEDERAL REVENUE	\$55,791.62	\$29,242.13	\$40,198.35	\$15,593.27	27.95%	
TOTAL REVENUE	\$3,560,844.03	\$248,736.65	\$2,000,048.33	\$1,560,795.70	43.83%	

Date: 02/03/2017

Time: 2:50 pm

CAPE FEAR CENTER FOR INQUIRY

BUDGET REPORT (CONDENSED)

From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
EXPENSES						
1. Salaries & Bonuses	\$1,941,382.53	\$158,319.81	\$1,084,921.48	\$856,461.05	44.12%	
2. Benefits	\$631,913.83	\$52,268.95	\$341,746.35	\$290,167.48	45.92%	
3. Books & Supplies	\$67,041.72	\$1,253.36	\$31,747.07	\$35,294.65	52.65%	
4. Technology	\$46,167.86	\$208.34	\$23,085.83	\$23,082.03	50.00%	
5. Non-Cap Equipment & Leases	\$22,234.44	\$828.00	\$16,802.25	\$5,432.19	24.43%	
6. Contracted Student Services	\$71,815.76	\$5,523.00	\$35,683.99	\$36,131.77	50.31%	
7. Staff Development	\$19,000.00	\$76.00	\$6,315.50	\$12,684.50	66.76%	
8. Administrative Services	\$85,024.89	\$7,129.20	\$52,468.05	\$32,556.84	38.29%	
9. Insurances	\$44,322.00	\$1,597.00	\$19,541.00	\$24,781.00	55.91%	
10. Rents & Debt Service	\$309,425.37	\$0.00	\$154,700.18	\$154,725.19	50.00%	
11. Facilities	\$136,831.00	\$13,247.38	\$54,501.10	\$82,329.90	60.17%	
12. Utilities	\$56,450.00	\$9,624.70	\$29,875.74	\$26,574.26	47.08%	
13. Nutrition & Food	\$8,650.00	\$0.00	\$2,412.09	\$6,237.91	72.11%	
14. Capital Purchases	\$19,597.70	\$0.00	\$0.00	\$19,597.70	100.00%	
15. New Site Development	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	
16. Capital Campaign - 660	\$20,000.00	\$0.00	\$15,138.28	\$4,861.72	24.31%	
17. Transportation and Travel	\$0.00	\$111.20	\$111.20	\$(111.20)	0.00%	
TOTAL EXPENSES	\$3,529,857.10	\$250,186.94	\$1,869,050.11	\$1,660,806.99	47.05%	
NET SURPLUS/(DEFICIT)	\$30,986.93	\$(1,450.29)	\$130,998.22			

