

**Cape Fear Center for Inquiry
Board of Directors Agenda
April 19, 2016- 6:00pm**

***Nurturing a Sense of Wonder.** Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

Roll Call Kelly Dodd, Ashley Cooksley, Cathey Luna, Rob Russell, Lori Roy, Julie Sartorius, Missy Ritchie, Sam Deprisco

Time	Subject	Chair/Presenter	Activity
5:57 PM	Call to Order	Cathey Luna	Action
5:57	Approval of Minutes: 3-15-16 Rob motioned to approve the minutes, Ashley seconded the motion, all in favor.	Cathey Luna	Action
5:58	Visiting Faculty N/A	TBD	Information
5:58	Visiting Parent or Community Members 2 students in attendance as part of a requirement to earn their Merit Badge with the Scouts.	TBD	Information
6:00	Who We Are- N/A	TBD	Information
6:00	Partnership <ul style="list-style-type: none"> teacher appreciation week May 2nd – 6th looking at spirit week dates funds available – may be able to assist with basketball goal still waiting for tax info. regarding tax exempt status looking for new board members – no one on current partnership board is planning to return May 10th – celebration celebrating volunteers 	Sara Raper	Information
6:05	Life Long Learning <ul style="list-style-type: none"> Committee Report – N/A 	Jennifer Paetzold	Information
6:06	Director's Report <ul style="list-style-type: none"> Technology Update – IT specialist (Paul Allen was present and gave update on the school's current technology status, goals and needs. State has given us network equipment as well as a firewall. We need a server to make this work more efficiently. Discussed funding needs. Current request is \$8,000. Board asked Paul to get 2-3 quotes for the board to review. MTSS Update – Lori Benazzi and Carly Davis clarified what MTSS is and isn't – specifying it is a framework not a process. It covers everybody at our school, is a systems approach and is data driven. It includes academics and behaviors. Brochures were passed out and they explained how kids move through tiers. Discussed universal screeners. Safety Update – no new information 	Lori Roy Paul Allen Lori Benazzi Carly Davis	Information/ Discussion Action

	<ul style="list-style-type: none"> Board elections – seats open on board, send out requests - need 2 community members, and one parent/community seat (3 spots open). 3 non-voting spots open as well - 2 faculty and 1 founder's seat (anyone involved with school 7 or more years). Contract discussion (closed session-personnel) 		
	<i>Standing Committee Reports:</i>		
6:47	<i>Finance</i> <ul style="list-style-type: none"> Contact Kathy Rettig with any questions regarding the budget. Next year's budget has gone to the faculty for a 1st read – will go back for 2nd read. Discussed highlights of budget includes step increases and \$10,000 for L3. Painting estimates – Rob motioned to approve changing the color and painting this summer with Alberol Construction. Ashley seconded the motion. All in favor. Cleaning Contract – to be discussed at May meeting. Audit Contract – Ashley motioned to go with Rives and Associates, Rob seconded the motion. All in favor. 	Kathy Rettig	Information/ Discussion/ Action
6:53	<i>Executive Committee</i> <ul style="list-style-type: none"> no meeting this month 	Cathey Luna	Information/
6:54	<i>Policy and Procedure Review</i> <ul style="list-style-type: none"> Committee met and revisited the current form/procedure/time involved with regard to the request for excused absences for educational opportunities. Gathered feedback from staff previously, explored trends with county and other schools. New draft – will take back to faculty for feedback. Next meeting May 3rd 	Jennifer Solomon	Information/ Action
6:55	<i>Development Committee (Formerly Fundraising & Strategic)</i> <ul style="list-style-type: none"> No Development Meeting- Great Art Update - \$16,200 raised in sponsorships thus far. Growing every year. 	Julie Sartorius Lori Roy Missy Ritchie	Information
7:39	<i>Other Announcements and/or Upcoming events:</i> <ul style="list-style-type: none"> Next Executive Committee Meeting: <i>TBD at 11:45am at Henry's on Shipyard Blvd.</i> Next Board Meeting- 5-17-16 Great ArtSpectations- 4-30-16 6pm-9pm @ Coastline Convention Center! 	Cathey Luna	Information Action
7:01	<i>Closed Session for meeting critique (NC statute 143-318.11)</i>	Cathey Luna	Discussion
7:39	<i>Adjournment</i>	Cathey Luna	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Rob Russell at rrussel@cfcf.net with “CFCI Board Agenda” in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

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**Cape Fear Center for Inquiry
Board of Directors Agenda
April 19, 2016- 6:00pm**

***Nurturing a Sense of Wonder.** Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

Roll Call Sam Deprisco, Cathey Luna, Lori Roy, Nancy Kachadurian, Julie Sartorius , Paul Mediratta (Partnership), Kelly Dodd, Missy Ritchie, Rob Russell, Todd Fischer, Lauren Lombardi, Ashley Cooksley

Time	Subject	Chair/Presenter	Activity
6:00 PM	<i>Call to Order</i>	Cathey Luna	Action
6:01	<i>Approval of Minutes: 3-15-16</i>	Cathey Luna	Action
6:02	<i>Visiting Faculty*</i>	TBD	Information
6:07	<i>Visiting Parent or Community Members*</i>	TBD	Information
6:15	<i>Who We Are- National History Day</i>	Mrs. Ovacz	Information
6:25	<i>Partnership</i> <ul style="list-style-type: none"> Committee Report 	Paul Mediratta	Information
6:30	<i>Life Long Learning</i> <ul style="list-style-type: none"> Meeting moved to 4/25 	Jennifer Paetzold	Information
6:30	<i>Director's Report</i> <ul style="list-style-type: none"> Technology Update MTSS Update Safety Update Contract discussion (closed session- personnel- move to end of meeting) 	Lori Roy Paul Allen Lori Benazzi Carly Davis	Information/ Discussion Action
<i>Standing Committee Reports:</i>			
7:25	<i>Finance</i> <ul style="list-style-type: none"> Committee Report- monthly budget Proposed 2016-2017 Budget Painting estimates (closed session- contracts) Cleaning Contract (closed session- contracts) Audit Contract (closed session-contracts) Blue Clay Road (closed session-contracts) 	Kathy Rettig	Information/ Discussion/ Action
7:55	<i>Executive Committee</i> <ul style="list-style-type: none"> Board Elections 	Cathey Luna	Information/
8:00	<i>Policy and Procedure Review</i> <ul style="list-style-type: none"> Committee Report 	Nancy Kachadurian Jennifer Solomon	Information/ Action
8:10	<i>Development Committee (Formerly Fundraising & Strategic)</i>	Julie Sartorius Lori Roy	Information

	<ul style="list-style-type: none"> No Development Meeting- Great Art Update 	Missy Ritchie	
8:15	<i>Other Announcements and/or Upcoming events:</i> <ul style="list-style-type: none"> Next Executive Committee Meeting: <i>TBD at 11:45am at Henry's on Shipyard Blvd.</i> Next Board Meeting- 5-17-16 Great ArtSpectations- 4-30-16 6pm-9pm @ Coastline Convention Center! 	Cathey Luna	Information Action
8:17	<i>Closed Session for meeting critique (NC statute 143-318.11)</i>	Cathey Luna	Discussion
8:20	<i>Adjournment</i>	Cathey Luna	Action

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**Cape Fear Center for Inquiry
Board of Directors Agenda
March 15, 2016- 6:00pm**

***Nurturing a Sense of Wonder.** Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

Roll Call: Kelly Dodd, Lauren Lombardy, Todd Fischer, Cathey Luna, Rob Russell, Lori Roy, Julie Sartorius, Nancy Kachadurian, Missy Ritchie, Sam Deprisco

Time	Subject	Chair/Presenter	Activity
6:04 PM	<i>Call to Order</i>	Cathey Luna	Action
6:04	<i>Approval of Minutes: 2/19/16</i> <ul style="list-style-type: none"> Rob approved the minutes, Todd seconded, all in favor 	Cathey Luna	Action
6:04	<i>Visiting Faculty*</i> None	TBD	Information
6:04	<i>Visiting Parent or Community Members*</i> None	TBD	Information
6:05	<i>Who We Are- Great Artspectations</i> <ul style="list-style-type: none"> Missy Ritchie shared a slide show of art projects made by students in collaboration with local artists (Sara Howell, Stephanie Holt, Nicole Nicole, Megan Dietz) and plans for upcoming projects and field trips. 	Committee Members	Information
6:12	<i>Partnership</i> <ul style="list-style-type: none"> Committee Report – book fair went well – update soon. Partnership is requesting teacher grants. 	Lori Roy for Paul M.	Information
6:14	<i>Life Long Learning</i> <ul style="list-style-type: none"> Committee Report – PD for April is ready. L3 surveyed the faculty related to upcoming PD and will share with the presenter, Heidi Mills. Next year L3 plans to make math a main focus. Have talked with UNC-W professors about participating in opening day and the possibility of an ongoing relationship throughout the year. Approved teacher J. Brinkley to go to NC reading conference 	Jennifer Paetzold	Information
6:15	<i>Director's Report</i> <ul style="list-style-type: none"> Lori received an email from Lt. Frieslander, the head of SRO's over NHC – she will be in touch soon to share details of what an SRO would look like. Warren Lee, from 911 call center informed Lori they have completed a month of testing the twitter feed. They are awaiting final approval from PD and will be in touch. Calendar for 2016-2017 school year – shared details. Vote – Rob motioned to approve, Lauren seconded the motion, all in favor. 	Lori Roy	Information/ Discussion/ Action

