

**Cape Fear Center for Inquiry  
Board of Directors Agenda  
April 17, 2018- 6:00pm**

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call** Ashley Cooksley, Lisa Sharpe, Kelly Rooney, Jennifer LaFleur, Todd Fischer, Lauren Lombardi, Stephen Hill, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Lori Roy

| <b>Time</b> | <b>Subject</b>   | <b>Chair/Presenter</b>                 | <b>Activity</b>                 |
|-------------|--|--|---------------------------------|
| 6:00pm      | <i>Call to Order</i>   | Ashley Cooksley                        | Action                          |
| 6:01        | <i>Approval of Minutes: 3/20/18</i>  | Ashley Cooksley                        | Action                          |
| 6:02        | <i>Visiting Faculty*</i>   | TBD                                    | Information                     |
| 6:07        | <i>Visiting Parent or Community Members*</i>   | TBD                                    | Information                     |
|             | <b><i>Committee Reports:</i></b>   |  |                                 |
| 6:10        | <b><i>Partnership</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>   | Stephen Hill                           | Information                     |
| 6:20        | <b><i>Life Long Learning</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>  | Lisa Sharpe/ Wes Rose/ Kim McCormick   | Information                     |
| 6:30        | <b><i>Director's Report</i></b> <ul style="list-style-type: none"> <li>• Recommendation from teachers for teacher board member</li> <li>• Personnel Update and discussion- <i>retirement and resignation, possible closed session</i></li> </ul> | Lori Roy<br><br>Kelly Rooney/ Lori Roy | Information/ Discussion/ Action |
| 6:50        | <b><i>Finance</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> <li>• Monthly Budgets/Dashboard</li> <li>• Audit Contract- <i>action</i></li> <li>• Cleaning Contract- <i>action</i></li> </ul>                             | Kathy Rettig                           | Information/ Discussion/Action  |
| 7:00        | <b><i>Technology Committee</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>  | Cathi Mintz                            | Information                     |
| 7:15        | <b><i>Policy and Procedure Review</i></b> <ul style="list-style-type: none"> <li>• No Committee Report</li> </ul>  | Jennifer Solomon                       | Information                     |
| 7:25        | <b><i>Development Committee</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> <li>• Feasibility Study Update- <i>closed</i></li> </ul>  | Todd Fischer/ Lori Roy/ Kathy Coke     | Information/Discussion/ Action  |

|      |   |                        |                          |
|------|---|------------------------|--------------------------|
|      | <i>session</i>  |                        |                          |
| 7:45 | <b><i>Executive Committee</i></b><br><ul style="list-style-type: none"> <li>• Board Applications</li> </ul>   | <b>Ashley Cooksley</b> | Information / Discussion |
| 7:45 | <b><i>Other Announcements and/or Upcoming events:</i></b><br><ul style="list-style-type: none"> <li>• Next Executive Committee Meeting: <b>TBD</b></li> <li>• Next Board Meeting- May 15th</li> </ul> | <b>Ashley Cooksley</b> | Information              |
| 7:47 | <b><i>Closed Session for meeting critique (NC statute 143-318.11)</i></b>   | <b>Ashley Cooksley</b> | Discussion               |
| 7:50 | <b><i>Adjournment</i></b>   | <b>Ashley Cooksley</b> | Action                   |

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Beth Carter at [bcarter@cfc.net](mailto:bcarter@cfc.net) with “CFCI Board Agenda” in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

**All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.