Date: 02/03/2017

Time: 2:49 pm

CAPE FEAR CENTER FOR INQUIRY

Page 1 of 5

BUDGET REPORT

From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
REVENUE						
STATE REVENUE						
Rev - Summer Reading Program	\$5,350.03	\$0.00	\$5,350.03	\$0.00	0.00%	
Rev - Behavior Support - 029	\$50,000.00	\$28,173.50	\$28,173.50	\$21,826.50	43.65%	
Rev - Charter Schools - 036	\$2,275,992.00	\$191,321.02	\$1,451,703.31	\$824,288.69	36.22%	
TOTAL STATE REVENUE	\$2,331,342.03	\$219,494.52	\$1,485,226.84	\$846,115.19	36.29%	
LOCAL REVENUE						
Rev - Sales Tax	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Rev - Field Trip	\$35,000.00	\$0.00	\$19,727.10	\$15,272.90	43.64%	
Rev - Contributions and Donati	\$1,500.00	\$0.00	\$45.45	\$1,454.55	96.97%	
Rev - Interest Income-MM-1908	\$2,000.00	\$0.00	\$881.37	\$1,118.63	55.93%	
Rev - Interest Income-SV-4483	\$1.00	\$0.00	\$0.07	\$0.93	93.00%	
Rev - Interest Income-SV-4595	\$125.00	\$0.00	\$0.00	\$125.00	100.00%	
Rev - Various	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Rev - Clubs	\$90.00	\$0.00	\$90.00	\$0.00	0.00%	
Rev - ERATE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	
Rev - Brunswick County Schools	\$78,969.60	\$0.00	\$40,077.31	\$38,892.29	49.25%	
F & F - Brunswick County-4609	\$800.00	\$0.00	\$558.16	\$241.84	30.23%	
Rev - Duplin County Schools	\$1,008.32	\$0.00	\$1,008.32	\$0.00	0.00%	
Rev - New Hanover County	\$949,608.00	\$0.00	\$391,830.00	\$557,778.00	58.74%	
F & F - New Hanover County	\$15,000.00	\$0.00	\$12,079.00	\$2,921.00	19.47%	
Rev - Pender County Schools	\$17,364.96	\$0.00	\$2,631.09	\$14,733.87	84.85%	
F & F - Pender County Schools	\$300.00	\$0.00	\$35.77	\$264.23	88.08%	
Rev - Fundraising - 653	\$5,031.00	\$0.00	\$3,031.00	\$2,000.00	39.75%	
Rev - Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%	
Rev - Capital Campaign - 660	\$25,000.00	\$0.00	\$64.00	\$24,936.00	99.74%	
Rev - Fees / Supplies - 4609	\$2,112.50	\$0.00	\$2,112.50	\$0.00	0.00%	
Rev - Social Dues	\$500.00	\$0.00	\$452.00	\$48.00	9.60%	
TOTAL LOCAL REVENUE	\$1,173,710.38	\$0.00	\$474,623.14	\$699,087.24	59.56%	
FEDERAL REVENUE						
Rev - IDEA VI-B Handicap - 060	\$54,322.40	\$29,242.13	\$39,629.13	\$14,693.27	27.05%	
Rev - IDEA VI-B Spec Needs-118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%	
TOTAL FEDERAL REVENUE	\$55,791.62	\$29,242.13	\$40,198.35	\$15,593.27	27.95%	
TOTAL REVENUE	\$3,560,844.03	\$248,736.65	\$2,000,048.33	\$1,560,795.70	43.83%	

Date: 02/03/2017
 Time: 2:49 pm

CAPE FEAR CENTER FOR INQUIRY
 BUDGET REPORT
 From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
EXPENSES						
1. Salaries & Bonuses						
Salary - Teacher	\$1,135,703.00	\$116,314.87	\$653,711.21	\$481,991.79	42.44%	
Salary - Teacher - 016	\$1,666.49	\$0.00	\$1,666.49	\$0.00	0.00%	
Salary - Teacher Assistant	\$80,026.20	\$7,190.86	\$56,098.47	\$23,927.73	29.90%	
Salary - Additional Responsibility - 016	\$612.84	\$0.00	\$612.84	\$0.00	0.00%	
Salary - Substitute	\$40,000.00	\$1,880.00	\$9,545.00	\$30,455.00	76.14%	
Salary - EC Teacher	\$210,565.00	\$(24,775.89)	\$82,158.38	\$128,406.62	60.98%	
Salary - EC Teacher - 060	\$50,462.05	\$25,701.32	\$35,716.04	\$14,746.01	29.22%	
Salary - EC Assistant	\$12,181.95	\$839.80	\$6,205.88	\$5,976.07	49.06%	
Salary - EC Substitute	\$2,000.00	\$560.00	\$1,600.00	\$400.00	20.00%	
Salary - Behavioral - 029	\$36,225.00	\$19,525.00	\$19,525.00	\$16,700.00	46.10%	
Salary - Guidance	\$36,175.00	\$(17,280.41)	\$20,958.54	\$15,216.46	42.06%	
Salary - Psychologist	\$26,000.00	\$2,094.75	\$17,438.75	\$8,561.25	32.93%	
Salary - Principal	\$78,320.00	\$6,526.67	\$45,686.86	\$32,633.14	41.67%	
Salary - Assistant Principal	\$61,815.00	\$5,676.25	\$35,996.75	\$25,818.25	41.77%	
Salary - Office	\$42,498.00	\$3,472.26	\$24,874.58	\$17,623.42	41.47%	
Salary - Business Manager	\$79,632.00	\$6,636.00	\$46,452.01	\$33,179.99	41.67%	
Salary - Technology	\$47,500.00	\$3,958.33	\$26,674.68	\$20,825.32	43.84%	
Total 1. Salaries & Bonuses	\$1,941,382.53	\$158,319.81	\$1,084,921.48	\$856,461.05	44.12%	
2. Benefits						
Social Security Cost	\$139,991.60	\$7,682.04	\$76,415.66	\$63,575.94	45.41%	
Social Security Cost - 016	\$173.70	\$0.00	\$173.70	\$0.00	0.00%	
Social Security Cost - 029	\$2,771.18	\$1,702.03	\$1,702.03	\$1,069.15	38.58%	
Social Security Cost - 060	\$3,860.35	\$2,263.96	\$2,636.24	\$1,224.11	31.71%	
State Retirement Cost	\$280,090.26	\$19,044.26	\$151,004.41	\$129,085.85	46.09%	
State Retirement Cost - 016	\$136.76	\$0.00	\$136.76	\$0.00	0.00%	
State Retirement Cost - 029	\$5,808.54	\$3,669.11	\$3,669.11	\$2,139.43	36.83%	
State Retirement Cost - 060	\$0.00	\$797.37	\$797.37	\$(797.37)	0.00%	
Hospitalization Cost	\$183,986.16	\$12,066.00	\$98,810.48	\$85,175.68	46.29%	
Hospitalization Cost - 016	\$0.00	\$0.00	\$21.40	\$(21.40)	0.00%	
Hospitalization Cost - 029	\$5,195.28	\$3,277.36	\$3,277.36	\$1,917.92	36.92%	
Hospitalization Cost - 060	\$0.00	\$479.48	\$479.48	\$(479.48)	0.00%	
Unemployment Cost	\$9,900.00	\$1,287.34	\$2,622.35	\$7,277.65	73.51%	
Total 2. Benefits	\$631,913.83	\$52,268.95	\$341,746.35	\$290,167.48	45.92%	
3. Books & Supplies						
Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%	
Instructional Supplies	\$27,112.26	\$599.51	\$17,203.99	\$9,908.27	36.55%	
Instructional Supplies - 016	\$2,760.24	\$0.00	\$2,738.84	\$21.40	0.78%	
EC Instructional Supplies	\$10,000.00	\$30.87	\$1,687.62	\$8,312.38	83.12%	
Health Supplies	\$200.00	\$0.00	\$15.92	\$184.08	92.04%	