	<i>Standing Committee Reports:</i>		
6:20	<i>Finance</i> <ul style="list-style-type: none"> Let Kathy know if you have any questions about the budget reports Blue Clay property – vote – Rob motioned to give approval to Cathey L. and/or Kathy R. to proceed with listing the property at the agreed minimal listing amount, Lauren seconded, all in favor. Additional vote – to allow Cathey L. and/or Kathy R. to select listing agent based on RFP's. Lauren motioned to approve, Rob seconded, all in favor. Culvert work – vote on approval to additional work on Culvert on the back end section that is eroding – Rob motioned to approve, Lauren seconded, all in favor. 	Kathy Rettig	Information
6:21	<i>Executive Committee</i> <ul style="list-style-type: none"> Nothing to report 	Cathey Luna	Information/ Discussion / Action
6:22	<i>Policy and Procedure Review</i> <ul style="list-style-type: none"> Nothing to report 	Nancy Kachadurian/ Jennifer Solomon	Information
6:22	<i>Development Committee (Formerly Fundraising & Strategic)</i> <ul style="list-style-type: none"> Committee Report – Great Arts – doing well with sponsors thus far, still looking for more – family or business. Deadline is March 31, 2016 because of need for logos on posters. Manna update – raised \$8700 Looking at charter schools being included in Friday foundation with the state of NC – 50 million devices for the state. 	Julie Sartorius Missy Ritchie Lori Roy	Information
6:23	<i>Other Announcements and/or Upcoming events:</i> <ul style="list-style-type: none"> Next Executive Committee Meeting <i>TBD</i> at 11:45 at Henry's on Shipyard Blvd. Next Board Meeting- 4/19/16 at 6:00pm in the CFCI Museum Room Great ArtSpectations 4/30/16 6-9pm 	Cathey Luna	Information Action
6:24	<i>Closed Session for meeting critique (NC statute 143-318.11)</i>	Cathey Luna	Discussion
6:49	<i>Adjournment</i>	Cathey Luna	Action

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CFCI Meeting Minutes



Finance Committee

Meeting Agenda

April 11, 2016

Present: Kathy Rettig, Pauline Piner, Lori Roy

Next meeting: **May 9th, 2016**

I. Topic

March Budget Reports

II. Discussion

Kathy will email to the entire committee. Please email any questions to Kathy

I. Topic

Cleaning Bids

II. Discussion

Kathy sent out an RFP for cleaning services for the 2016-2017 school year. Blue Chip is bidding \$57,360, and increase of \$4,800 over 2015-16.

III. Action

Finance Recommends Blue Chip Facility Services for the cleaning contract for 2016-2017 school year.

I. Topic

Audit Contract

II. Discussion

Finance discussed auditors for the 2015-2016 audit. Rives and Associates proposes \$6,426.00 for the audit and \$1,000 for preparation of the annual financial statements. These cost are in line with other State Approved audits for Charters schools (Information is found on the LGC website).

III. Action

Finance Recommends Rives & Associates for the 2015-2016 Audit

Please delete what is not used of the form and condense to as few pages as possible or cut and paste more I. II. III. if more topics are needed on the minutes.

Please attach agenda if there is one.

Board committees please send electronically to Director. All others should be posted in teachers room.



CFCI Meeting Minutes



Contract

I. Topic

Painting the exterior of the building

II. Discussion

Kathy received three bids for this work. All bids include power washing, sealing all joints with caulk, painting the four metal doors on the exterior wings of the building and painting the entire exterior of the main building. The lowest bid is from Aberle Construction. Without changing the color the cost would be \$9,875.00. If we decide to change all or part of the exterior color the cost would be \$13,485.

III. Action

Finance recommends approval of up to \$13,485 for the exterior caulking and painting of the building. The color options would be discussed at a faculty meeting prior to a decision being made.

Please delete what is not used of the form and condense to as few pages as possible or cut and paste more I. II. III. if more topics are needed on the minutes.

Please attach agenda if there is one.

Board committees please send electronically to Director. All others should be posted in teachers room.

Date: 04/14/2016
Time: 1:36 pm

CAPE FEAR CENTER FOR INQUIRY
FEDERAL PROGRAMS
From 3/1/2016 to 3/31/2016

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		CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING
PRC - 060						
3-3600-060-000	Rev - IDEA VI-B Handicap - 060	\$53,485.86	\$2,811.84	\$29,094.30	\$24,391.56	45.60%
3-5210-060-121	Salary - EC Teacher - 060	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%
3-5210-060-211	ER's Social Security Cost-060	\$3,825.00	\$0.00	\$0.00	\$3,825.00	100.00%
3-5210-060-311	Contracted EC Services - 060	\$8,870.25	\$0.00	\$8,870.25	\$0.00	0.00%
3-5210-060-411	EC Supplies and Materials-060	\$10,067.51	\$211.84	\$2,065.55	\$8,001.96	79.48%
3-5240-060-311	Contracted Speech Services-060	\$25,723.10	\$2,600.00	\$18,158.50	\$7,564.60	29.41%
Total PRC - 060		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PRC - 103						
3-3600-103-000	Rev - Improving Tchr Qual-103	\$687.16	\$0.00	\$687.16	\$0.00	0.00%
3-5110-103-163	Substitute Pay-Staff Dev-103	\$105.00	\$0.00	\$105.00	\$0.00	0.00%
3-5110-103-312	Workshop Expenses - 103	\$582.16	\$0.00	\$582.16	\$0.00	0.00%
Total PRC - 103		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PRC - 118						
3-3600-118-000	Rev - IDEA VI-B Spec Needs-118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%
3-5210-118-312	EC Workshop Expenses - 118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%
Total PRC - 118		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL FEDERAL NET SURPLUS/(DEFICIT)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Date: 04/14/2016

Time: 1:35 pm

CAPE FEAR CENTER FOR INQUIRY

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BUDGET REPORT (CONDENSED)

From 3/1/2016 to 3/31/2016

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
REVENUE						
STATE REVENUE						
Rev - Summer Reading Program	\$5,132.00	\$0.00	\$5,132.00	\$0.00	0.00%	
Rev - Behavior Support - 029	\$50,000.00	\$0.00	\$32,000.00	\$18,000.00	36.00%	
Rev - Charter Schools - 036	\$1,997,974.00	\$258,602.96	\$1,681,444.46	\$316,529.54	15.84%	
Rev - Charter Schools - CWD	\$227,158.00	\$0.00	\$194,055.50	\$33,102.50	14.57%	
TOTAL STATE REVENUE	\$2,280,264.00	\$258,602.96	\$1,912,631.96	\$367,632.04	16.12%	
LOCAL REVENUE						
Rev - Sales Tax	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	
Rev - Field Trip	\$35,000.00	\$3,462.00	\$29,332.96	\$5,667.04	16.19%	
Rev - Contributions and Donati	\$2,000.00	\$364.97	\$1,789.97	\$210.03	10.50%	
Rev - Interest Income-MM-1908	\$2,000.00	\$0.00	\$1,730.78	\$269.22	13.46%	
Rev - Interest Income-SV-4483	\$1.00	\$0.00	\$0.13	\$0.87	87.00%	
Rev - Interest Income-SV-4595	\$150.00	\$0.00	\$90.07	\$59.93	39.95%	
Rev - Various	\$8,000.00	\$0.00	\$6,145.73	\$1,854.27	23.18%	
Rev - Various 4609	\$7.88	\$0.00	\$7.88	\$0.00	0.00%	
Rev - Loan Proceeds	\$3,645,800.00	\$0.00	\$3,645,800.00	\$0.00	0.00%	
Rev - Fund Balance Appropriate	\$978,930.52	\$0.00	\$0.00	\$978,930.52	100.00%	
Rev - Brunswick County Schools	\$82,999.51	\$7,545.41	\$37,727.05	\$45,272.46	54.55%	
F & F - Brunswick County-4609	\$500.00	\$50.69	\$278.43	\$221.57	44.31%	
F & F - Duplin County	\$30.00	\$0.00	\$0.00	\$30.00	100.00%	
Rev - Duplin County Schools	\$966.18	\$0.00	\$966.18	\$0.00	0.00%	
Rev - New Hanover County	\$923,448.00	\$78,401.08	\$540,125.08	\$383,322.92	41.51%	
F & F - New Hanover County	\$15,000.00	\$1,751.72	\$14,096.49	\$903.51	6.02%	
Rev - Pender County Schools	\$17,376.72	\$0.00	\$7,247.16	\$10,129.56	58.29%	
F & F - Pender County Schools	\$300.00	\$0.00	\$135.60	\$164.40	54.80%	
Rev - Memorial Fund	\$758.71	\$0.00	\$258.71	\$500.00	65.90%	
Rev - GE Grant -Ready,STEM,GO!	\$8,831.85	\$0.00	\$8,831.85	\$0.00	0.00%	
Rev - Fundraising - 653	\$3,000.00	\$490.00	\$490.00	\$2,510.00	83.67%	
Rev - Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%	
Rev - Fundraising Manna	\$0.00	\$905.00	\$4,425.40	\$(4,425.40)	0.00%	
Rev - Capital Campaign - 660	\$10,000.00	\$2,500.00	\$2,600.00	\$7,400.00	74.00%	
Rev - Bricks - 660	\$500.00	\$0.00	\$340.80	\$159.20	31.84%	
Rev - Fees / Supplies - 4609	\$3,500.00	\$1,816.00	\$3,878.40	\$(378.40)	-10.81%	
Rev - Social Dues	\$500.00	\$0.00	\$215.00	\$285.00	57.00%	
TOTAL LOCAL REVENUE	\$5,746,900.37	\$97,286.87	\$4,306,513.67	\$1,440,386.70	25.06%	
FEDERAL REVENUE						
Rev - IDEA VI-B Handicap - 060	\$53,485.86	\$2,811.84	\$29,094.30	\$24,391.56	45.60%	
Rev - Improving Tchr Qual-103	\$687.16	\$0.00	\$687.16	\$0.00	0.00%	

