

**Cape Fear Center for Inquiry  
Board of Directors Agenda  
November 16, 2017- 6:00pm**

*Nurturing a Sense of Wonder. Cape Fear Center for Inquiry is committed to promoting students' abilities to think and create in personally meaningful ways through an inquiry-based, integrated curriculum in a nurturing and empowering environment.*

**Roll Call** Ashley Cooksley, Lisa Sharpe, Cathey Luna, Kelly Dodd, Jennifer LaFleur, Todd Fischer, Lauren Lombardi, Stephen Hill, Beth Carter, Lisa Buchanan, Kristin Hudson, Cathi Mintz, Lori Roy

<b>Time</b>	<b>Subject</b>	<b>Chair/Presenter</b>	<b>Activity</b>
6:00pm	<i>Call to Order</i>	Ashley Cooksley	Action
6:01	<i>Approval of Minutes: 10/17/17</i>	Ashley Cooksley	Action
6:02	<i>Visiting Faculty*</i>	TBD	Information
6:07	<i>Visiting Parent or Community Members*</i>	TBD	Information
	<b><i>Committee Reports:</i></b>		
6:15	<b><i>Partnership</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>	Stephen Hill	Information
6:25	<b><i>Life Long Learning</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>	Jennifer Paetzold	Information
6:25	<b><i>Director's Report</i></b> <ul style="list-style-type: none"> <li>• PCN Update</li> <li>• General information update</li> </ul>	Lori Roy	Information/ Discussion/ Action
6:45	<b><i>Technology Committee</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>	Cathi Mintz	Information
6:55	<b><i>Finance</i></b> <ul style="list-style-type: none"> <li>• Committee and Budget Reports/Dashboard</li> <li>• 990 Tax Form</li> <li>• Audit Presentation will be January 16, 2017 at the board meeting.</li> </ul>	Kathy Rettig	Information/ Discussion/Action
7:05	<b><i>Policy and Procedure Review</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> </ul>	Jennifer Solomon	Information
7:15	<b><i>Development Committee</i></b> <ul style="list-style-type: none"> <li>• Committee Report</li> <li>• Feasibility Discussion- <i>Closed Session</i></li> </ul>	Todd Fischer/ Lori Roy	Information/Discussion/ Action
7:35	<b><i>Executive Committee</i></b> <ul style="list-style-type: none"> <li>• Educational Leave Policy - adhoc</li> </ul>	Ashley Cooksley	Information / Discussion

	review- update <ul style="list-style-type: none"> <li>Board Resignation</li> </ul>		
7:35	<i>Other Announcements and/or Upcoming events:</i> <ul style="list-style-type: none"> <li>Next Executive Committee Meeting: <i>None for Dec. mtg.</i></li> <li>Next Board Meeting- Dec. 2<sup>nd</sup> 11am- Art Room at CFCI (Winter Festival)</li> </ul>	Ashley Cooksley	Information
7:40	<i>Closed Session for meeting critique (NC statute 143-318.11)</i>	Ashley Cooksley	Discussion
7:42	<i>Adjournment</i>	Ashley Cooksley	Action

**Board Agenda Requests:** If you would like to request that an item be added to the Board agenda, please e-mail the Board Secretary, Beth Carter at [bcarter@cfc.net](mailto:bcarter@cfc.net) with “CFCI Board Agenda” in the subject line, or place the request in his box in the main school office. The agenda request must include the subject, a brief synopsis of what you would like to present, the amount of time requested, any handouts you would like to distribute, and whether your request is informational, discussion, and/or requests board action.

**All requests and materials need to be submitted by noon on the first Friday of the month.** Items not received by this time will not be considered for the following month’s Board meeting. The Board Executive Committee reserves the right to determine whether the item is added to the agenda, to ask for additional information, or to redirect the request to an appropriate committee or person.