Date: 02/03/2017

Time: 2:49 pm

CAPE FEAR CENTER FOR INQUIRY

Page 3 of 5

BUDGET REPORT

From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Safety Supplies	\$1,200.00	\$0.00	\$546.90	\$653.10	54.43%	
Arts Supplies	\$0.00	\$75.00	\$75.00	\$(75.00)	0.00%	
Clubs Supplies	\$0.00	\$0.00	\$322.20	\$(322.20)	0.00%	
Student Activity Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.00%	
Office Supplies	\$8,000.00	\$320.89	\$2,133.12	\$5,866.88	73.34%	
Board of Directors Supplies	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
Postage	\$2,300.00	\$0.00	\$208.50	\$2,091.50	90.93%	
Memberships	\$2,500.00	\$0.00	\$371.30	\$2,128.70	85.15%	
Social Dues	\$500.00	\$31.69	\$111.14	\$388.86	77.77%	
Sales Tax Expense	\$5,000.00	\$195.40	\$4,173.50	\$826.50	16.53%	
EC Supplies - 118	\$1,469.22	\$0.00	\$569.22	\$900.00	61.26%	
Garden Grant - 555	\$0.00	\$0.00	\$89.82	\$(89.82)	0.00%	
Total 3. Books & Supplies	\$67,041.72	\$1,253.36	\$31,747.07	\$35,294.65	52.65%	
4. Technology						
Instructional Software	\$15,500.00	\$0.00	\$4,314.44	\$11,185.56	72.16%	
EC Software	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Non-Capitalized Hardware	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Office Software	\$2,500.00	\$208.34	\$1,458.33	\$1,041.67	41.67%	
Non-Capitalized Office Hardware	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	
Supplies and Materials	\$15,167.86	\$0.00	\$15,167.86	\$0.00	0.00%	
Technology Computer Equipment	\$8,000.00	\$0.00	\$2,145.20	\$5,854.80	73.19%	
Total 4. Technology	\$46,167.86	\$208.34	\$23,085.83	\$23,082.03	50.00%	
5. Non-Cap Equipment & Leases						
Instructional Equipment	\$5,879.46	\$0.00	\$5,879.46	\$0.00	0.00%	
EC Equipment	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	
Reproduction Costs	\$12,000.00	\$828.00	\$9,567.81	\$2,432.19	20.27%	
Office Equipment	\$1,354.98	\$0.00	\$1,354.98	\$0.00	0.00%	
Total 5. Non-Cap Equipment & Leases	\$22,234.44	\$828.00	\$16,802.25	\$5,432.19	24.43%	
6. Contracted Student Services						
Instructional Services	\$815.76	\$0.00	\$815.76	\$0.00	0.00%	
EC Services	\$11,000.00	\$1,687.50	\$2,493.75	\$8,506.25	77.33%	
Speech Services	\$23,000.00	\$2,883.50	\$12,499.00	\$10,501.00	45.66%	
Field Trips	\$37,000.00	\$952.00	\$19,875.48	\$17,124.52	46.28%	
Total 6. Contracted Student Services	\$71,815.76	\$5,523.00	\$35,683.99	\$36,131.77	50.31%	
7. Staff Development						
Workshop Expenses	\$16,000.00	\$76.00	\$4,403.83	\$11,596.17	72.48%	
EC Workshop Expenses	\$3,000.00	\$0.00	\$1,911.67	\$1,088.33	36.28%	
Total 7. Staff Development	\$19,000.00	\$76.00	\$6,315.50	\$12,684.50	66.76%	