Date: 04/14/2016

Time: 1:35 pm

CAPE FEAR CENTER FOR INQUIRY

BUDGET REPORT (CONDENSED)

From 3/1/2016 to 3/31/2016

Page 2 of 2

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Rev - IDEA VI-B Spec Needs-118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%	
TOTAL FEDERAL REVENUE	\$55,073.02	\$2,811.84	\$29,981.45	\$25,091.57	45.56%	
TOTAL REVENUE	\$8,082,237.39	\$358,701.67	\$6,249,127.08	\$1,833,110.31	22.68%	
EXPENSES						
1. Salaries & Bonuses	\$1,910,687.94	\$151,801.75	\$1,349,643.26	\$561,044.68	29.36%	
2. Benefits	\$631,637.03	\$45,206.45	\$405,867.07	\$225,769.96	35.74%	
3. Books & Supplies	\$72,182.51	\$6,745.39	\$39,423.64	\$32,758.87	45.38%	
4. Technology	\$27,500.00	\$642.22	\$19,244.91	\$8,255.09	30.02%	
5. Non-Cap Equipment & Leases	\$28,000.00	\$414.00	\$20,676.22	\$7,323.78	26.16%	
6. Contracted Student Services	\$89,793.35	\$4,017.18	\$56,046.71	\$33,746.64	37.58%	
7. Staff Development	\$10,482.16	\$1,275.00	\$5,627.99	\$4,854.17	46.31%	
8. Administrative Services	\$84,701.00	\$7,073.90	\$63,385.10	\$21,315.90	25.17%	
9. Insurances	\$44,322.00	\$798.50	\$25,432.26	\$18,889.74	42.62%	
10. Rents & Debt Service	\$3,911,257.69	\$25,750.03	\$3,852,555.04	\$58,702.65	1.50%	
11. Facilities	\$132,447.70	\$17,349.58	\$71,275.81	\$61,171.89	46.19%	
12. Utilities	\$58,950.00	\$4,704.20	\$36,173.48	\$22,776.52	38.64%	
13. Nutrition & Food	\$5,250.00	\$845.84	\$5,571.44	\$(321.44)	-6.12%	
14. Capital Purchases	\$35,831.85	\$250.08	\$5,402.11	\$30,429.74	84.92%	
15. New Site Development	\$41,343.00	\$0.00	\$2,060.00	\$39,283.00	95.02%	
16. Capital Campaign - 660	\$20,000.00	\$0.00	\$8,566.72	\$11,433.28	57.17%	
TOTAL EXPENSES	\$7,104,386.23	\$266,874.12	\$5,966,951.76	\$1,137,434.47	16.01%	
NET SURPLUS/(DEFICIT)	\$977,851.16	\$91,827.55	\$282,175.32			

Date: 04/14/2016
Time: 1:28 pm

CAPE FEAR CENTER FOR INQUIRY
BUDGET REPORT
From 3/1/2016 to 3/31/2016

Page 1 of 6

REVENUE

STATE REVENUE

Rev - Summer Reading Program	\$5,132.00	\$0.00	\$5,132.00	\$0.00	0.00%
Rev - Behavior Support - 029	\$50,000.00	\$0.00	\$32,000.00	\$18,000.00	36.00%
Rev - Charter Schools - 036	\$1,997,974.00	\$258,602.96	\$1,681,444.46	\$316,529.54	15.84%
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LOCAL REVENUE

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Rev - Contributions and Donati	\$2,000.00	\$364.97	\$1,789.97	\$210.03	10.50%
Rev - Interest Income-MM-1908	\$2,000.00	\$0.00	\$1,730.78	\$269.22	13.46%
Rev - Interest Income-SV-4483	\$1.00	\$0.00	\$0.13	\$0.87	87.00%
Rev - Interest Income-SV-4595	\$150.00	\$0.00	\$90.07	\$59.93	39.95%
Rev - Various	\$8,000.00	\$0.00	\$6,145.73	\$1,854.27	23.18%
Rev - Various 4609	\$7.88	\$0.00	\$7.88	\$0.00	0.00%
Rev - Loan Proceeds	\$3,645,800.00	\$0.00	\$3,645,800.00	\$0.00	0.00%
Rev - Fund Balance Appropriate	\$978,930.52	\$0.00	\$0.00	\$978,930.52	100.00%
Rev - Brunswick County Schools	\$82,999.51	\$7,545.41	\$37,727.05	\$45,272.46	54.55%
F & F - Brunswick County-4609	\$500.00	\$50.69	\$278.43	\$221.57	44.31%
F & F - Duplin County	\$30.00	\$0.00	\$0.00	\$30.00	100.00%
Rev - Duplin County Schools	\$966.18	\$0.00	\$966.18	\$0.00	0.00%
Rev - New Hanover County	\$923,448.00	\$78,401.08	\$540,125.08	\$383,322.92	41.51%
F & F - New Hanover County	\$15,000.00	\$1,751.72	\$14,096.49	\$903.51	6.02%
Rev - Pender County Schools	\$17,376.72	\$0.00	\$7,247.16	\$10,129.56	58.29%
F & F - Pender County Schools	\$300.00	\$0.00	\$135.60	\$164.40	54.80%
Rev - Memorial Fund	\$758.71	\$0.00	\$258.71	\$500.00	65.90%
Rev - GE Grant -Ready,STEM,GO!	\$8,831.85	\$0.00	\$8,831.85	\$0.00	0.00%
Rev - Fundraising - 653	\$3,000.00	\$490.00	\$490.00	\$2,510.00	83.67%
Rev - Riptide Runners	\$4,300.00	\$0.00	\$0.00	\$4,300.00	100.00%
Rev - Fundraising Manna	\$0.00	\$905.00	\$4,425.40	\$(4,425.40)	0.00%
Rev - Capital Campaign - 660	\$10,000.00	\$2,500.00	\$2,600.00	\$7,400.00	74.00%
Rev - Bricks - 660	\$500.00	\$0.00	\$340.80	\$159.20	31.84%
Rev - Fees / Supplies - 4609	\$3,500.00	\$1,816.00	\$3,878.40	\$(378.40)	-10.81%
Rev - Social Dues	\$500.00	\$0.00	\$215.00	\$285.00	57.00%
TOTAL LOCAL REVENUE	\$5,746,900.37	\$97,286.87	\$4,306,513.67	\$1,440,386.70	25.06%

Increase by \$5,000

Increase by \$500

FEDERAL REVENUE

Rev - IDEA VI-B Handicap - 060	\$53,485.86	\$2,811.84	\$29,094.30	\$24,391.56	45.60%
Rev - Improving Tchr Qual-103	\$687.16	\$0.00	\$687.16	\$0.00	0.00%

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CAPE FEAR CENTER FOR INQUIRY

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BUDGET REPORT

From 3/1/2016 to 3/31/2016

Rev - IDEA VI-B Spec Needs-118

TOTAL FEDERAL REVENUE

TOTAL REVENUE

CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
\$900.00	\$0.00	\$199.99	\$700.01	77.78%	
\$55,073.02	\$2,811.84	\$29,981.45	\$25,091.57	45.56%	
\$8,082,237.39	\$358,701.67	\$6,249,127.08	\$1,833,110.31	22.68%	

