

Student Name: _____ Grade: _____
Dates of Absence: _____

**Make Up Work due to Student Leave for Educational Opportunity
K-5 Students**

Teachers will outline the work that is to be completed to earn credit while away so that the trip can be excused. Remember to include specials classes.

Work	Due Date	Teacher Signature	Was Work Completed by Due Date

To Be Completed After the Student's Return

Based on the completion of the student's work, is the absence excused? Yes No
Homeroom Teacher Signature: _____ Date: _____
Teacher: Please remember to return a copy of this form to the front office.

Teacher Copy _____

Student/Family Copy _____