Date: 02/03/2017
 Time: 2:49 pm

CAPE FEAR CENTER FOR INQUIRY
 BUDGET REPORT
 From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
8. Administrative Services						
Advertising	\$2,000.00	\$0.00	\$690.00	\$1,310.00	65.50%	
Audit Services	\$8,500.00	\$1,857.00	\$7,426.00	\$1,074.00	12.64%	
Bank Fees	\$3,000.00	\$43.20	\$340.68	\$2,659.32	88.64%	
Financial Services	\$43,656.00	\$3,638.00	\$25,466.00	\$18,190.00	41.67%	
General Administration	\$4,000.00	\$153.00	\$867.00	\$3,133.00	78.33%	
Legal Services	\$3,000.00	\$0.00	\$1,000.00	\$2,000.00	66.67%	
PowerSchool Services	\$16,320.00	\$1,360.00	\$9,520.00	\$6,800.00	41.67%	
Technology Support Services	\$500.00	\$0.00	\$3,991.98	\$(3,491.98)	-698.40%	
Human Resources	\$1,400.00	\$78.00	\$517.50	\$882.50	63.04%	
Other Tax Payments	\$2,648.89	\$0.00	\$2,648.89	\$0.00	0.00%	
Total 8. Administrative Services	\$85,024.89	\$7,129.20	\$52,468.05	\$32,556.84	38.29%	
9. Insurances						
Workers Compensation	\$8,165.00	\$1,597.00	\$4,791.00	\$3,374.00	41.32%	
General Liability	\$32,500.00	\$0.00	\$14,750.00	\$17,750.00	54.62%	
Other Insurance & Judgments	\$3,657.00	\$0.00	\$0.00	\$3,657.00	100.00%	
Total 9. Insurances	\$44,322.00	\$1,597.00	\$19,541.00	\$24,781.00	55.91%	
10. Rents & Debt Service						
Debt Service - Principal	\$205,262.70	\$0.00	\$98,594.97	\$106,667.73	51.97%	
Debt Service - Interest	\$98,637.67	\$0.00	\$53,355.21	\$45,282.46	45.91%	
Building Rent	\$5,525.00	\$0.00	\$2,750.00	\$2,775.00	50.23%	
Total 10. Rents & Debt Service	\$309,425.37	\$0.00	\$154,700.18	\$154,725.19	50.00%	
11. Facilities						
Building Repairs & Maintenance	\$33,031.00	\$997.00	\$10,209.31	\$22,821.69	69.09%	
Building Supplies & Materials	\$15,000.00	\$0.00	\$1,420.07	\$13,579.93	90.53%	
Contracted Custodial Services	\$70,000.00	\$10,105.00	\$35,384.10	\$34,615.90	49.45%	
Custodial Supplies & Materials	\$12,000.00	\$1,626.38	\$5,633.12	\$6,366.88	53.06%	
General Contract	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	
Security Monitoring	\$5,800.00	\$519.00	\$1,854.50	\$3,945.50	68.03%	
Total 11. Facilities	\$136,831.00	\$13,247.38	\$54,501.10	\$82,329.90	60.17%	
12. Utilities						
Electricity	\$38,000.00	\$7,047.07	\$20,931.55	\$17,068.45	44.92%	
Water & Sewer	\$7,000.00	\$1,524.36	\$3,319.69	\$3,680.31	52.58%	
Waste Management	\$2,450.00	\$411.46	\$1,434.47	\$1,015.53	41.45%	
Telephone	\$9,000.00	\$641.81	\$4,190.03	\$4,809.97	53.44%	
Total 12. Utilities	\$56,450.00	\$9,624.70	\$29,875.74	\$26,574.26	47.08%	
13. Nutrition & Food						
Food Supplies & Materials	\$150.00	\$0.00	\$13.49	\$136.51	91.01%	