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CAPE FEAR CENTER FOR INQUIRY
BUDGET REPORT
From 3/1/2016 to 3/31/2016

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EXPENSES

1. Salaries & Bonuses

Salary - Teacher	\$1,096,776.00	\$88,293.93	\$788,550.63	\$308,225.37	28.10%	
Salary - Teacher - 016	\$592.00	\$0.00	\$592.00	\$0.00	0.00%	
Salary - Teacher Assistant	\$86,093.15	\$8,636.84	\$57,590.87	\$28,502.28	33.11%	
Salary - Substitute	\$43,500.00	\$2,680.00	\$17,010.64	\$26,489.36	60.90%	
Salary - Substitute - 103	\$105.00	\$0.00	\$105.00	\$0.00	0.00%	
Salary - EC Teacher	\$246,866.40	\$20,565.84	\$160,184.50	\$86,681.90	35.11%	
Salary - EC Teacher - 060	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Salary - EC Assistant	\$11,736.95	\$1,221.14	\$8,512.66	\$3,224.29	27.47%	
Salary - EC Substitute	\$2,000.00	\$240.00	\$530.00	\$1,470.00	73.50%	
Salary - Behavioral - 029	\$36,020.44	\$0.00	\$25,020.00	\$11,000.44	30.54%	
Salary - Guidance	\$34,452.00	\$2,871.00	\$25,009.92	\$9,442.08	27.41%	
Salary - Psychologist	\$14,460.00	\$2,537.50	\$14,831.25	\$(371.25)	-2.57%	Increase by \$8,000
Salary - Principal	\$75,399.00	\$6,215.84	\$56,481.92	\$18,917.08	25.09%	
Salary - Assistant Principal	\$59,180.00	\$4,739.25	\$43,192.61	\$15,987.39	27.01%	
Salary - Office	\$44,360.00	\$3,608.38	\$30,890.75	\$13,469.25	30.36%	
Salary - Business Manager	\$78,869.00	\$6,320.01	\$57,149.77	\$21,719.23	27.54%	
Salary - Technology	\$43,978.00	\$3,602.34	\$32,421.06	\$11,556.94	26.28%	
Salary - Bonus	\$31,300.00	\$269.68	\$31,569.68	\$(269.68)	-0.86%	Increase by \$269.68

Total 1. Salaries & Bonuses

\$1,910,687.94 \$151,801.75 \$1,349,643.26 \$561,044.68 29.36%

2. Benefits

Social Security Cost	\$140,650.26	\$11,339.61	\$98,822.26	\$41,828.00	29.74%	
Social Security Cost - 029	\$2,755.56	\$0.00	\$1,913.61	\$841.95	30.55%	
Social Security Cost - 060	\$3,825.00	\$0.00	\$0.00	\$3,825.00	100.00%	
State Retirement Cost	\$279,645.81	\$19,492.76	\$172,551.10	\$107,094.71	38.30%	
State Retirement Cost - 029	\$5,753.20	\$0.00	\$3,822.88	\$1,930.32	33.55%	
Hospitalization Cost	\$180,536.40	\$14,374.08	\$124,367.05	\$56,169.35	31.11%	
Hospitalization Cost - 029	\$5,470.80	\$0.00	\$1,243.51	\$4,227.29	77.27%	
Unemployment Cost	\$13,000.00	\$0.00	\$3,123.96	\$9,876.04	75.97%	
Other Insurance Cost	\$0.00	\$0.00	\$22.70	\$(22.70)	0.00%	Increase by \$22.70

Total 2. Benefits

\$631,637.03 \$45,206.45 \$405,867.07 \$225,769.96 35.74%

3. Books & Supplies

Textbooks	\$98.92	\$0.00	\$98.92	\$0.00	0.00%	
Riptide Runners	\$3,000.00	\$0.00	\$2,279.90	\$720.10	24.00%	
Instructional Supplies	\$24,676.08	\$2,163.22	\$17,564.75	\$7,111.33	28.82%	
Instructional Supplies - 016	\$4,540.00	\$0.00	\$4,540.00	\$0.00	0.00%	
EC Instructional Supplies	\$0.00	\$389.73	\$601.57	\$(601.57)	0.00%	Add Budget
EC Instructional Supplies - 060	\$10,067.51	\$211.84	\$2,065.55	\$8,001.96	79.48%	
Health Supplies	\$200.00	\$0.00	\$53.12	\$146.88	73.44%	
Safety Supplies	\$1,200.00	\$0.00	\$79.91	\$1,120.09	93.34%	

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CAPE FEAR CENTER FOR INQUIRY
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	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Arts Supplies	\$6,000.00	\$0.00	\$1,113.54	\$4,886.46	81.44%	
Student Activity Supplies	\$4,200.00	\$0.00	\$991.37	\$3,208.63	76.40%	
Office Supplies	\$10,000.00	\$921.99	\$4,257.96	\$5,742.04	57.42%	
Board of Directors Supplies	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
Postage	\$2,000.00	\$4.88	\$196.88	\$1,803.12	90.16%	
Memberships	\$2,500.00	\$50.00	\$70.28	\$2,429.72	97.19%	
Social Dues	\$500.00	\$47.94	\$91.55	\$408.45	81.69%	
Sales Tax Expense	\$3,000.00	\$218.83	\$2,681.38	\$318.62	10.62%	
Unidentified Purchases	\$0.00	\$10.99	\$10.99	\$(10.99)	0.00%	Please send missing receipt.
Student Activity - Fundraising	\$0.00	\$2,725.97	\$2,725.97	\$(2,725.97)	0.00%	Add Budget
Total 3. Books & Supplies	\$72,182.51	\$6,745.39	\$39,423.64	\$32,758.87	45.38%	
4. Technology						
Instructional Software	\$15,500.00	\$0.00	\$14,882.21	\$617.79	3.99%	
Non-Capitalized Hardware	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Office Software	\$2,000.00	\$208.34	\$1,875.01	\$124.99	6.25%	
Non-Capitalized Office Hardware	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	
Supplies and Materials	\$2,000.00	\$433.88	\$2,487.69	\$(487.69)	-24.38%	Increase by \$500
Technology Computer Equipment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Total 4. Technology	\$27,500.00	\$642.22	\$19,244.91	\$8,255.09	30.02%	
5. Non-Cap Equipment & Leases						
Instructional Equipment	\$9,500.00	\$0.00	\$9,455.85	\$44.15	0.46%	
Reproduction Costs	\$15,000.00	\$414.00	\$8,146.36	\$6,853.64	45.69%	
Office Equipment	\$3,500.00	\$0.00	\$3,074.01	\$425.99	12.17%	
Total 5. Non-Cap Equipment & Leases	\$28,000.00	\$414.00	\$20,676.22	\$7,323.78	26.16%	
6. Contracted Student Services						
Instructional Services	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
EC Services	\$5,000.00	\$60.00	\$1,186.65	\$3,813.35	76.27%	
EC Services - 060	\$8,870.25	\$0.00	\$8,870.25	\$0.00	0.00%	
Psychological Services	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100.00%	
Speech Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	
Speech Services - 060	\$25,723.10	\$2,600.00	\$18,158.50	\$7,564.60	29.41%	
Field Trips	\$37,000.00	\$1,357.18	\$27,831.31	\$9,168.69	24.78%	
Total 6. Contracted Student Services	\$89,793.35	\$4,017.18	\$56,046.71	\$33,746.64	37.58%	
7. Staff Development						
Workshop Expenses	\$6,000.00	\$1,275.00	\$3,590.99	\$2,409.01	40.15%	
EC Workshop Expenses	\$3,000.00	\$0.00	\$1,254.85	\$1,745.15	58.17%	
Workshop Expenses - 103	\$582.16	\$0.00	\$582.16	\$0.00	0.00%	
EC Workshop Expenses - 118	\$900.00	\$0.00	\$199.99	\$700.01	77.78%	

