

**Cape Fear Center for Inquiry
Board of Directors Agenda
June 19, 2018- 6:00pm**

Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.

Roll Call Ashley Cooksley, Lisa Sharpe, Kelly Rooney, Jennifer LaFleur, Todd Fischer, Lauren Lombardi, Stephen Hill, David Boucher, Kumar Lakhavani, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Shannon Shanks, Lori Roy

Time	Subject	Chair/Presenter	Note: Information, Discussion, and/or Action
	Opening Items:		
6:00pm	<i>Call to Order</i>	Ashley Cooksley	Action
6:01	<i>Approval of Minutes: 5/18/18</i>	Ashley Cooksley	Action
6:02	<i>Visiting Faculty*</i>	TBD	Information
6:07	<i>Visiting Parent or Community Members*</i>	TBD	Information
	Feasibility Study Update		
6:10	1. <i>Update - closed session- contracts</i>	Consultant	Information/ Discussion/ Action
	Director's Report:		
6:40	2. <i>End of Year Acknowledgements</i> 3. <i>Recommendation Coordinator of Student Services</i> 4. <i>Update: HR Coordinator Search</i> 5. <i>Contract Recommendations- closed session</i>	Lori Roy	Information/ Discussion/ Action
	Officer Elections		
7:10	6. <i>Co-Chair, Secretary, Treasurer</i>	Ashley Cooksley	
	Policies: 2nd Read (vote)		
7:25	7. <i>Allowable Cost Policy</i> 8. <i>CFCI Purchasing Policy for the Expenditure of Federal Funds</i> 9. <i>Time and Effort Policy</i>	Kathy Coke/ Jennifer Solomon	Discussion/Action
	Standing Committee Reports:		
7:40	<i>Come prepared with any questions/clarifications for committees following the reading of committee reports</i>	Committee Chairpersons	Information

7:45	Finance - Monthly Budgets/Dashboard <i>1. Update: Title I and II Grants and ESSA Grant</i>	Kathy Rettig	Information/ Discussion/Action
Closing Items			
7:50	Executive Committee <ul style="list-style-type: none"> • August Board Meeting date change • Board Retreat Dates/Confirmation 	Ashley Cooksley	Information / Discussion
7:55	Other Announcements and/or Upcoming events: <ul style="list-style-type: none"> • Join us for the Wilmington Sharks baseball game June 29th! • Next Board Meeting- June 19th 	Ashley Cooksley	Information
8:00	Adjournment	Ashley Cooksley	Action

Board Agenda Requests: If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Beth Carter at bcarter@cfc.net with “CFCI Board Agenda” in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

All requests and materials need to be submitted by noon on the first Friday of the month. Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.