

**Cape Fear Center for Inquiry  
Board of Directors Agenda  
Dec. 2, 2017, 11:00 a.m.**

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call** Ashley Cooksley, Wes Rose, Lisa Sharpe, Jennifer LaFleur, Todd Fischer, Stephen Hill, Kristin Hudson, Cathi Mintz, Lori Roy, Beth Carter

**Absent:** Lisa Buchanan, Kelly Rooney, Lauren Lombardi

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
11am	<i>Call to Order</i>	<b>Ashley Cooksley</b>	Action
	<i>Approval of Minutes: 10/17/17</i>	<b>Ashley Cooksley</b>	No action, as minutes were not distributed
	<i>Visiting Faculty</i>		No one signed up to speak
	<i>Visiting Parent or Community Members*</i>	TBD	No one signed up to speak.
<b>Committee Reports:</b>			
	<i>Partnership</i> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>	<b>Stephen Hill</b>	The Holiday Festival is underway. Everything is going smoothly...fabulous! Thanks Partnership! Fund the Wonder made over \$10K! Again, huge thanks!
	<i>Director's Report</i>	<b>Lori Roy</b>	<p>Lego Robotics team is going to a regional competition on December 9<sup>th</sup>. Lori and all wish them well and thank Todd Fischer and all of the mentors and coaches.</p> <p>Lori updated everyone on the Curriculum Coordinator search. Interviews will be held the week of December 10th.</p> <p>Our attorney has reviewed the contract with Hillmont. We have extended the offer with edits suggested by the attorney. Development committee will meet December 12.</p>
	<i>Policy and Procedure Review</i> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>	<b>Jennifer Solomon</b>	PPRC reviewed the Parent and Family Engagement Policy. The policy includes things we are already doing for the most part. It was sent to the staff and discussed yesterday. The faculty

			has sent it to the Board for a first read. Ashley Cooksley asked if we can wait till January for a vote, and Kathy Coke will post a draft of it on the website.
	<i>Other Announcements and/or Upcoming events:</i>	Ashley Cooksley	* Board holiday social is December 4 at Penthouse downtown. Bring an appetizer to share! * Next Executive Committee Meeting: TBD. * Next Board meeting - Jan. 16, 2018, 6:00 p.m.
	<i>Adjournment</i>	Ashley Cooksley	Todd Fischer moved to adjourn. Lauren Lombardi seconded. All approved.

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**All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.

Cape Fear Center for Inquiry  
**Board of Directors Special Called Board Meeting Agenda**  
**December 15, 2017- 2:30pm**

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**Roll Call** Ashley Cooksley, Kelly Dodd, Jennifer LaFleur, Todd Fischer, Lauren Lombardi, Kristin Hudson, Cathi Mintz, and Lori Roy (Cathi Mintz and Lori Roy excused themselves for part of the meeting)

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
2:37pm	<i>Call to Order</i>	Ashley Cooksley	Action
<b><i>Committee Reports:</i></b>			
2:37pm	<i>Director's Report</i> Curriculum Coordinator Recommendation	Lori Roy/ Jennifer Solomon	Information/ Discussion/ Action <ul style="list-style-type: none"> <li>• Ashley explained purpose of special call board meeting - to vote on Curriculum Coordinator candidate recommendation.</li> <li>• Before the vote occurred Jennifer Solomon provided background information on applicants, candidates interviewed, interview process and concerns that arose regarding the interview and voting process.</li> <li>• The board discussed these concerns in depth, how to grow from them and possible options going forward</li> <li>• The board voted to go to closed session Todd motioned to go to closed session, Kristin seconded, all in favor.</li> </ul> Note Closed session - Note Open Session - <ul style="list-style-type: none"> <li>• Ashley summarized that considering the circumstances the Board proposes not voting today and then having a short interview with 3 of the candidates and several Board members. Board does not want to rush the process would like to look at possible involvement in interview process in the future.</li> </ul>
4:30pm	<i>Adjournment</i>	Ashley Cooksley	Action

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**Cape Fear Center for Inquiry  
Board of Directors Agenda  
Special Call Meeting December 18, 2017- 2:30pm**

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**Roll Call** Ashley Cooksley, Todd Fischer, Kristin Hudson, Lauren Lombardi, Lisa Buchanan, \*Jennifer Solomon taking minutes

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
2:34 pm	<b>Call to Order</b>	<b>Ashley Cooksley</b>	Action
2:35	<b>Motion to go to Closed Session:</b> Todd motioned, Kristin seconded, all in favor	<b>Ashley Cooksley</b>	Action
2:51	<b>Out of Closed Session</b>	<b>TBD</b>	Information
2:52	<b>Curriculum Coordinator Position</b> <ul style="list-style-type: none"> <li>• A panel of 5 board of directors and Jennifer Solomon (Human Resources met with 3 finalists for the open Curriculum Coordinator position and held second interviews with these candidates. The panel unanimously recommends Kim Pike for the position.</li> <li>• Kristin made a motion to approve the recommendation, Todd seconded the recommendation, all in favor.</li> </ul>	<b>TBD</b>	Information
2:57	<b>Robotics update</b> <ul style="list-style-type: none"> <li>• Todd gave an update on the team's recent competition, FLL NC regional qualifier in which CFCI took 1<sup>st</sup> place in research and 2<sup>nd</sup> place in robot runs.</li> </ul>	<b>Todd Fischer</b>	Information
3:00	<b>Other Announcements and/or Upcoming events:</b> <ul style="list-style-type: none"> <li>• Next Board Meeting- January 22<sup>nd</sup> (Lisa motioned to change date, Kristin seconded, all in favor)</li> </ul>	<b>Ashley Cooksley</b>	Information
2:35	<b>Closed Session for meeting critique (NC statute 143-318.11)</b>	<b>Ashley Cooksley</b>	Discussion
3:02	<b>Adjournment</b>	<b>Ashley Cooksley</b>	Action

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