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CAPE FEAR CENTER FOR INQUIRY
BUDGET REPORT
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	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Total 7. Staff Development	\$10,482.16	\$1,275.00	\$5,627.99	\$4,854.17	46.31%	
8. Administrative Services						
Advertising	\$2,000.00	\$(720.00)	\$931.00	\$1,069.00	53.45%	
Audit Services	\$8,210.00	\$1,803.00	\$8,410.00	\$(200.00)	-2.44%	Increase by \$200
Bank Fees	\$4,000.00	\$51.15	\$2,239.01	\$1,760.99	44.02%	
Financial Services	\$43,656.00	\$3,592.14	\$32,558.56	\$11,097.44	25.42%	
General Administration	\$4,115.00	\$295.00	\$1,545.58	\$2,569.42	62.44%	
Legal Services	\$3,000.00	\$0.00	\$1,500.00	\$1,500.00	50.00%	
PowerSchool Services	\$16,320.00	\$1,342.86	\$12,171.44	\$4,148.56	25.42%	
Technology Support Services	\$0.00	\$403.75	\$403.75	\$(403.75)	0.00%	Add Budget
Human Resources	\$900.00	\$306.00	\$1,144.90	\$(244.90)	-27.21%	Increase by \$250
Other Tax Payments	\$2,500.00	\$0.00	\$2,480.86	\$19.14	0.77%	
Total 8. Administrative Services	\$84,701.00	\$7,073.90	\$63,385.10	\$21,315.90	25.17%	
9. Insurances						
Workers Compensation	\$8,165.00	\$798.50	\$4,225.00	\$3,940.00	48.25%	
General Liability	\$32,500.00	\$0.00	\$17,441.00	\$15,059.00	46.34%	
Property	\$0.00	\$0.00	\$109.26	\$(109.26)	0.00%	Add Budget
Other Insurance & Judgments	\$3,657.00	\$0.00	\$3,657.00	\$0.00	0.00%	
Total 9. Insurances	\$44,322.00	\$798.50	\$25,432.26	\$18,889.74	42.62%	
10. Rents & Debt Service						
Debt Service - Principal	\$3,782,707.25	\$16,608.30	\$3,767,677.46	\$15,029.79	0.40%	
Debt Service - Interest	\$123,025.44	\$8,716.73	\$80,902.58	\$42,122.86	34.24%	
Building Rent	\$5,525.00	\$425.00	\$3,975.00	\$1,550.00	28.05%	
Total 10. Rents & Debt Service	\$3,911,257.69	\$25,750.03	\$3,852,555.04	\$58,702.65	1.50%	
11. Facilities						
Building Repairs & Maintenance	\$39,347.70	\$4,570.00	\$11,539.06	\$27,808.64	70.67%	
Building Supplies & Materials	\$5,000.00	\$7,021.96	\$8,530.38	\$(3,530.38)	-70.61%	Increase by \$4,000
Contracted Custodial Services	\$70,000.00	\$4,420.00	\$40,968.00	\$29,032.00	41.47%	
Custodial Supplies & Materials	\$10,000.00	\$903.62	\$8,367.37	\$1,632.63	16.33%	
General Contract	\$2,300.00	\$0.00	\$0.00	\$2,300.00	100.00%	
Security Monitoring	\$5,800.00	\$434.00	\$1,871.00	\$3,929.00	67.74%	
Total 11. Facilities	\$132,447.70	\$17,349.58	\$71,275.81	\$61,171.89	46.19%	
12. Utilities						
Electricity	\$38,000.00	\$3,926.19	\$24,194.86	\$13,805.14	36.33%	
Water & Sewer	\$7,000.00	\$0.00	\$4,678.41	\$2,321.59	33.17%	
Waste Management	\$2,450.00	\$192.31	\$1,848.25	\$601.75	24.56%	
Telephone	\$11,500.00	\$585.70	\$5,451.96	\$6,048.04	52.59%	

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BUDGET REPORT
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	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
Total 12. Utilities	\$58,950.00	\$4,704.20	\$36,173.48	\$22,776.52	38.64%	
13. Nutrition & Food						
Food Supplies & Materials	\$150.00	\$0.00	\$51.61	\$98.39	65.59%	
Food Purchases	\$4,600.00	\$775.26	\$5,031.18	\$(431.18)	-9.37%	Increase by \$500
Other Food - Office	\$500.00	\$70.58	\$488.65	\$11.35	2.27%	
Total 13. Nutrition & Food	\$5,250.00	\$845.84	\$5,571.44	\$(321.44)	-6.12%	
14. Capital Purchases						
Cap Instructional Computers	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	
Cap Office Computers	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	
Cap Instructional Equipment	\$0.00	\$250.08	\$250.08	\$(250.08)	0.00%	Add Budget
Cap Instructional Equipment - GE Grant	\$8,831.85	\$0.00	\$5,152.03	\$3,679.82	41.67%	
Total 14. Capital Purchases	\$35,831.85	\$250.08	\$5,402.11	\$30,429.74	84.92%	
15. New Site Development						
Miscellaneous Contracts	\$2,060.00	\$0.00	\$2,060.00	\$0.00	0.00%	
Bank Service Fee	\$39,283.00	\$0.00	\$0.00	\$39,283.00	100.00%	
Total 15. New Site Development	\$41,343.00	\$0.00	\$2,060.00	\$39,283.00	95.02%	
16. Capital Campaign - 660						
Capital Campaign Expenses - 660	\$20,000.00	\$0.00	\$8,566.72	\$11,433.28	57.17%	
Total 16. Capital Campaign - 660	\$20,000.00	\$0.00	\$8,566.72	\$11,433.28	57.17%	
TOTAL EXPENSES	\$7,104,386.23	\$266,874.12	\$5,966,951.76	\$1,137,434.47	16.01%	
NET SURPLUS/(DEFICIT)	\$977,851.16	\$91,827.55	\$282,175.32			

**CAPE FEAR
SURPLUS & CASH
MARCH 31ST, 2016**

CASH 3/31/16		
OP NEW 8818	\$	558,877.27
OP BBT 4609	\$	426,204.04
MM SECU 1908	\$	258,853.75
SV SECU 4483	\$	26.78
SV BBT 4595	\$	17,044.00
PETTY CASH	\$	100.00
TOTAL	\$	<u>1,261,105.84</u>

FY15 Fund Balance	978,930.52
LESS: Fund Balance Added to FY16 Budget	(978,930.52)
*TRUE REMAINING FUND BALANCE	<u><u>\$ -</u></u>

FY16	
CURRENT BUDGET NET SURPLUS/(DEFICIT)	\$977,851.16
*TRUE REMAINING FUND BALANCE	<u><u>\$ -</u></u>
ANTICIPATED POSITION 06/30/16	<u><u>\$977,851.16</u></u> **

** Anticipated position is based on the assumption that school's current budget is monitored/updated according to actual expenditures.

CAPE FEAR CENTER FOR INQUIRY

BUDGET REPORT - PROJECTED

2016-2017

ADM	408
EC	52

\$	4,925.47
\$	3,985.24

	PROJECTED BUDGET	NOTES
REVENUE		
STATE REVENUE		
Rev - Summer Reading Program	\$5,000.00	
Rev - Behavior Support - 029	\$50,000.00	
Rev - Charter Schools - 036	\$2,009,591.76	
Rev - Charter Schools - CWD	\$207,232.48	
TOTAL STATE REVENUE	\$2,271,824.24	
LOCAL REVENUE		
Rev - Sales Tax	\$3,000.00	
Rev - Field Trip	\$35,000.00	
Rev - Contributions & Donations	\$1,500.00	
Rev - Interest Income - MM 1908	\$2,000.00	
Rev - Interest Income - SV 4483	\$1.00	
Rev - Interest Income - SV 4595	\$125.00	
Rev - Various	\$5,000.00	
Rev - E-Rate	\$25,000.00	
Rev - Loan Proceeds	\$0.00	
Rev - Fund Balance Appropriate	\$0.00	
Rev - Brunswick County Schools	\$78,969.60	\$2467.80/CHILD 32ADM
F & F - Brunswick County Schools	\$500.00	
Rev - Duplin County Schools	\$966.00	\$966/CHILD 1 ADM
F&F - Duplin County	\$0.00	
Rev - New Hanover County Schools	\$949,608.00	\$2616/CHILD 363 ADM
F & F - New Hanover County Schools	\$15,000.00	
Rev - Pender County Schools	\$17,364.96	\$1447.08/CHILD 12 ADM
F & F - Pender County Schools	\$300.00	
Rev - Memorial Fund	\$0.00	
Rev - GE Grant - Ready, STEM, GO!	\$0.00	
Rev - Fundraising - 653	\$2,000.00	
Rev - Riptide Runners	\$4,300.00	
Rev - Fundraising Manna	\$0.00	