Date: 02/03/2017

Time: 2:49 pm

CAPE FEAR CENTER FOR INQUIRY

BUDGET REPORT

From 1/1/2017 to 1/31/2017

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Food Purchases	\$8,000.00	\$0.00	\$2,119.57	\$5,880.43	73.51%	
Other Food - Office	\$500.00	\$0.00	\$279.03	\$220.97	44.19%	
Total 13. Nutrition & Food	\$8,650.00	\$0.00	\$2,412.09	\$6,237.91	72.11%	
14. Capital Purchases						
Cap Instructional Computers	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	
Cap Office Computers	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Cap Instructional Equipment	\$2,597.70	\$0.00	\$0.00	\$2,597.70	100.00%	
Total 14. Capital Purchases	\$19,597.70	\$0.00	\$0.00	\$19,597.70	100.00%	
15. New Site Development						
Bank Service Fee	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	
Total 15. New Site Development	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	
16. Capital Campaign - 660						
Capital Campaign Expenses - 660	\$20,000.00	\$0.00	\$15,138.28	\$4,861.72	24.31%	
Total 16. Capital Campaign - 660	\$20,000.00	\$0.00	\$15,138.28	\$4,861.72	24.31%	
17. Transportation and Travel						
Travel	\$0.00	\$111.20	\$111.20	\$(111.20)	0.00%	
Total 17. Transportation and Travel	\$0.00	\$111.20	\$111.20	\$(111.20)	0.00%	
TOTAL EXPENSES	\$3,529,857.10	\$250,186.94	\$1,869,050.11	\$1,660,806.99	47.05%	
NET SURPLUS/(DEFICIT)	\$30,986.93	\$(1,450.29)	\$130,998.22			

Cape Fear Center for Inquiry

DRAFT 2017-2018 Calendar DRAFT

July 2017						
Su	M	Tu	W	Th	F	Sa
					C	1
2		H	5	6	C	8
9	10	11	12	13	C	15
16	17	18	19	20	C	22
23	24	25	26	27	C	29
30	31					

August 2017						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	W	W	W	W	19
20	W	★	23	24	25	26
27	28	29	30	31		

September 2017						
Su	M	Tu	W	Th	F	Sa
					1	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	E	W	30

October 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	BF	BF	BF	BF	BF	14
15	16	17	18	19	20	21
22	23	24	25	E	W	28
29	30	31				

November 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	H	11
12	13	14	15	16	17	18
19	TT	21	W	H	H	25
26	27	28	29	30		

December 2017						
Su	M	Tu	W	Th	F	Sa
					1	HF
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	V	V	V	V	V	23
24	H	H	H	V	V	30
31						

January 2018						
Su	M	Tu	W	Th	F	Sa
	H	2	3	4	5	6
7	8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	24	25	W	27
28	29	30	31			





February 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	E	W	24
25	26	27	28			





March 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	BF	BF	BF	BF	BF	17
18	19	20	21	22	23	24
25	V	V	V	V	H	31




April 2018						
Su	M	Tu	W	Th	F	Sa
1	W	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	W	28
29	30					

May 2018						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	H	29	30	31		

June 2018						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	★	9
10	W	W	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

-  School Closed- Holiday (H)/ Vacation
-  Early Release Day (11:30)
-  Student Led Conferences
-  Bookfair

-  Teacher Workday (no school for students)
-  End of Quarter (Q1, Q2, Q3, Q4)
-  End of Trimester (6-8 Specials only)
-  Turkey Trot

-  First and Last Day of School
-  Office closed (summer hours)
-  Holiday Festival

