

Cape Fear Center for Inquiry
Board of Directors Agenda
August 12, 2019- 2:00pm- Special Called Board Meeting

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call: Ashley Cooksley, Sarah McCorcle, Jennifer LaFleur, Stephen Hill, David Boucher, Charles Jurich, Nancy Johnsen, Tiffany Erichsen, Lakeasha Glaspie, Brandt Hart, Shannon Shanks, Wes Rose, Lori Roy, Emily Luther

Time	Packet Pg. #	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
		Opening Items:		
2:00pm		<i>Call to Order</i>	Ashley Cooksley	Action
		Contract Recommendations		
2:02pm		Recommendations for Art Teacher and Teaching Assistants for 2019-2020	Lori Roy	Information/ Discussion/ Action
2:20pm		<i>Adjournment</i>	Ashley Cooksley	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Dave Boucher at dboucher@cfcfi.net with "CFCFI Board Agenda" in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month's Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

Retirement Letter: Missy Ritchie

Dear Colleagues and CFCI Board of Directors,

I hope this email finds you well and that you all have had a restful and rejuvenating summer. I have had a wonderful summer with a lot of soul searching which brought me to the decision to retire. Looking back on my career of 30 years of teaching, I can honestly say that I have never worked with a more dedicated, selfless and caring faculty and staff. I can't thank you all enough for your support and guidance not only in teaching, but with Great Art and with friendships. This is not the end, I know I will see you all in the future, so you haven't completely gotten rid of me! I will be back to celebrate the 20th anniversary of this amazing school!

Stay Human,
Missy

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Stay Human,
Missy

Teaching Assistant and Art Recommendations:

To: CFCI Board of Directors
From: Michael Zentmeyer
Re: Recommendation for Exceptional Children's Teacher Assistant
Date: 8-8-2019

On July 25, 2019, a panel was convened to interview candidates for one teacher assistant position in regular education and two teacher assistants in the Exceptional Children's department. The panel consisted of three administrators and four teachers, including both EC and regular education teachers. Seven candidates were interviewed.

The panel reached a consensus on recommendations for all three positions.

Yolanda Lewis is the recommendation for one of the ECTA positions. Ms. Lewis has a BA in Mass Communication from Campbell University. She has four years experience working in NHC Head Start as a teacher assistant. She is also a parent of former CFCI

students. Her specific duties will be determined by the Exceptional Children's administrative team.

To: CFCI Board of Directors
From: Michael Zentmeyer
Re: Recommendation for Art Teacher
Date: 8-9-19

On August 8 and 9, 2019, a panel was convened to interview candidates for the art teacher vacancy created by the retirement of Missy Ritchie. The panel consisted of three teachers, one teacher assistant, one support staff member and three administrators. Five candidates were interviewed from an applicant pool of ten. Three of the candidates were invited back to give a demonstration lesson.

The panel reached a consensus on a recommendation of **Ms. Happy Jones**.

Ms. Jones has 18 years art teaching experience, most recently in NHCS at Virgo and Williston. She has a BA in Art from Eckerd College and a Masters in Art Education from University of Georgia.

To: CFCI Board of Directors
From: Michael Zentmeyer
Re: Recommendation for Exceptional Children's Teacher Assistant
Date: 8-8-2019

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The panel reached a consensus on recommendations for all three positions.

Theresa DeLange is the recommendation for one of the ECTA positions. Ms. DeLange has a BS in Elementary Education from Old Dominion University. She has two years experience working in NHCS as a teacher assistant in both regular and special education classrooms. She also spent several years in the Marshal Islands working with children. Her specific duties will be determined by the Exceptional Children's administrative team.

To: CFCI Board of Directors

From: Michael Zentmeyer
Re: Recommendations for Regular Education Teacher Assistant Position
Date: 8-8-2019

On July 25, 2019, a panel was convened to interview candidates for one teacher assistant position in regular education and two teacher assistants in the Exceptional Children's department. The panel consisted of three administrators and four teachers, including both EC and regular education teachers. Seven candidates were interviewed.

The panel reached a consensus on recommendations for all three positions.

Amy Castrovinci is the recommendation for the K-1 position. Ms. Castrovinci has a degree from Tompkins Community College in Early Childhood Education. She has experience working in public schools and private preschools. She will work mostly with Ms. Shanks, but also with other teachers. Ms. Castrovinci is also a parent of a CFCI student.