	PROJECTED BUDGET	NOTES
Rev - Capital Campaign - 660	\$0.00	
Rev - Bricks - 660	\$0.00	
Rev - Fees/Supplies - 4609	\$1,500.00	
Rev - Social Dues	\$500.00	
TOTAL LOCAL REVENUE	\$1,142,634.56	
FEDERAL REVENUE		
Rev - IDEA VI-B Handicap - 060	\$50,000.00	
Rev - Improving Tch'r Qual - 103	\$0.00	
Rev - IDEA VI-B Spec Needs - 118	\$0.00	
TOTAL FEDERAL REVENUE	\$50,000.00	
TOTAL REVENUE	\$3,464,458.80	
EXPENSES		
1. Salaries & Bonuses		
Salary - Teacher	\$1,135,703.00	
Salary - Teacher Assistant	\$80,026.20	
Salary - Substitute	\$40,000.00	
Salary - EC Teacher	\$208,990.00	
Salary - EC Assistant	\$12,181.95	
Salary - EC Substitute	\$2,000.00	
Salary - Behavioral - 029	\$37,800.00	
Salary - Guidance	\$34,452.00	
Salary - Psychologist	\$22,000.00	
Salary - Principal	\$74,590.00	
Salary - Asst Principal	\$56,871.00	
Salary - Office	\$42,498.00	
Salary - Business Manager	\$75,840.00	
Salary - Technology	\$43,228.00	
Salary - Bonus	\$0.00	
Total 1. Salaries & Bonuses	\$1,866,180.15	
2. Benefits		
Social Security Cost	\$142,762.78	7.65% (Includes ALL PRCs)
State Retirement Cost	\$285,898.80	15.32% (2015-2016 rate) (Includes ALL PRCs)
Hospitalization Cost	\$189,181.44	\$5564.16 /ee (2015-2016 rate) (Includes ALL PRCs)
Unemployment Cost	\$9,900.00	1.06% of first \$22,300/ee
Total 2. Benefits	\$627,743.02	
3. Books & Supplies		

PROJECTED BUDGET		NOTES
Textbooks	\$0.00	
Riptide Runners	\$4,300.00	
Instructional Supplies	\$27,112.26	
EC Instructional Supplies	\$10,000.00	
Health Supplies	\$200.00	
Safety Supplies	\$1,200.00	
Arts Supplies	\$0.00	
Student Activity - Supplies	\$1,500.00	
Student Activity - Fundraising	\$0.00	
Office Supplies	\$8,000.00	
Board of Directors Supplies	\$200.00	
Postage	\$2,300.00	
Memberships	\$2,500.00	
Social Dues	\$500.00	
Sales Tax Expense	\$3,000.00	
Total 3. Books & Supplies	\$60,812.26	
4. Technology		
Internet Services	\$0.00	
Software - Instructional	\$15,500.00	
Non-Cap Instr. Hardware/Computers	\$2,000.00	
Software - EC	\$2,000.00	
Software - Office	\$2,500.00	ISIS SOFTWARE SUPPORT=2500
Non-Cap Office Hardware/Computers	\$1,000.00	
Supplies and Materials	\$3,000.00	
Technology Computer Equipment	\$8,000.00	
Total 4. Technology	\$34,000.00	
5. Equipment & Leases		
Non-Cap Equipment - Instructional	\$7,000.00	Furniture-instr
Non-Cap Equipment - EC	\$3,000.00	Furniture-EC
Reproduction Costs	\$12,000.00	Copier leases
Non-Cap Equipment - Office	\$0.00	Furniture-office
Total 5. Equipment & Leases	\$22,000.00	
6. Contracted Student Services		
Instructional Services	\$200.00	
EC Services	\$15,000.00	
Psychological Services	\$0.00	
Speech Services	\$23,000.00	
Field Trips	\$37,000.00	

	PROJECTED BUDGET	NOTES
Total 6. Contracted Student Services	\$75,200.00	
7. Staff Development		
Workshop Expenses	\$16,000.00	\$10,000 L3
Workshop Expenses - EC	\$3,000.00	
Tuition Fees	\$0.00	
Total 7. Staff Development	\$19,000.00	
8. Administrative Services		
Advertising	\$2,000.00	
Audit Services	\$8,500.00	
Bank Fees	\$3,000.00	
Financial Services	\$43,656.00	ANS FINANCIAL
General Administration	\$4,000.00	BAAS (GRANT BILLING-1%), MDA,
Legal Services	\$3,000.00	
Power School Services	\$16,320.00	ANS POWERSCHOOL
Technology Support Services	\$500.00	
Human Resources	\$1,400.00	
Other Tax Payments	\$2,500.00	
Total 8. Administrative Services	\$84,876.00	
9. Insurances		
Workers Compensation	\$8,165.00	
General Liability	\$32,500.00	
Fidelity Bond	\$0.00	
Other Insurance & Judgments	\$3,657.00	
Total 9. Insurances	\$44,322.00	
10. Rents & Debt Service		
Debt Service - Principal	\$205,262.70	
Debt Service - Interest	\$98,637.67	
Building Rent	\$5,525.00	
Total 10. Rents & Debt Service	\$309,425.37	
11. Facilities		
Architect Fees	\$0.00	
Building Repairs & Maintenance	\$40,000.00	
Building Supplies & Materials	\$15,000.00	
Contracted Custodial Services	\$70,000.00	
Custodial Supplies & Materials	\$12,000.00	
General Contracts	\$1,000.00	

	PROJECTED BUDGET	NOTES
Miscellaneous Contracts	\$0.00	
Security Monitoring	\$5,800.00	
Total 11. Facilities	\$143,800.00	
12. Utilities		
Electricity	\$38,000.00	
Natural Gas	\$0.00	
Water & Sewer	\$7,000.00	
Waste Management	\$2,450.00	
Telephone	\$9,000.00	
Mobile Communications	\$0.00	
Total 12. Utilities	\$56,450.00	
13. Nutrition & Food		
Food Supplies & Materials	\$150.00	
Food Purchases	\$8,000.00	
Other Food - Office	\$500.00	
Total 13. Nutrition & Food	\$8,650.00	
14. Transportation & Travel		
Travel	\$0.00	
Total 14. Transportation & Travel	\$0.00	
15. Capitalized Expenses		
Capitalized Instr. Equipment	\$0.00	
Capitalized Instr. Hardware/Computers	\$15,000.00	
Capitalized Office Equipment	\$25,000.00	
Capitalized Office Hardware/Computers	\$2,000.00	
Total 15. Capitalized Expenses	\$42,000.00	
16. New Site Development		
General Contracts	\$0.00	
Miscellaneous Contracts	\$0.00	
Debt Services - Principal	\$0.00	
Debt Services - Interest	\$0.00	
Bond Issuance Cost	\$0.00	
Moving Expenses	\$0.00	
Bank Service Fees	\$50,000.00	Satisfy the debt service ratio
Total 16. New Site Development	\$50,000.00	
17. Capital Campaign - 660		

Capital Campaign Expenses - 660
Total 17. Capital Campaign - 660

TOTAL EXPENSES

NET SURPLUS/(DEFICIT)

PROJECTED
BUDGET

\$20,000.00

\$20,000.00

\$3,464,458.80

(\$0.00)

NOTES



CFCI Meeting Minutes



Committee: PPRC

Meeting Agenda: Excused Absence for Student Educational Opportunity

April 18, 2016

Present: Lori Roy, Jill Rodzik, Jennifer Solomon

Next meeting: May 3, 2016

I. Topic

Excused Absence Policy related to Student Educational Opportunity

II. Discussion

Committee reviewed prior notes from last PPRC discussion about this topic, staff feedback, areas of concern and draft of revisions based on the above. Compared policies of other schools/districts.

III. Action

Edited draft of definition, policy, protocol and forms. Will seek feedback from staff related to drafts and amend as appropriate.

Please delete what is not used of the form and condense to as few pages as possible or cut and paste more I. II. III. if more topics are needed on the minutes.

Please attach agenda if there is one.

Board committees please send electronically to Director. All others should be posted in teachers room.

PTO Board Minutes

April 14, 2016

Present: Sarah R., Isaac B., Kimberly F

Teacher Appreciation Week: Sarah and Kimberly met earlier with Carla Lewin, who is heading up Teacher Appreciation Week, May 2 – 6th. The schedule for the week is:

2nd, Monday – Bring or make a flower.

3rd Tuesday – Wear your teacher's favorite color

4th Wednesday – Get your teacher one of their favorite things.

5th Thursday – Give your teacher a handmade thank you card.

6th Friday – Get a special teacher one of their favorite things.

Teacher luncheon Tuesday, May 3rd

Carla has put together a flyer for the week. Sarah to print to distribute to students. Will also ask Lori to forward an e-mail with an electronic version of the flyer and a sign up for Tuesday to cover classrooms so teachers can attend the luncheon.

Budget of \$250.00 was agreed upon for the luncheon. Sarah and Kimberly to help facilitate luncheon as well.

School Spirit Week – Need approval from Lori to change it to May 16 20th.

Make Believe Monday

Tie dye Tuesday

Wacky Wednesday

Time Travel Thursday

School Spirit Friday

Teacher Grants:

Most teacher grants have been able to be fulfilled. Sarah to give Kathy R a check for \$1189.65 + some additional books for Michal.

Harden Barker asked for t-shirts for flag football – going to offer the tan CFCI shirts that have not sold.

Mike Rheel – any remaining funds leftover from the overall grant budget of \$3,000 will go to Mike R. to help fulfill the last \$233.00 needed to purchase the hoop. This is in addition to the \$600.00 PTO gave earlier toward the hoop.

