

## Parent Collaborative Network Agenda Tuesday, February 6, 2018

**Members Present:** Lori Roy, Elaine Jack, Kelli Flowers, Keri Wray, Sarah Raper, Angela Carson, Jenny Whitney

**Visitors:** Amy Pierce, Kim McCormick

**Date:** 3/

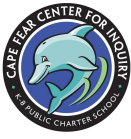
**Time:** 8:15am- 9:30am

**Location:** CFCI Museum Room

### ANNOUNCEMENTS:

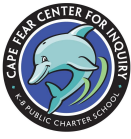
### DISCUSSION:

<p><b>Update from Lori</b></p>	<p><b>15 minutes</b></p>	<p>Thoughts: Picture Day Coordinator, Safety Patrol Coordinator, Website support, Social Media support</p> <p>Angela- Partnership- working on recruitment, Have had two parents email and share that they want to help with specific things (meeting at Bingo night)</p> <p>Volunteer Coordinator position- discussion over what that might look like. Stipend position? (Consider possibly a TA position or part time...) Idea to make it lucrative. Consider adding it to a TA position?</p> <p>Like idea of it being centralized (connected to all volunteer opportunities)</p> <p>Grant?</p> <p>Benefit of TA- someone who is at the school anyway.</p> <p>This person could help and be involved with training.</p>
<p><b>Safety Update</b></p>	<p><b>20 minutes</b></p>	<p>1) Review and improve our protocols re: outdoor incidents          -new monitoring plan protocol for teachers- <i>plan put in place at start of 2017-2018 school year. Revisited with faculty in October and January.</i>          -teachers having cell phones/whistles during recess and calling both office and</p>



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		<p>911- <i>We have walkie talkies in addition to cell phones and whistles</i></p> <p>- immediate parent notification- <i>CFCI does the best that we can do to keep parents up to date with communications. Recently sent email while dealing with early dismissal due to church funeral informing parents that a shelter in place had been lifted, but it did not send until later because it was sent from Mrs. Roy's cell phone which she had outside. The signal was not very strong so the email was delayed. Communication via phone/text has not been an issue, but this was a good thing to be aware of when emailing parent updates "in the moment." This is also another example of why sometimes notifications may be delayed by an hour or two, but we hope that parents do know we are working to update everyone as quickly as we possibly can given the chaos of any given situation.</i></p> <p>-continual staff training- <i>October and January follow ups; Conducting full staff ongoing training in February/March/April as well</i></p> <p>-student drills- <i>monthly firedrills, random lockdown practices, drills during unusual times</i></p> <p>Response from parent perspective was positive. Things seemed to go very well. The ice day also went very well. Response time great.</p> <p>2) Lockdowns: Barracuda classroom door devices- <i>This was communicated with the committee who presented the option as something that if they fundraised for, we would be happy to put into place. The Emergency Response Team said while</i></p>
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*not necessary, that deterrents like this are not discouraged either. I believe he said there might be cheaper options the group might want to investigate. He had not heard of this specific device.*

### Random drills

- 3) Playground Fencing on lower grades playground-

*We have approval from the City to "replace" the retaining wall and fence. No permit required. We have met with two fencing companies (to work with the company replacing the wall). I am including shoring up the barrier around the play structure in the scope of work. Waiting for quotes.*

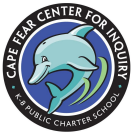
*Decision with fence contractor will be made this week and we will move forward with scheduling the project. We will send an update with an anticipated timeline to parents for newsletters.*

*Amy Pierce shared concerns over there not being a fence all the way around the playground and sidewalk.*

- 4) Regular police monitoring- *Contact WPD frequently to up 30 day rotations, have direct communication with head of SROs for NHC Schools and he also frequents our school and sends his officers here. He came by yesterday (2.5.18)*

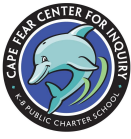
- 5) Direct way for Coastal Horizons to reach school in an emergency- *We have direct cell phone numbers for regular employees as well as office numbers for multiple buildings. We also get alerts via Twitter that identify their location.*

- 6) Background/Driving Record checks for fieldtrip drivers- *This is still something*



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		<p><i>that we are not doing at this time. We require up to date insurance and a valid driver's license.</i></p> <p>7) Personal safety (i.e. teaching students to watch out for each other and report bullying or predatory activity-employ program Coastal Horizons teaches? Show upper classes the video that Kristin Hudson recommended?)- <i>Brought in Coach Michal Bowen to talk with 6-8 students last week, setting up District Attorney, spoke with Sherriff's Dept. yesterday about K-8 program options...unfortunately they are a bit short staffed, but may be able to pull together some things specifically for our 6-8 students and share some ideas for us to pull from K-8.</i></p>
<p><b>PCN Communication</b></p>	<p><b>15 minutes</b></p>	<ul style="list-style-type: none"> <li>• <i>Responding to parents within the PCN email account- Kelli or Lori will respond</i></li> <li>• <i>Discussion over how to create an avenue for responses</i></li> <li>• <i>How can we restructure (ie: <a href="mailto:K-1pnc@cfc.net">K-1pnc@cfc.net</a>; <a href="mailto:2-3pcn@cfc.net">2-3pcn@cfc.net</a>)</i></li> <li>• <i>Need to do a better job disseminating information.</i></li> <li>• <i>Summary of meetings, getting feedback out. Etc.</i></li> <li>• <i>Point of group is having a parent point person.</i></li> <li>• <i>Action: After each month, Sarah will summarize the meeting.</i></li> <li>• <i>Add to reenrollment forms- permission for PCN to communicate (add with Partnership)</i></li> </ul>
<p><b>Website Updates</b></p>	<p><b>10 minutes</b></p>	<p>Idea- "Please pardon our dust, the website is under restructure"</p>



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<p><b>Fundraising: School Pak Update, Chipotle Reading Program</b></p>	<p><b>10 minutes</b></p>	<p><b>School Pak- Yes- 56.5% (96) No- 12.9% (22); Maybe 30.6% (52)</b></p> <p>Sandy Eyles will look into options for companies and connect back to Lori to talk with teachers about supply lists.</p> <p>Beginning of March- students log reading- free kids meal- had to be submitted as school. Reach out to teachers to see if they are interested. Teacher- yes, we will do it, hand our forms. They send coupons.</p> <p><b>Action: Jenny craft email for teacher request.</b></p>
<p><b>Updates from last meeting</b></p>	<p><b>5 minutes</b></p>	<p><b>RO Filter-</b> Action from November: Kelly and Elaine will craft an email for families (see minutes 11.7.17)</p> <p><b>Action: Lori will send email to community.</b></p> <p><b>K-3 Fence Repair-</b> Just got word from city that no permitting is required, awaiting final bids for project, hope to get started asap once decision is made</p> <p><b>Media in Classrooms-</b> Spoke with teachers about G-rating and being aware of content. PPRC working through procedures.</p>
<p><b>General Updates from members</b></p>	<p><b>15 minutes</b></p>	<p>Bushes are getting overgrown along the back/side of MPR.</p> <p><b>Action:</b> Lori will communicate with Green Team and Kathy</p> <p><b>Remind:</b> Wes and Brandt about checking for stickers. Remind parents in newsletters. (available in front office or gym)</p>

**ACKNOWLEDGEMENTS:**

**FUTURE DISCUSSION ITEMS:**