Also approved books Ingrid S. would like to order with scholastic dollars.

New Board Members!

Caroline put together a flyer advertising the need for new PTO board member for next year; Lori has distributed this to the community electronically. Have heard from a couple of people so far; they will send short bio's. Voting in May.

Next General Partnership Meeting: scheduled for Tuesday May 3rd, but because this is also the teacher appreciation luncheon, Sarah to ask Lori if we can move it to the following Tuesday, May 10.

Theme: thank you to our volunteers. Kimberly to look into getting a food truck. Pass out gift cards, etc.

Thank you notes: Kimberly to look into thank-you postcards. Board will give these to families who gave to Fund the Wonder.

Tax Exempt Status:

Everything has been with Ray for a couple of months now. No word yet; will likely not hear back until after tax season is over.

EOG "positive vibes" board ;)

EOG's start May 25th. Week or so prior will send home quarter page colored sheets of paper with students and ask parents to write a brief note, joke, draw a picture, etc. to their student or to the students in general i.e. "Relax" or "You've got this!" that type of thing. Will also pass these out to teachers of younger grades as a class room option. Will be due back/or will collect them on May 16th, board will create a collage of these messages on the large bulletin board right outside the museum room. **Need to get Lori's approval for this.**



Overview

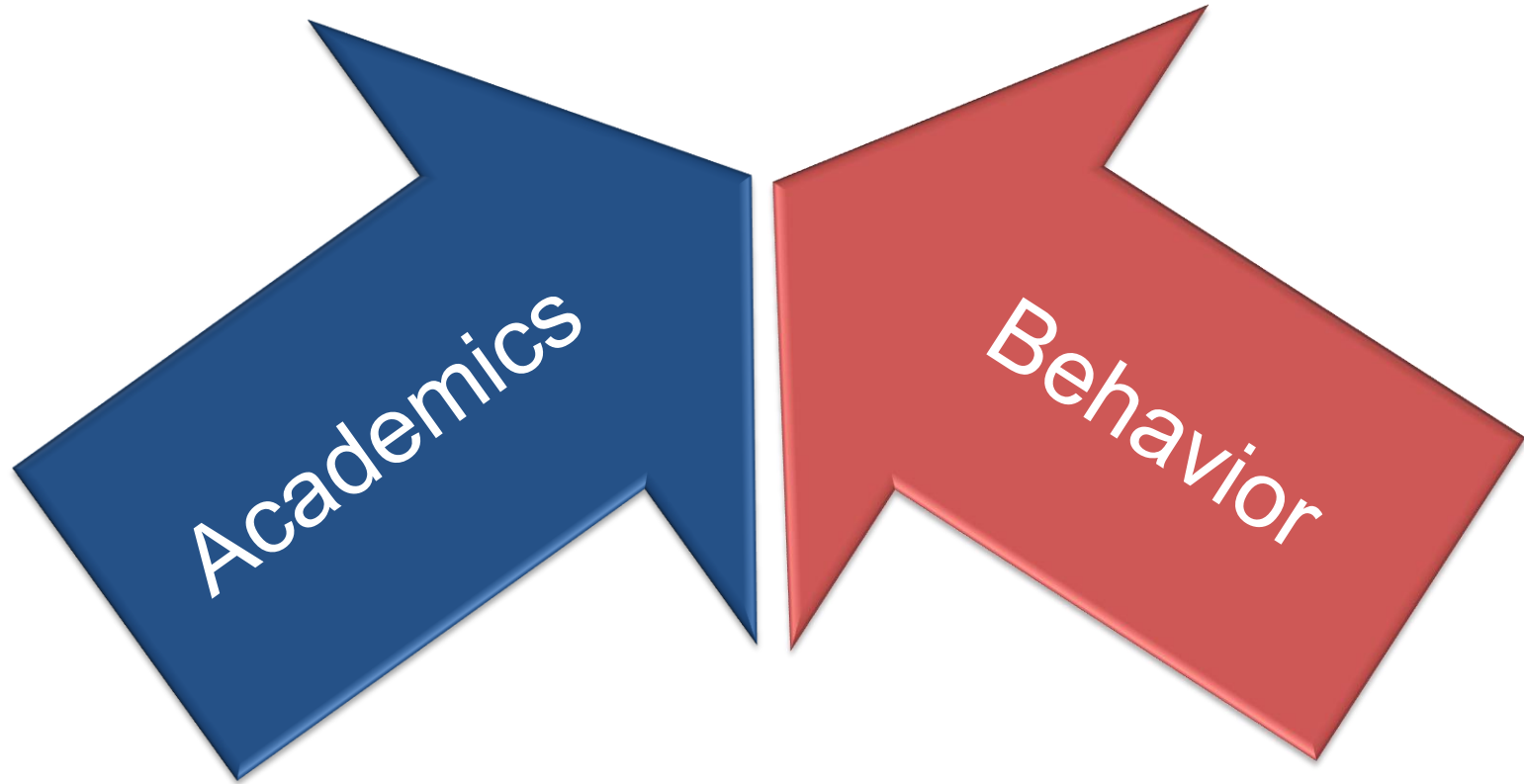
Building Common Language and



MTSS DEFINITION

SCHOOL
IMPROVEMENT

Multi-Tiered System of Support



Shift in focus

~~Process
for some
students~~

**Framework
for total
school
improvement**

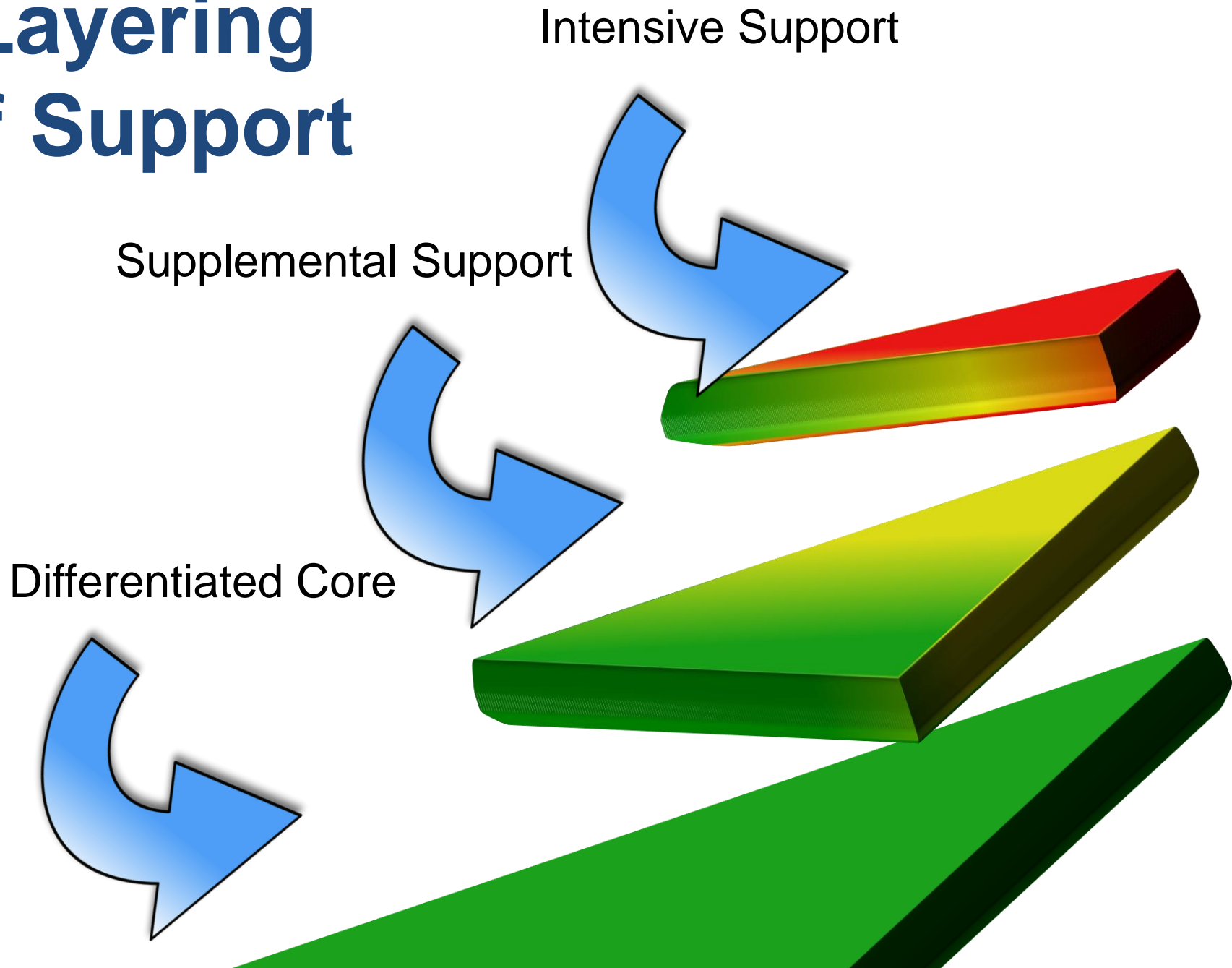


NCDPI MTSS Vision

Every

**NC Pre K-12
education system
implements and
sustains a Multi-
Tiered System of
Support**

Layering of Support



Evidence-Based Practices

Instruction
Curriculum
Environment





Core
(tier I)

all **Focus on**
students **across**
a
grade and
response **to core**

- **Monitor response**
to instructional
changes



Supplemental
|
tier

Supplemental
support **Core**
instruction

Instruction is
connected to **core**
content

Supplemental instruction
does not supplant **core**



Some Reading Groups



LOVE PHOTOGRID. KEEP CALM.



Intensive + Supplemental Core



Intensive
tier

**Most intensive
instruction in
the building**

**Increased time
and intensity**

Universal Screeners

What is it (and is not), how we can use it, and
CFCL's current status

5 Purposes of MTSS Assessment

- **To inform instruction**
- **To identify students who are at-risk**
- **To determine why students are at-risk**
- **To Monitor student growth/progress**
- **To determine if we met outcomes**

Type

Primary Purpose

Characteristics

Outcome Assessments

To determine if we met outcomes

After instruction
Measures students against standards or expectations
Once time per year/course

Type

Primary Purpose

Characteristics

Interim Assessments

To predict performance on outcome assessments

Administered throughout the year after sections of instruction
Administered 3-4 times per year/course

Type

Primary Purpose

Characteristics

Universal Screening

To identify students at risk and evaluate program effectiveness and growth throughout a school year

All students 2-3 x per year
Standardized administration
Predictive of larger outcomes
Valid and reliable

Our focus today : Universal Screeners



- The purpose of screening is two fold:
 - One is to identify individual student needs (at-risk and accelerated)
 - Another is to determine the effectiveness of core instruction to all students.
- When we say “universal”, we mean that our school will be conducting a screening of **ALL** students, at the beginning, middle and end of the year.

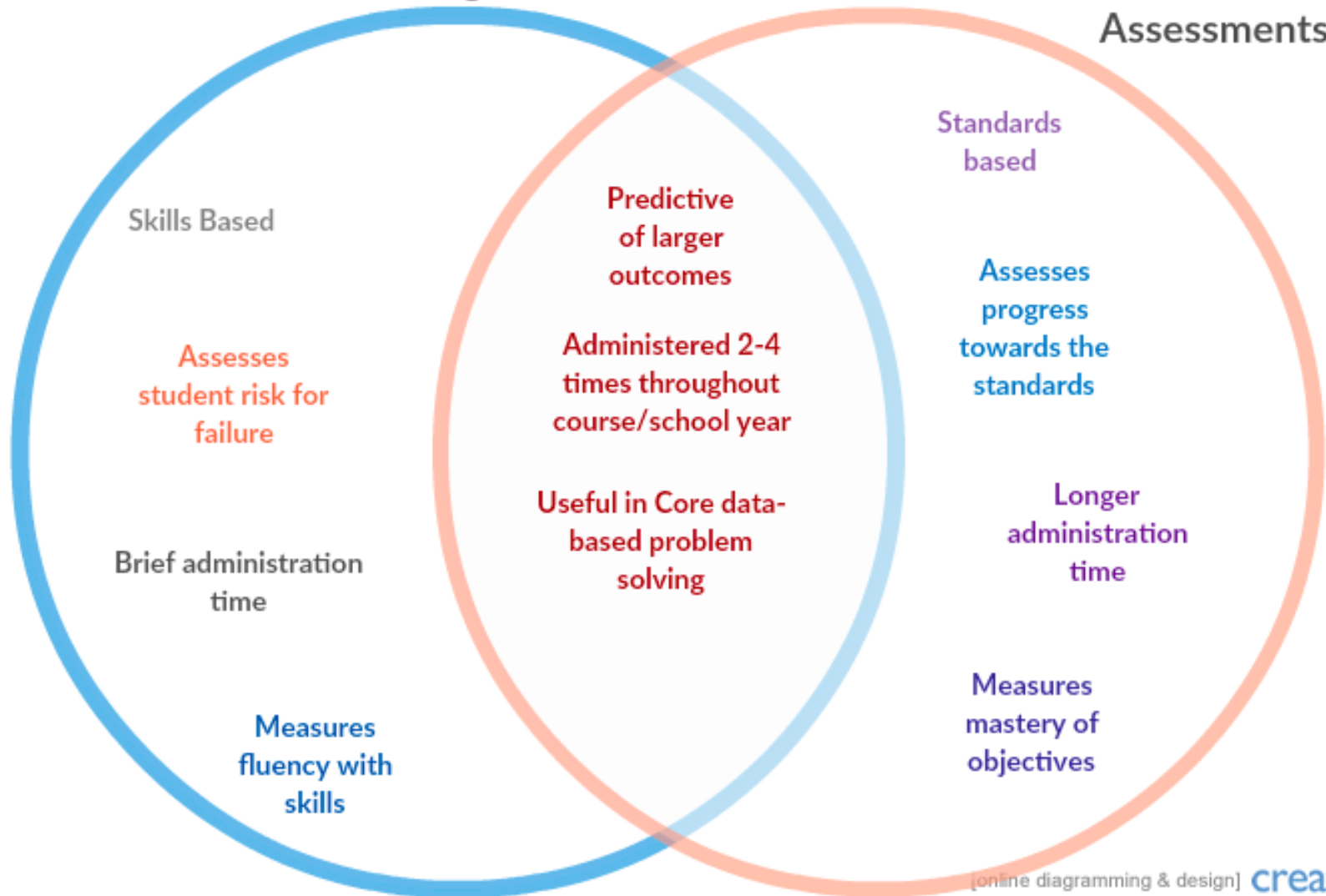
Universal Screeners

- The idea is not to diagnose students but rather to identify those students in need of more support. Further diagnostic testing is supported to determine needs if necessary.



Universal Screening

Interim/Benchmark Assessments



How healthy is our core?:



- Universal Screeners test the knowledge of and fluency with basic academic skills
- They allow us to see if our students gaining the foundational skills at a rate that research tells us that will allow them to meet any standard.
- If there are large numbers of students with gaps in these foundational skills or are not learning at an adequate rate, this may tell us that we need to intensify our core instruction to close that gap as soon as possible.

Why should we use it?

- An effective universal screening should be linked to a level of prediction of success on larger outcomes
- The data gathered should give us “just in time” information regarding skills that correlate with larger outcomes
- Having this information early can change the course of student progress and outcomes

Selecting a Screener

- 4 Step Process Recommended by the National Center on Response to Intervention:
 - ✓ 1. Establish a team for making this decision.
 - ✓ 2. Work with the team to conduct a needs assessment to determine what kind of tool we need.
 - ✓ 3. Identify and learn about the tools that are available.
 4. Select tools that meet needs and priorities.

Using MTSS framework for identifying SLD

- Universal screening data is the critical first step in identifying students at risk for academic difficulties.
- On February 5, 2016, the NC State Board of Education voted to approve the proposed policy change regarding the definition, evaluation and identification of students with Specific Learning Disabilities (SLD). This change aligns the policy to current evidence and research, and will be included in the NC Policies Governing Services for Children with Disabilities. The policy can be found at ec.publicschools.gov. This fact sheet addresses the new requirements related to the identification of an SLD.

Using MTSS framework for identifying SLD

MTSS and Rtl

The North Carolina Department of Public Instruction has cast the vision that “Every NC Pre K-12 public education system implements and sustains all components of a Multi-Tiered System of Support to ensure college and career readiness for all students” (North Carolina Department of Public Instruction, 2015).

MTSS is a *school improvement* framework that promotes effective schooling for *all* children through system wide supports across six domains. Rtl is integrated *within* a multi-tiered system of support. “Rtl refers to the practice of providing high-quality, multi-tiered instruction and intervention matched to students’ need, monitoring student progress frequently, and evaluating

data on student progress to determine the need for special education support.” (Batsche et al., 2005; Fuchs and Fuchs, 2006).

You cannot have an Rtl-based identification system for SLD without a MTSS in place.

You can have a multi-tiered system of support in place without an Rtl-based SLD identification system. (Shapiro, 2015)

In an Rtl-based approach to a comprehensive evaluation, a multi-tiered system of support is critical. North Carolina has intentionally paired an Rtl-based approach to evaluation and

identification of students with SLD with a multi-tiered system of support (MTSS).

Using MTSS framework for identifying SLD

Next Steps :

- 1) Universal Screener – identify students at risk
- 2) Provide Tiered Intervention
- 3) Progress Monitor
- 4) Increase/Change Intervention as needed
- 5) Identify based on wealth of data

Thanks
for listening